

**HARTNELL COMMUNITY COLLEGE DISTRICT**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**

**A G E N D A**  
**April 6, 2010**

**TIME/PLACE:**

**5:00 p.m.** – PUBLIC SESSION – Board Room (CAB-112)

**5:05 p.m.** – CLOSED SESSION

**6:00 p.m.** – RECONVENE PUBLIC SESSION – Board Room (CAB-112)  
411 Central Avenue, Salinas

*Board of Trustees*

*Patricia Donohue, President*

*Kevin Healy, Vice President*

*Candi DePauw, Bill Freeman, Elia Gonzalez-Castro*

*Ray Montemayor, Erica Padilla-Chavez*

*Shandra Taylor, Student Trustee*

*Dr. Phoebe Helm, Superintendent/President, Secretary to the Board*

The Board of Trustees welcomes you to its meetings, scheduled on the first Tuesday of each month, unless otherwise noted.

Typically, the agenda consists of the following:

- A. CONSENT AGENDA:** These matters include routine administrative and financial actions and normally approved by a single majority vote.
- B. REGULAR AGENDA:** **Action Items:** These items include significant administrative and financial actions classified by departmental areas and approved by majority vote for each item.  
**Information Items:** These items include presentations to the Board and items for discussion prior to Board action, normally taken at the next meeting.
- C. CLOSED SESSION:** In accordance with Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6, the Board of Trustees may meet in Closed Session to consider legal, personnel, labor, and/or contract matters.

**INDIVIDUALS DESIRING TO ADDRESS THE BOARD:** Any member of the audience desiring to address the Board should complete and submit to the Superintendent prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. The Board President may limit the time of presentation to three minutes per speaker, and a maximum of fifteen minutes. Following public comment, the Board President will limit discussion to the Board only.

**MISSION STATEMENT:** Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

**I. OPEN SESSION, CALL TO ORDER - 5:00 p.m.**

**A. ROLL CALL**

Action

**B. ADOPT AGENDA**

**C. DISCLOSURE OF ITEMS DISCUSSED IN CLOSED SESSION, AS FOLLOWS:**

Items discussed in Closed Session will include, legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957, and/or 54957.6.

1. Employee Contracts: California School Employees Association, Hartnell College Faculty Association, and/or Local 39
2. Letter from Faculty Association
3. Update on Culver/Lawrence Litigation and Appeals

**D. PUBLIC COMMENT PERIOD REGARDING CLOSED SESSION ITEMS**

Fifteen minutes set aside for public comment on closed session items.  
Maximum three minutes each.

**II. MOVE TO CLOSED SESSION**

The Board of Trustees of Hartnell Community College District will meet in Closed Session to consider legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.

**III. RECONVENE TO PUBLIC SESSION**

*Pledge of Allegiance*

**A. REPORT OUT FROM CLOSED SESSION**

**B. PUBLIC COMMENTS ON PUBLIC SESSION ITEMS AND ITEMS NOT ON THE AGENDA**

Twenty minutes (three-minute maximum per person) set aside to receive public comments on public session agenda items or items not on the public session agenda, but within the jurisdiction of the Board.

1. Receive public comments on items on the public session agenda
2. Receive public comments on items not on the public session agenda

**IV. PRESENTATIONS**

**A. CLASS INITIATIVE**

*Gary Hughes, Associate Vice President*  
*Langston Johnson, Research Analyst*

**B. BOND OVERSIGHT COMMITTEE ANNUAL REPORT – Bob Perkins, Chair**  
2009 Annual Report from Bond Oversight Committee (See Information Item VIII. A)

**C. BOND OVERSIGHT COMMITTEE UPDATE – Damon Felice**  
(See Information Item VIII. B)

## **V. CONSENT ACTION ITEMS**

### **A. APPROVE MINUTES**

Approve minutes of Regular Meeting of March 10, 2010 and approve minutes of Special Meeting of March 12, 2010.

