



Academic Senate Highlights September 23, 2008

Public Comments: Ignacio Pando reported that the master calendar for shared governance committee meetings has been published, including the support staff that will be working with each committee. A template is being designed for minutes and highlights of the meetings.

President's Report:

- The Fall Plenary session planners are interested in having Hartnell participate in a presentation about colleges with successful accreditation results.
- Some ways to improve our DE were expressed on the panther blog. <http://panther.hartnell.edu/blog/index.php?entry=entry080904-204727> These suggestions are in line with the Best Practices Document adopted by the Senate. However, the college is not implementing all of these recommendations. The Senate has responsibility for DE since it is an academic and professional matter and we need to address these concerns. **DE Best Practices document will be a discussion item at next meeting.** Read it here: http://www.hartnell.edu/academic_senate/documents/disedfinalreport03.pdf and add to the discussion, either at the meeting or on the blog.
- There will be a survey coming out about the service that faculty are getting from the bookstore. An unintended consequence of the guaranteed schedule and shadow courses is that there can be shortages of books.
- Since the retreat faculty have reported feeling that using the DBA model is a decision that has already been made. Questions have been asked about how it was decided that the whole college would move to the DBA model and why this decision has not gone through the Senate or the newly created governance structure. An email was sent out to faculty about the role that the Senate must (and will!) play. Here is an excerpt (please check your email for the full text):

"A much more important role of the Senate is that of developing policy surrounding the issue. Some of the questions the Senate should consider include:
What kinds of data would we like to see about the pilot in spring?
What criteria would we use to determine whether to continue?
Should we have wider implementation of the DBA model?
If so, how wide? Which students would we target?
Will we recruit new populations? Will we use this with our existing population?
Are any adaptations of the model required?
What are the implications for students in our majors once they finish the DBA semester?
(Remember, the DBA is a one semester model)
What topics/questions/policy development will be handed off to our committees? For example, Faculty Development, Program Planning, Enrollment Management, SLOs might all have a role to play in informing our work. The HCFA might also have a role.

Discussion Items:

Senate Committees and their Roles: The Senate discussed a proposal to fold together the Sabbatical Leave Committee and the Faculty Development Committee. Several spoke in favor of this. **It will be an action item at the next meeting.** We

also discussed a proposal to join the Faculty Development Committee with any committee formed for the professional development of staff or administrators. Several spoke against this saying that since Faculty Development is one of the 10+1 items, it properly belongs as the separate responsibility of the Senate. It was stated that it could be a separate committee and still coordinate with other groups when appropriate. **This will come back as an action item at the next meeting.**

Senate Goals: Senate goals for 2008-'09 will be adopted at the next meeting. The following goals were proposed (details will be published prior to the next meeting 10/14):

- Ensure all faculty are fully informed about the Disciplines List, Minimum Qualifications and Equivalency Process.
- Develop policies or positions on Professional Standards and Best Practices for all faculty.
- Develop policies or positions on Academic Standards for students and the best practices for developing a climate of academic integrity.
- Develop Faculty Handbook that includes the two items above.
- Hold social events.
- Actively work toward inclusion of classified staff and adjunct faculty.
- Improve the faculty role in the professional development of new faculty.

Action Items:

The Senate approved the Basic Skills Expenditure and Action Plan

The Senate made the following appointments:

Technology/HR/Facilities Planning Committee: Ali Amercupan and Jim Riley

The counselors for the committees (as recommended by the counseling faculty) are

EM/Matric/Student Policies Committee: Bob Spier

Curriculum: Theresa Carbajal

Tenure Review: Alison Paul

Faculty Development: LeeAnn Emanuel (appointed at previous meeting)

Student Learning Outcomes: Cathy Noble (appointed at previous meeting)

Full Time Faculty Hiring: Theresa Carbajal

The Senate authorized the Curriculum Committee to form a Catalog subcommittee consisting of AVP for Student Affairs, A&R Director, Curriculum Committee support staff, Curriculum Committee Chair, the Articulation Officer and other faculty as needed.

Language will be coming to the Senate to allow committee chairs to appoint members to subcommittees.

Committee Reports

Cathy Noble reported on the work that is currently being done on the issue of minors in the classroom. Concerns about this issue that have not already been voiced should be directed to Cathy. Ron emphasized the need for faculty to be able to identify minors in order to meet our responsibilities as mandated reporters of child abuse. Ann emphasized the need for flexibility and the importance of minor students being treated the same as any other student.