

Technology, *Human Resources* and Facilities Planning Committee

Function

- ◆ Will provide planning and direction for the technological support of instructional departments, library, student and administrative services in support of the Educational Master Plan
- ◆ Will provide planning and direction for the facilities needs of the college in support of the Educational Master Plan
- ◆ *Will provide planning and direction for meeting the human resource needs of the college*
- ◆ Will recommend the hiring of technology and construction consultants as needed

Outcomes/Products

- ◆ Review/update/prioritize and monitor the annual Technology Plan w/ resource identification (budget)
- ◆ Review/update/prioritize and monitor Five Year Facilities Plan w/ resource identification (budget)
- ◆ Review/update/prioritize and monitor proposals for construction projects w/ resource identification (budget)
- ◆ Review and recommend policies and procedures for technology and facilities usage
- ◆ *Review/update/prioritize and monitor the annual human resources plan with resource identification (budget)*

Membership

◆ Associate Vice President for Educational Technology & Library Services	1
◆ <i>Human Resources Director</i>	1
◆ Academic Dean	1
◆ Director of Facilities	1
◆ Academic Senate	1
◆ Classified Senate	1
◆ CSEA	1
◆ Student Senate	1
◆ Faculty Members:	6
Fine Arts/Social Sciences	
Math/Science	
Occupational Education	
Physical Education	
Counseling	
Library	

Chair: Elected by the committee

Meeting Schedule

This committee will meet twice a month

Receives Information from:

- ◆ The committee will receive technology, *human resources* and facilities planning information from instructional departments, student and administrative services
- ◆ Senates (academic, student and classified)
- ◆ Program & Services Assessment/Accreditation Committee

Makes Recommendations to:

- ◆ Shared Governance Committees
- ◆ Instructional departments, Student Services departments and Administrative Units
- ◆ Senates (academic, student, classified)
- ◆ Institutional Action & Resources Allocation Committee

Decision Making Protocol

Robert's Rules of Order will be utilized to make recommendations. Fifty percent of the membership shall constitute a quorum.

Support

- ◆ Clerical support will be provided to this committee.
- ◆ *The institutional research, administrative information systems, and the business office will provide data and information in support of the committee*