

HARTNELL COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES
January 8, 2008

CLOSED SESSION 5:00 p.m. – OPEN SESSION 6:00 p.m.
Hartnell College
411 Central Avenue, Salinas
Board Room (CAB 112)

Board of Trustees

Kari Lee Valdés, President

Patricia Donohue, Vice President

Bill Freeman, Elia Gonzalez-Castro, Kevin Healy,

John Martinez, Brad Rice

Lorena Moreno, Student Trustee

Dr. Phoebe Helm, Interim Superintendent/President, Secretary to the Board

The Board of Trustees welcomes you to its meetings, which are regularly scheduled on the first Tuesday of each month, unless otherwise noted.

The agenda is divided into two sections:

- A. REGULAR AGENDA: Action Items:** These items include significant administrative and financial actions classified by departmental areas and are approved by majority vote for each item. **Information Items:** These items include presentations to the Board and items for discussion prior to Board action which is usually taken at the next meeting.
- B. CONSENT AGENDA:** These matters include routine administrative and financial actions classified by departmental areas and are usually approved by a single majority vote.

INDIVIDUALS DESIRING TO ADDRESS THE BOARD: Any member of the audience desiring to address the Board should complete and submit to the Superintendent prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. Members of the public shall be able to address the Governing Board regarding items on the agenda as such items are taken up. The Board President may limit the time of presentation to three minutes per speaker, per subject, and a maximum of twenty minutes for each subject matter. Following public comment, the Board President will limit discussion to the Board only.

I. OPEN SESSION, CALL TO ORDER, 5:00 P.M., CAB 112 Board Room

1. ROLL CALL
2. DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION, AS FOLLOWS:

Items to be discussed in Closed Session will include, legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.

Action 3. ADOPT AGENDA

4. PUBLIC COMMENT PERIOD REGARDING CLOSED SESSION ITEMS

Five minutes set aside for public comment on closed session items. Maximum three minutes each presentation.

II. CLOSED SESSION

The Board of Trustees of Hartnell Community College District will meet in Closed Session to consider legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.

III. RECONVENE TO OPEN SESSION

Pledge of Allegiance

A. REPORT OUT FROM CLOSED SESSION

B. PUBLIC COMMENTS

1. PUBLIC COMMENTS - MAXIMUM THREE MINUTES EACH

Receive comments from the public. Maximum three minutes each.

C. PRESENTATIONS AND REPORTS

1. MLT PROGRAM PRESENTATION
 - Community Hospital of Monterey Peninsula*
 - Natividad Medical Center*
 - Salinas Valley Memorial Healthcare System*
2. BOND OVERSIGHT COMMITTEE
 - Damon Felice, Townsend Management, Inc.*
3. BOARD'S GOALS
 - a. Accreditation
 - b. Finances
 - c. Communication
 - d. Search for Superintendent/President

D. CONSENT ACTION ITEMS

1. MINUTES

Approve Minutes of the Hartnell College Board of Trustees Meetings

- a. Annual Organizational Meeting, December 4, 2007
- b. Meeting of the Member, December 4, 2007
- c. Regular Meeting, December 4, 2007

2. DISBURSEMENTS

Ratify disbursements from college accounts: General Cafeteria, Child Development, Capital Outlay Restricted, Property Acquisition Restricted and Deferred Maintenance Funds, Revolving, Bookstore, Scholarship & Loan, Athletic, Associated Student Body.

3. DECLARE PROPERTY AS SURPLUS AND AUTHORIZATION FOR DISPOSAL

Declare listed property as surplus and authorize for disposal.

4. AMEND THE HARTNELL COLLEGE CHILD DEVELOPMENT CENTER STATE PRESCHOOL CONTRACT FOR 2007-08

Amend the Hartnell College Child Development Center State Preschool Contract with the State Department of Education for fiscal year 2007-08. Due to the State's approved COLA, the monies provided by the State to the Child Development Center will increase by 4.53%.

5. RATIFY LETTER OF AGREEMENT BETWEEN HARTNELL COLLEGE AND SAN FRANCISCO COMMUNITY COLLEGE DISTRICT FOR THE CALIFORNIA EARLY CHILDHOOD MENTOR PROGRAM FOR THE 2007-08 ACADEMIC YEAR

Ratify the Letter of Agreement between Hartnell College and San Francisco Community College District for the California Early Childhood Mentor Program for the 2007-08 academic year. This program allows the college's Early Childhood Education students to complete supervised student teaching at mentor sites. Depending on usage and student placement, the college can fund approximately \$11,000-\$30,000.

6. APPROVE AGREEMENT WITH COALINGA REGIONAL MEDICAL CENTER FOR CLINICAL EXPERIENCE FOR HEALTH SERVICES PROGRAMS

Approve an agreement between Hartnell College and Coalinga Regional Medical Center for use of clinical facilities for clinical rotations for nursing and health services programs effective the 2007-08 academic year. The term of this agreement is November 1, 2007 and shall continue until terminated by either party, provided a six-month written notice is submitted.

7. RATIFY PARTNERSHIP WITH COMMUNITY HOUSING IMPROVEMENT SYSTEM AND PLANNING ASSOCIATION (CHISPA), CITY OF SALINAS, AND HARTNELL COLLEGE

Ratify the partnership with the Community Housing Improvement System and Planning Association, the City of Salinas, and Hartnell College effective November 26, 2007 to June 1, 2007. This partnership enables approximately 90 students to build a home which CHISPA will sell to an eligible low income family.

