

HARTNELL COMMUNITY COLLEGE DISTRICT

Board of Trustees – Regular Meeting Agenda

August 16, 2011

TIME/PLACE

411 Central Avenue, Salinas

CALL Building, Room 208

5:00 p.m. – OPEN SESSION

CLOSED SESSION TO FOLLOW

Board of Trustees

Erica Padilla-Chavez, President

Kevin Healy, Vice President

Candi DePauw, Patricia Donohue, Bill Freeman,

Elia Gonzalez-Castro, Ray Montemayor

Juan M. Gutierrez, Student Trustee

Dr. Phoebe Helm, Superintendent/President, Secretary to the Board

The Board of Trustees welcomes you to its meetings. The agenda and supporting documents are on the college's website at www.hartnell.edu/board. Contracts requiring approval of the Board on this agenda are available to view in the President's Office. Typically, the agenda consists of the following:

- A. **CONSENT AGENDA**: These matters include routine administrative and financial actions and normally approved by a single majority vote.
- B. **REGULAR AGENDA**: Action Items: These items include significant administrative and financial actions classified by departmental areas and approved by majority vote for each item.
Information Items: These items include presentations to the Board and items for discussion prior to Board action, normally taken at the next meeting.
- C. **CLOSED SESSION**: In accordance with Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6, the Board of Trustees may meet in Closed Session to consider legal, personnel, labor, and/or contract matters.

INDIVIDUALS DESIRING TO ADDRESS THE BOARD: Any member of the audience desiring to address the Board should complete and submit to the Clerk prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. The Board President may limit the time of presentation to three minutes per speaker, and a maximum of fifteen minutes. Pursuant to Board Policy 1025, members of the public shall also be able to address the Governing Board regarding items on the agenda as those items are taken up. Following public comment, the Board President will limit discussion to the Board only.

MISSION STATEMENT: Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

ACCOMMODATIONS: All meeting locations are wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the Thursday before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes; assistive listening devices. Please contact, the Office of the President at (831) 755-6900, if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.

I. OPEN SESSION, CALL TO ORDER

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. WOMEN'S EDUCATIONAL LEADERSHIP INITIATIVE

Beverly Grova and Mercedes Quintero

E. BOND OVERSIGHT COMMITTEE ANNUAL REPORT – (Information Item IV. A)

Bob Perkins, Chair, Bond Oversight Committee

F. PUBLIC COMMENTS

Fifteen minutes (three-minute maximum per person) set aside to receive public comments on closed session and public session, or items not on the public session agenda, but within the jurisdiction of the Board.

II. CONSENT AGENDA

A. MINUTES

Adopt minutes of Regular Meeting of July 19, 2011.

B. DISBURSEMENTS

Ratify disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

C. GRANT APPLICATION – UNITED STATES ECONOMIC DEVELOPMENT DEPARTMENT FOR PROJECT 17 AGRICULTURAL REGIONAL INNOVATION CLUSTER JOBS ACCELERATOR CHALLENGE GRANT

Ratify the United States Economic Development Department for Hartnell College's Project 17 Agricultural Regional Innovation Cluster Jobs Accelerator Challenge Grant application, accept funds, if awarded, and authorize the administration to enter into agreements to execute the work of the grant. The grant amount is \$2,149,426 of which \$999,426 would be Hartnell's portion. The term of the grant would be for three years, beginning September 2011.

D. GRANT RENEWAL AND AMENDMENT TO MEMORANDUM OF UNDERSTANDING WITH THE SALINAS UNION HIGH SCHOOL DISTRICT – CAREER TECHNICAL EDUCATION (CTE) COMMUNITY COLLABORATIVE PROJECT GRANT – YEAR 4

Ratify the Career Technical Education (CTE) Community Collaborative Project grant renewal (Year 4), accept funds, ratify to amend the Memorandum of Understanding (MOU) with the Salinas Union High School District, and authorize the administration to enter into agreements and execute the work of the grant. The total amount of the grant is \$400,000. The amended MOU establishes a maximum reimbursement to the Salinas Union High School District for \$200,000, effective February 1, 2011 through March 31, 2013.

E. PERSONNEL ACTIONS

Approve and/or ratify Personnel Actions (included in packet).

III. ACTION ITEMS

- Action A. BUDGET REVISIONS
Approve the budget revisions numbered 9359 to 9399.
- Action B. REVIEW AND ACCEPT REQUIRED STATE REPORT: QUARTERLY FINANCIAL STATUS REPORT (CCFS-311Q) FOR THE QUARTER ENDED ON JUNE 30, 2011
Review and accept required State Report: Quarterly Financial Status Report (CCFS-311Q) for quarter ended June 30, 2011.
- Action C. CONSTRUCTION CHANGE ORDERS
Ratify construction change orders in compliance with board policy and procedures for the period of June 17, 2011 to July 19, 2011.
- Action D. CONTRACTS FOR ENERGY EFFICIENT ROOF AND BOILER CHILLER PROJECTS
Approve to amend the contracts for the CAB Energy Efficient Roof and CAB Boiler Chiller Projects. The amendment includes an increase cost of \$70,000 total.
- Action E. REDISTRICTING ADVISORY COMMITTEE
Appoint members to the Redistricting Advisory Committee.
- Action F. FIRST READING OF REVISED BOARD POLICY 1110, HEALTH BENEFITS FOR MEMBERS OF THE GOVERNING BOARD
Review and discuss first reading of revised Board Policy 1110, Health Benefits for Members of the Governing Board.

IV. INFORMATION ITEMS

- A. BOND OVERSIGHT COMMITTEE ANNUAL REPORT 2010
Receive the 2010 Bond Oversight Committee Annual Report
- B. UPDATE ON CURRENT CONSTRUCTION PROJECTS
Receive the written report on current construction projects.
Joseph Reyes, Director, Maintenance
- C. REPORTS FROM SENATES
Receive oral reports from College Senates on matters of interest to the college.
1. Student Senate
2. Academic Senate
3. Classified Senate
- D. REPORT FROM SUPERINTENDENT/PRESIDENT
- E. REPORTS FROM BOARD OF TRUSTEES

V. CLOSED SESSION

Items discussed in Closed Session may include, legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957, and/or 54957.6.

VI. RECONVENE PUBLIC SESSION

A. REPORT OUT FROM CLOSED SESSION, IF ANY

B. ANNOUNCEMENT OF NEXT MEETINGS

1. Study Session – August 23, 5 p.m., 411 Central Avenue, Salinas, CALL Room 208
2. Regular Meeting – September 13, 5 p.m., 411 Central Avenue, Salinas, CALL Room 208

VII. ADJOURNMENT

Adjourn the meeting.