### **B. RATIFY DISBURSEMENTS**

Ratify the disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

### **C. APPROVE AND ACCEPT WALL RELIEF BY ARTIST, JOHN CERNEY**

Approve and accept wall relief by Artist, John Cerney of Tony Teresa, former Hartnell coach and sports figure. The wall relief is to be located on the athletic fields in an appropriate location. All costs associated with this project paid for by private donations.

### **D. RATIFY CURRICULUM COMMITTEE RECOMMENDATIONS**

Ratify the recommendations from the Curriculum Committee.

### **E. AMEND CONTRACT WITH M. J. JOHNSON CONTRACT, GRANT WRITER**

Amend the contract with M. J. Johnson for grant writing. The amendment extends the term of the agreement to June 30, 2011 and increases the contracted amount by \$30,000 for academic year 2009-10 and for academic year 2010-11 the contracted amount would be \$45,000.

### **F. RATIFY GRANT APPLICATION AND ACCEPT FUNDS**

Ratify the grant application and accept funds from the California Community Colleges Chancellors Office for a Multimedia Expansion and Upgrade for the Hartnell College Digital Arts Program. The amount awarded is \$205,000 over one year, July 1, 2010 to June 30, 2011.

### **G. RATIFY GRANT APPLICATION AND ACCEPT FUNDS**

Ratify the grant application and accept funds from the California Community Colleges Chancellors Office for the development of a New Sustainable Design Program as part of the Hartnell College construction program. The amount awarded is \$350,000 over two years, July 1, 2010 through June 30, 2012.

### **H. RATIFY GRANT APPLICATION AND ACCEPT FUNDS**

Ratify the grant application and accept funds from the Office of Statewide Health Planning and Development, Song Brown Health Care Workforce Training Program. The amount awarded is \$130,000 over two years, July 1, 2010 through June 30, 2012.

### **I. RATIFY GRANT APPLICATION AND ACCEPT FUNDS, IF AWARDED**

Ratify the grant application to the Board of Governors, Chancellors Office for an Enrollment Growth and Retention Program for Nursing, and accept funds, if awarded. The amount, if awarded, would be \$179,372 over two years, July 1, 2010 to June 30, 2012.

### **J. APPROVE AGREEMENT FOR CLINICAL EXPERIENCE AND USE OF CLINICAL FACILITIES**

Approve an agreement between Hartnell College and Saint Louise Regional Hospital for clinical experience and use of clinical facilities for nursing and health services programs, effective April 28, 2010. The agreement is continuous, but includes the requirement for a six month advanced, written notice for cancellation.

**K. APPROVE CONTRACT WITH BUILDINGWISE FOR DELIVERY OF TRAINING AND SUPERVISION FOR GREEN CONSTRUCTION PRE-APPRENTICESHIP TRAINING PROGRAM**

Approve a contract with BuildingWise for the delivery of training and supervision to participants in the Green Construction Pre-Apprenticeship Training Program, beginning April 15 to December 31, 2010 for \$100,000.

**L. ACKNOWLEDGE AND RATIFY A PROFESSIONAL SERVICES CONTRACT WITH AURUM CONSULTING ENGINEERS MONTEREY BAY, INC. FOR SURVEY AND DESIGN PLANS FOR KEYLESS ENTRY AND CLOSED CIRCUIT TV SYSTEM**

Acknowledge and ratify a professional services contract with Aurum Consulting Engineers Monterey Bay, Inc. to conduct a survey and design plans for a keyless entry and closed circuit TV system for the main campus and King City Education Center. The cost to conduct the survey and design a plan is \$42,150 and paid with Measure H funds as provided for safety and security.

**M. ACKNOWLEDGE AND RATIFY A PROFESSIONAL SERVICES CONTRACT WITH AURUM CONSULTING ENGINEERS MONTEREY BAY, INC. FOR CAMPUS LIGHTING PROJECT**

Acknowledge and ratify a professional services contract with Aurum Consulting Engineers Monterey Bay, Inc. to complete Phase II of the campus lighting project. Phase II consists of additional lights along Central Avenue and Cypress Street. The budgeted amount is \$7,500 and paid with Measure H funds as provided for safety and security.