8. APPROVE AGREEMENT WITH WATSONVILLE COMMUNITY HOSPITAL AND HARTNELL COLLEGE FOR CLINICAL EXPERIENCE FOR NURSING STUDENTS

Approve the agreement between Watsonville Community Hospital and Hartnell College for use of clinical facilities for clinical rotations for nursing students. The term of this agreement is January 1, 2008 to December 31, 2010.

9. APPROVE CURRICULUM COMMITTEE ACTIONS

Approve Curriculum Committee Actions for the period of October 25, 2007 through December 6, 2007.

10. RATIFY 2008 MILEAGE REIMBURSEMENT ADJUSTMENT RATE

Ratify the mileage reimbursement rate of 50.5 cents per mile, effective January 1, 2008, as pursuant to the IRS rate and in accord with Governing Board Policy 2320, its predecessor Board Policy 4133.1, and Education Code Section 87032.

11. APPROVE COLLEGE FIVE-YEAR SCHEDULED MAINTENANCE PLAN

Approve the College five-year Scheduled Maintenance Plan.

12. APPROVE CONTRACT WITH YONEYAMA CONSULTING SERVICES

Approve contract with Yoneyama Consulting Services for campus security management for calendar year 2008 for \$6,000 for the first 100 hours, and \$75.00 per hour for services thereafter. This contract will meet with needs of the College for specialized service, including campus security advice, consultation, and investigations.

13. RATIFY AGREEMENT BETWEEN CITY OF GREENFIELD AND HARTNELL COMMUNITY COLLEGE DISTRICT SMALL BUSINESS CENTER

Ratify agreement between the City of Greenfield and Hartnell Community College District Small Business Center to provide consultant services to small businesses. The College will receive \$25,000 from the City of Greenfield to support its activities.

14. PERSONNEL ACTION

Ratify and/or approve current personnel action.

E. ADMINISTRATIVE SERVICES

Action
Roll-call

1. APPROVE BUDGET REVISIONS

Approve Budget Revisions numbered 7279 to 7310.

Action

2. ACCEPT DISTRICT AUDIT

Accept the Independent Accountant's Audit Report for the year ending June 30, 2007.

F. HUMAN RESOURCES & EQUAL EMPLOYMENT OPPORTUNITY

1. PUBLIC HEARING: HARTNELL COMMUNITY COLLEGE DISTRICT INITIAL COLLECTIVE BARGAINING PROPOSAL TO CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION – CHAPTER 470

Open a public hearing for the Hartnell Community College District initial proposal to California School Employees Association – Chapter 470 (CSEA).

2. PUBLIC HEARING: HARTNELL COMMUNITY COLLEGE DISTRICT INITIAL COLLECTIVE BARGAINING PROPOSAL TO HARTNELL COLLEGE FACULTY ASSOCIATION

Open a public hearing for the Hartnell Community College District initial proposal to Hartnell College Faculty Association (HCFA).

3. PUBLIC HEARING: CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION – CHAPTER 470 INITIAL COLLECTIVE BARGAINING PROPOSAL TO HARTNELL COMMUNITY COLLEGE DISTRICT

Open a public hearing for the California School Employees Association – Chapter 470 (CSEA) initial proposal to Hartnell Community College District.

4. PUBLIC HEARING: HARTNELL COLLEGE FACULTY ASSOCIATION (HCFA) INITIAL COLLECTIVE BARGAINING PROPOSAL TO HARTNELL COMMUNITY COLLEGE DISTRICT

Open a public hearing for the Hartnell College Faculty Association (HCFA) initial proposal to Hartnell Community College District.

5. ADOPT INITIAL COLLECTIVE BARGAINING PROPOSALS FROM HARTNELL COMMUNITY COLLEGE DISTRICT TO CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION – CHAPTER 470 AND HARTNELL COLLEGE FACULTY ASSOCIATION

Adopt initial collective bargaining proposals from Hartnell Community College District to California Schools Employees Association – Chapter 470 and to Hartnell College Faculty Association.

6. RECEIVE INITIAL COLLECTIVE BARGAINING PROPOSALS BETWEEN HARTNELL COMMUNITY COLLEGE DISTRICT AND INTERNATIONAL UNION OF OPERATING ENGINEERS STATIONARY LOCAL NO. 39 (L-39)

Receive initial collective bargaining proposals between Hartnell Community College District and International Union of Operating Engineers Stationary Local No. 39 (L-39).

G. INFORMATION ITEMS

1. FINANCIAL STATEMENTS

Receive and accept financial statements for period ending November 30, 2007.

Reports **H. COLLEGE SENATES**

1. STUDENT SENATE, ACADEMIC SENATE, CLASSIFIED SENATE REPORTS

Receive brief reports from the Presidents of the College Senates.

I. OFFICE OF SUPERINTENDENT/PRESIDENT

Report

1. PRESIDENT'S REPORT

Receive report on matters of interest to the College.

J. BOARD OF TRUSTEES

1. COMMUNICATIONS/CONFERENCE REPORTS

Receive brief reports on matters of interest to the College and/or conference reports.

Action

2. TRAVEL REQUESTS

Approve travel requests for Trustees Donohue, Healy, Gonzalez-Castro, Martinez and Valdés to attend 2008 Effective Trusteeship Conference on January 25-27, 2008, Sheraton Grand Hotel, Sacramento, CA

K. FUTURE AGENDA ITEMS

(Items placed on future agenda will be determined in consultation and preparation under the auspices with Superintendent/President and Board President.)

L. NEXT MEETING

Next regular Board of Trustees Meeting scheduled for February 5, 2008, Hartnell College Board Room, 411 Central Avenue, Salinas, California, at 5:00 p.m.

Action

M. ADJOURNMENT

Adjourn the January 8, 2008 Board of Trustees meeting.