

# HARTNELL COMMUNITY COLLEGE DISTRICT

## Board of Trustees – Regular Meeting Agenda April 5, 2011

### TIME/PLACE

411 Central Avenue, Salinas  
**CALL Building, Room 208**

### TELECONFERENCING LOCATION (Trustee Healy)

Location: Hilton Garden Inn  
2000 Solar Drive  
Oxnard, CA 93036

**5:00 p.m. – OPEN SESSION**  
CLOSED SESSION TO FOLLOW

#### Board of Trustees

*Erica Padilla-Chavez, President*

*Kevin Healy, Vice President*

*Candi DePauw, Patricia Donohue, Bill Freeman,*

*Elia Gonzalez-Castro, Ray Montemayor*

*Shaundra Taylor, Student Trustee*

*Dr. Phoebe Helm, Superintendent/President, Secretary to the Board*

The Board of Trustees welcomes you to its meetings. The agenda and supporting documents are on the college's website at [www.hartnell.edu/board](http://www.hartnell.edu/board). Contracts requiring approval of the Board on this agenda are available to view in the President's Office. Typically, the agenda consists of the following:

- A. **CONSENT AGENDA:** These matters include routine administrative and financial actions and normally approved by a single majority vote.
- B. **REGULAR AGENDA:** Action Items: These items include significant administrative and financial actions classified by departmental areas and approved by majority vote for each item.  
Information Items: These items include presentations to the Board and items for discussion prior to Board action, normally taken at the next meeting.
- C. **CLOSED SESSION:** In accordance with Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6, the Board of Trustees may meet in Closed Session to consider legal, personnel, labor, and/or contract matters.

**INDIVIDUALS DESIRING TO ADDRESS THE BOARD:** Any member of the audience desiring to address the Board should complete and submit to the Superintendent prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. The Board President may limit the time of presentation to three minutes per speaker, and a maximum of fifteen minutes. Following public comment, the Board President will limit discussion to the Board only.

**MISSION STATEMENT:** Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

**ACCOMMODATIONS:** Individuals requiring disability-related accommodations or modifications in order to participate in the meeting, including auxiliary aids and services, should contact the Superintendent/President in accordance with the Americans with Disabilities Act at (831) 755-6900.

**I. OPEN SESSION, CALL TO ORDER – 5:00 P.M.**

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. PUBLIC COMMENT

Fifteen minutes (three-minute maximum per person) set aside to receive public comments on closed session and public session, or items not on the public session agenda, but within the jurisdiction of the Board.

**II. CONSENT AGENDA**

A. MINUTES

Approve minutes of Regular Meeting of March 1, 2011 and minutes of Board Study Session, March 15, 2011.

B. DISBURSEMENTS

Ratify disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

C. CURRICULUM COMMITTEE

Ratify Curriculum Committee actions.

D. AMEND AGREEMENT WITH UNIVERSAL PROTECTION SERVICES

Ratify to amend the agreement between Hartnell Community College District and Universal Protection Services to increase the scope of services to the King City Education Center. The cost for these services is approximately \$4,000 and does not increase the current contract amount.

E. AGREEMENT WITH GRADIMAGES, A PROFESSIONAL EVENT PHOTOGRAPHER

Approve an agreement with GradImages, a professional event photographer, to photograph 2011 graduates on June 2, 2011. GradImages agrees to donate 15% of the gross proceeds from photo and product sales to the college for the Associated Students of Hartnell College to support their clubs and activities.

F. PROFESSIONAL SERVICES AGREEMENT WITH BELLI ARCHITECTURAL GROUP

Approve a professional services agreement with Belli Architectural Group for the design of the PE Field House on the main campus. The budget for this agreement is \$140,000 and paid from Measure H funds.

G. OUT-OF-COUNTRY TRAVEL – BORONDA STUDY GROUP

Approve the out-of-country travel for Jennifer Pagliano, instructor, 2011 Boronda Study Group from June 4 through June 19, 2011. This year's program includes a two-week study tour of London, England. All costs are paid by the Boronda Scholarship Endowment through the Hartnell College Foundation.

H. APPOINTMENT OF MEMBER TO INDEPENDENT CITIZENS' BOND OVERSIGHT COMMITTEE

Appoint Michael T. Payne to the Independent Citizens' Bond Oversight Committee effective April 6, 2011. The term of the appointment is for two-years.

I. PARKING VIOLATION FINE

Approve a \$6 increase in fines for parking violations, effective May 1, 2011, in order to sustain revenues from parking violations.

J. PERSONNEL ACTIONS

Approve and/or ratify Personnel Actions (included in packet).

**III. ACTION ITEMS**

Action A. BUDGET REVISIONS

Approve budget revisions numbered 9138 to 9170.

Action B. BOARD POLICY ON CONSTRUCTION CHANGE ORDERS

Review and approve second and final reading of Board Policy on Construction Change Orders.

**IV. BOARD OF TRUSTEES**

Action A. CALIFORNIA COMMUNITY COLLEGE TRUSTEE BOARD ANNUAL ELECTIONS

Select eight candidates to serve on the C. C. C. T. Board of Directors.

Action B. CALIFORNIA DREAM ACT

Approve to send letter in support of California Dream Act of 2011.

**V. INFORMATION ITEMS**

A. PRELIMINARY DATA FOR REDISTRICTING TRUSTEE AREAS

Receive preliminary data and process for redistricting trustee areas for trustee area from demographer, Shelley Lapkoff.

B. MONTEREY COUNTY TREASURERS QUARTERLY REPORT

Receive the County of Monterey Treasurer's Report of Investments for the Quarter Ending December 31, 2010.

C. UPDATE ON CURRENT CONSTRUCTION PROJECTS

Receive written report on current construction projects.

*Joseph Reyes, Director, Maintenance*

D. FINANCIAL STATEMENTS

Receive and accept financial statements for month ending February 28, 2011.

E. UNDUPLICATED STUDENT HEAD COUNT

Receive information on the unduplicated student head count by location for Spring Semester 2011.

F. REPORTS FROM SENATES

Receive oral reports from College Senates on matters of interest to the college.

1. Nikki Baird, Student Senate
2. Nancy Schur, Academic Senate
3. Classified Senate

G. REPORT FROM SUPERINTENDENT/PRESIDENT

H. REPORTS FROM BOARD OF TRUSTEES

**VI. CLOSED SESSION**

Items discussed in Closed Session will include, legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957, and/or 54957.6.

1. Significant exposure to litigation pursuant to Section 54956.9(b): One Government Tort Claim
2. Potential litigation for tax recovery

**VII. NEXT MEETINGS**

Board Study Session – April 26, 2011, 5 p.m., 411 Central Avenue, Salinas, CALL Room 208

Regular Meeting – May 3, 2011, 5 p.m., 411 Central Avenue, Salinas, CALL Room 208

**VIII. ADJOURNMENT**

Adjourn the meeting.