

Timeline for PPA: Fall 2007

October 1: First meeting

Received data from Town Hall meeting Program Review breakout session.

Received proposal of screening tool for vulnerability.

Discussed the additional data that will be required, made assignments to research other models.

October 22: Second meeting

Prior to meeting, models found in research had been shared among committee members.

Determined that annual process is needed in order to feed instructional planning into annual budget process. Annual planning, annual assessment, annual attention to continuous improvement. Analysis of data is critical:

Why?

What happens to create this?

What can we do about it?

How does this fit larger patterns?

Are we answering "useful questions"?

Determined that PPA should address two items:

What is the quality of the program and how to maintain or improve?

Is the program meeting needs (of current students and of community)?

November 26: Third meeting

Presented materials developed in the intervening month based on comments and materials from previous meetings and research.

1. Draft philosophy statement
2. Draft outline of annual instructional planning process, including assessment data (with definitions) that will be used
 - Core Competency
 - Course Level Outcomes
 - Input data (including data from vulnerability screening model of 10/1 meeting.
 - Processes
 - Outputs
3. Connection between PPA, SLOs and governance (planning, budget, hiring and implementation).

December 10: Fourth meeting

Presentation to committee of the Educational Master Plan process. The activities for developing the EMP overlap with much of what needs to be done for PPA. Determination that for initial year of PPA (2007-2008) the instructional plans developed for the EMP will be used as the primary document. PPA committee members will be involved in reviewing these plans before final draft of EMP is produced. The instructional plans will be based on the Salinas Valley 2020 report and the data contained therein. They will include short- and medium-term goals and objectives, as well as resource needs and measures of success.

Integrating PPA with the EMP process will enable us to begin PPA in spring even as we continue developing the capacity to collect the other data described 11/26 meeting. (This additional data will be phased into the process in the next two years). Core competency data (on Communication) will be also be available for the first annual PPA instructional plans. Instructional planning begins on Dec. 14 with a dedicated instructional planning day. Will continue on January 25 flex day.