

Tuesday, October 11, 2011

3:00 PM

Faculty Resource Center Training Room, L116

Members: Nancy Schur, Larry Adams, Janet Pessagno, Sunita Lanka, Tony Anderson, Millicent Madrigal, Alejandra Gutierrez, Jennifer Fellguth, Christopher Moss, Ann Wright, Liz Estrella, Elsa Brisson

Guests: Suzanne Flannigan, Carole Bogue Feinour, Lisa Storm, Jim Butler, Ken Rand, Mark Weber, Laverne Cook

Absentees: Hermalinda Rocha-Tabera

1. Call to Order: The meeting was called to order at 3:05 pm
2. Adopt Agenda: To Chris's comment that the agenda needed amendment in order to add Ken Rand issue, Nancy said that it was done in the previous meeting itself. She said we would add Full time Faculty Hiring, and Distance Ed .Com. The Agenda was M/S/A.
3. Approval of the Minutes 9/13/2011-M/S/A
4. Public Comments (non-Senators)
Lisa Storm spoke of the importance of faculty access to Gmail accounts. Online instructors have access to it, so should all faculty. She said it was necessary that Gmail and private accounts be put on PAWS.

Suzanne Flannigan had a public comment to make on Ken Rand issue and she read it out. (A Copy is available to review with the minutes.

Nancy reiterated that the comments are seen as comments and are never responded to.

Ken thanked the senate for listening and said that copyright was never an issue as he was the author and the publisher. It was his academic freedom and all standards of procedure that were violated. He was apprehensive that the presence of the administration at the meeting would impact the voting of the senators.

5. President's Report: Nancy Schur announced that Plenary sessions would be held between 4th and 9th of November She would send out resolutions and those interested in attending could let her know.
She next announced that Stelvio Locci expressed interest in being nominated as a member to the Board of Governors. The Senate needed to endorse it by October 24th. If it was acceptable to the Senate, the Steering committee would endorse it, should Stelvio submit an application. Additionally there is an opportunity to recognize any outstanding new programs that enhance student success. There are many such programs on campus. She strongly encouraged participation of faculty in recommending a program or two forward. FACTS, ACE, SUMS, Math Academy are examples of programs we could recommend. If any other members were interested in working on the nomination form, they are welcome to contact her.
6. Reports

- A.** BSI Blueprint for Student Success: A presentation of the BSI Blueprint was made by Kathy Mendelsohn. The “poppy copy” was now accessible to all. Since the Academic Learning Center was no longer functional, information on student assessment and placement was available in this document. Carole Bogue Feinour complimented the authors (Larry Adams, Janet Pessagno, Laverne Cook and Kathy Mendelsohn) of this document.
- To Jim Butler’s question as to how we could better prepare high school students before they came to Hartnell or help with their placement, Kathy talked of a tool being developed by a programmer under Title V to reinstate Salinas High students into Math II or other levels – a prep course for Accuplacer- enhancing student awareness.
- Anyone interested in these activities was welcome to join the committee. It was evident, Kathy said, that we needed the Academic Learning Center – in a location that was central, visible and was available for students, and the senate’s support would be valuable in making this happen. The full presentation was presented at the New Faculty Orientation, and it was agreed that offering it as a Flex Day activity would be a very useful.

7. Action Items

- A.** Appoint Co-chairs to the Accreditation writing teams and faculty members
The following were appointed co-chairs: Jim Riley,

Standard 3 - Mitzi Alexander

The motion to approve the above members was M/S/A

- B.** Appoint/Welcome new Senators

1. Bob Barminski
2. Jim Butler
3. Mark Weber
4. Melissa Stave
5. Steve Triano

A motion to approve the above mentioned members was M/S/A

- C.** Ratify Faculty Peer

1. John Anderson (Construction) – Joe Welch – M/S/A

- D.** Validate/Appoint current membership to committees : Nancy clarified that we were reconfiguring the Administrative support, that some committees were meeting and others were not, therefore the need to do this. It is also necessary to recruit more faculty.

1. Distance Education: Ann Jesus Riley, Cassidy Porter, Jennifer Fellguth , Joe Welch, Lindsey Bertomen , Margaret Mayfield, Maria Teutsch , Rhea Mendoza-Lewis, Eric Sraier and Amy Takitoma – membership of the above members to the Distance Ed committee was M/S/A .
2. Enrollment, Matriculation, and Student Policies
 - a) Senate representative – Tony Anderson - M/S/A unanimously
One Abstention – Tony.
 - b) Faculty Representatives for discipline areas