**N. ACKNOWLEDGE AND RATIFY A PROFESSIONAL SERVICES CONTRACT WITH AXIOM ENGINEERS**

Acknowledge and ratify a professional services contract with Axiom Engineers for the CAB Chiller and Boiler Replacement Project. The budgeted amount is \$27,000 and paid with Measure H funds.

**O. ACKNOWLEDGE AND RATIFY A PROFESSIONAL SERVICES CONTRACT WITH BFGC-IBI FOR THE DESIGN OF THE POOL RENOVATION PROJECT**

Acknowledge and ratify a professional services contract with BFGC-IBI for the design of the pool renovation project on main campus. The budgeted amount for this contract is \$48,870 and paid with Measure H funds.

**P. ACKNOWLEDGE AND RATIFY A PROFESSIONAL SERVICES CONTRACT WITH YANG STAEHLIN AND ASSOCIATES**

Acknowledge and ratify a professional services contract with Yang Staehlin for consulting services with the Chancellor's Office. The amount for these services will not exceed \$10,000 and paid with Measure H funds.

**Q. ACKNOWLEDGE AND RATIFY A PROFESSIONAL SERVICES CONTRACT SKYLINE ENGINEERING FOR THE CAB ROOF REPLACEMENT**

Acknowledge and ratify a professional services contract with Skyline Engineering for the design of a new energy-efficient roof for the CAB Administration Building. The budgeted amount for this design is \$27,000 and paid with Measure H funds.

**R. PERSONNEL ACTIONS**

Approve and/or ratify Personnel Actions (included in packet).

**VI. PUBLIC HEARING**

Open the public hearing for contract re-opener proposals between Hartnell Community College District and California School Employee Association – Chapter 470 on wages and benefits.

**VII. ACTION ITEMS**

**A. RECEIVE PROPOSALS BETWEEN HARTNELL COMMUNITY DISTRICT AND CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION – CHAPTER 470**

Receive the proposals between Hartnell Community College District and California School Employees Association – Chapter 470.

Action/roll-call

**B. BUDGET REVISIONS**

Approve budget revisions numbered 8613 to 8648.

Action/roll-call

**C. ADOPT RESOLUTION 10:3**

Adopt Resolution 10:3, Authorizing the Emergency Closure of the Alisal Campus Child Development Center for the period of January 21-26, 2010 due to no electricity, heating, and lighting.

Action

**D. FIRST READING – NEW BOARD POLICY**

Review first reading of Board Policy 2346, Safety and Security Video Monitoring.

**VIII. INFORMATION ITEMS**

**A. BOND OVERSIGHT COMMITTEE ANNUAL REPORT 2009**

Receive the 2009 Bond Oversight Committee Annual Report.

**B. BOND OVERSIGHT COMMITTEE REPORT**

Receive report on construction projects dated March 29, 2010.

**C. FINANCIAL STATEMENTS FOR PERIOD ENDING FEBRUARY 28, 2010**

Receive financial statements for period ending February 28, 2010.

**D. REPORTS FROM STUDENT, CLASSIFIED, AND ACADEMIC SENATES**

**E. PRESIDENT’S REPORT**

Report from the Superintendent/President.

**IX. BOARD OF TRUSTEES**

Action

**A. 2010 CALIFORNIA COMMUNITY COLLEGE TRUSTEE BOARD ELECTIONS**

Select seven candidates to serve on the CCCT Board of Directors

Action

**B. DISTINGUISHED ALUMNUS/ALUMNA AWARD**

Select two members of the Board to serve on committee.

**C. BOARD OF TRUSTEES COMMUNICATION**

Trustee reports on matters of interest to the college.

**X. ADJOURNMENT**

Action

Adjourn the meeting.

**NEXT MEETING**

May 4, 2010, 5:00 p.m.

Hartnell College Board Room (CAB-112)

411 Central Avenue, Salinas