- i. Appoint to Student Policies subcommittee:
Mary Dominguez was in charge of this and now it was agreed the appointed members would work with her.
 - a. Yoshiko Matsushita-Arao
 - b. Liz Estrella
 - c. Jim Butler
 - d. Advanced Technologies-Steven Triano
- 3. HR, Facilities, and Technology
 - a) Senate representative – Elsa Brisson
Faculty Representatives for discipline areas-
Mary Davis and Barbara Dunham were interested in taking this up. Their membership was M/S/A without opposition. (Tony –moved and Chris seconded it)
- 4. Program Planning and Assessment
 - a) Senate representative – Sunita Lanka –M/S/A (Tony and Chris)
 - b) Faculty Representatives for discipline areas
- 5. Financial Information Subcommittee
 - a) Senate representative – Chris Moss –M/S/A
- 6. Faculty Representatives for discipline areas-
- 7. Curriculum (addition to last meeting’s list)
 - a) Chris Stevenson –M/S/A
- 8. Ratify Faculty Hiring Appointment for Respiratory Therapy

8. Senate Goals

- A. Create Policies for Evaluations: Nancy said we had nothing in place for policies. What were the best practices? The MOU directions were to appoint a sub-committee.
 - 1. Adjunct Faculty – Elsa Brisson , Jennifer Fellguth
 - 2. Tenured Faculty-Alejandra, Mark Weber, Jim Riley and Chris Moss
 - 3. Full time Faculty Hiring – Teresa, David Beymer, Leti Contreras.
- B. Revise Academic Senate Constitution
 - a) Academic Areas
 - b) State law changed part time from 60 to 67%
- C. Advocate for Senate Budget
- D. Textbook Selection Policy :
- E. Senate outreach to satellite campuses
 - 1. Mary Davis
 - 2. Alex Edens
 - 3. Liz Estrella

The motion to appoint the above members was M/S/A unanimously without opposition.

9. Discussion Items

- A. The Distance Education Dilemma

1. Add/Drop Period: The Distance Ed does not drop students. Jennifer Fellguth explained that it was possible to monitor the participation/non-participation of students in an online class, and different strategies could be followed to check this - technically it was possible to do this. It was agreed that the Distance Ed committee draft a policy to implement this. Jennifer would work with Lisa Storm on this. Jennifer read out the policy to define the Regular Effective Contact Policy. Nancy said this could be endorsed by the senate, but it did not address the add/drop section. She felt that there was an immediate need to address this and push for a resolution. Larry suggested that this be tabled for a future meeting – especially how these courses were being evaluated. Suggestions like creating a survey monkey to elicit information were made. Nancy reiterated that the senate was asking the Distance Ed committee to clarify their add/drop policy. It was agreed that that copies of this would be made available for the senate’s perusal.
2. Class Observation/ Student Evaluation – a method to evaluate instruction of distance education courses needs to be developed so that the evaluation process in place in the contract can be applied equally to distance education and face to face courses.
3. Policies and Outcomes consistent with Face to Face courses. The Senate would like the distance education committee to work on policies that would guide instructors so that we could evaluate and ensure the same academic rigor for all courses – Distance education, face to face.
The standard expected is that all courses are equal, no matter the mode of delivery – Summer, short, late start, regular semester, night, day, weekend, face to face or distance education. Our challenge is to find ways to express what this looks like, and how it can be measured.

B. Academic Freedom Resolution: To Mark Weber’s question whether this could be closed Nancy responded that closed session was reserved to “personnel matters” Some felt this fell under that title, an offer to postpone the topic so that the option could be examined by steering with the State Senate regulations. There were discussions on closed session criteria. Larry clarified to the members that there was no need for closed sessions. The constitution states “open to electorate.” The Senate advises the Board and as such, is subject to the Brown Act, and thus proceedings are to be open. Upon further request to close the conversation, Nancy clarified, that when support was sought from the senate, then proper procedures must be followed. There must be transparency in following policies. (Two resolutions were reviewed. The accuracy of the quoted costs of books was discussed. There were questions such as, should the cost be on the whereas items, should Academic Freedom be tied to costs? Mark Weber stated that the senate

supported cost effective materials. It was suggested that one version of the resolution be presented to the senate. To Weber's comment that the sub committee's task was to formulate a resolution with reference to Ken's book, Nancy responded by clarifying that the senate fully supported the Academic Freedom policy, but the *published* quality was the problem, not the choice of the text itself. Ken said that he wanted clear directions on what needed to be revised. It was clear that the hand-written corrections, and typeset needed to be corrected using updated software, so the students were not purchasing a copy of a copy with hand written corrections found throughout the book. This way the volumes would be of published text quality. Further discussion that one version of the resolution was required and the focus should be not be on what will, or what did happen, and whether it should focus on the elements that were a violation of academic freedom. The pedagogical content was not in question. The quality of instruction, student success, those issues were not in question. Mark commented that student success and cost were relevant. Nancy clarified that the senate was a political/policy body, and if the typeset was done by Fall, the problem would be resolved, as the book could be made available. Also, the senate needed a copy of the book for the members' perusal. It was finally decided that Mark and Jennifer would work together to bring out one copy of the policy incorporating the salient features of the two versions. This resolution was M/S/A.

It was also agreed that the discussion be tabled for the following meeting.

- C. First Read on Board Policies: tabled for the next meeting.
- 10. Announcements (Senators): Larry announced that he would be resigning as the first VP of the Senate at the end of the semester.
- 11. Adjournment : 5:12 pm.