

HARTNELL COMMUNITY COLLEGE DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES

A G E N D A
June 22, 2010

TIME/PLACE:

411 Central Avenue, Salinas
Board Room (CAB-112)

5:00 p.m. – PUBLIC SESSION – Board Room (CAB-112)

5:05 p.m. – CLOSED SESSION

6:00 p.m. – RECONVENE PUBLIC SESSION - Board Room (CAB-112)

Board of Trustees

Patricia Donohue, President

Kevin Healy, Vice President

Candi DePauw, Bill Freeman, Elia Gonzalez-Castro

Ray Montemayor, Erica Padilla-Chavez

Shaundra Taylor, Student Trustee

Dr. Phoebe Helm, Superintendent/President, Secretary to the Board

The Board of Trustees welcomes you to its meetings, scheduled on the first Tuesday of each month, unless otherwise noted.

The agenda and accompanying documents are on the college's website at www.hartnell.edu/board. Contracts requiring approval of the Board on this agenda are available to view in the President's Office. Typically, the agenda consists of the following:

- A. CONSENT AGENDA:** These matters include routine administrative and financial actions and normally approved by a single majority vote.
- B. REGULAR AGENDA:** **Action Items:** These items include significant administrative and financial actions classified by departmental areas and approved by majority vote for each item.
Information Items: These items include presentations to the Board and items for discussion prior to Board action, normally taken at the next meeting.
- C. CLOSED SESSION:** In accordance with Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6, the Board of Trustees may meet in Closed Session to consider legal, personnel, labor, and/or contract matters.

INDIVIDUALS DESIRING TO ADDRESS THE BOARD: Any member of the audience desiring to address the Board should complete and submit to the Superintendent prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. The Board President may limit the time of presentation to three minutes per speaker, and a maximum of fifteen minutes. Following public comment, the Board President will limit discussion to the Board only.

MISSION STATEMENT: Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

I. OPEN SESSION, CALL TO ORDER – 5:00 P.M.

A. ROLL CALL

B. ADOPT AGENDA

C. DISCLOSURE OF ITEMS DISCUSSED IN CLOSED SESSION, AS FOLLOWS:

Items discussed in Closed Session will include, legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957, and/or 54957.6.

1. Side Letter Agreement – California Schools Employees Association
2. Non-Bargaining Groups (Confidentials, Supervisors, and Administration)
3. Hartnell College Faculty Association
4. L-39, International Union of Operating Engineers

D. PUBLIC COMMENT PERIOD REGARDING CLOSED SESSION ITEMS

Fifteen minutes set aside for public comment on closed session items.
Maximum three minutes each.

II. MOVE TO CLOSED SESSION

III. RECONVENE PUBLIC SESSION

Pledge of Allegiance

A. REPORT OUT FROM CLOSED SESSION

B. PUBLIC COMMENTS ON PUBLIC SESSION ITEMS AND ITEMS NOT ON THE AGENDA

Fifteen minutes (three-minute maximum per person) set aside to receive public comments on public session agenda items or items not on the public session agenda, but within the jurisdiction of the Board.

1. Receive public comments on items on the public session agenda
2. Receive public comments on items not on the public session agenda

C. SWEARING IN OF 2010-2011 STUDENT TRUSTEE

IV. PRESENTATIONS

A. 2009-2010 STUDENT SENATE RECOGNITION

Dr. Greg Peterson and Mercedes Quintero

B. CONSTRUCTION PROGRAM

Mike Thomas and Firehawk

C. BOND OVERSIGHT COMMITTEE UPDATE

Damon Felice

V. CONSENT ITEMS

A. MINUTES

Adopt minutes of Regular Meeting of May 4, 2010 and Special Meeting of May 18, 2010.

B. RATIFY DISBURSEMENTS

Ratify the disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects, cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

C. ACCEPT TRANSFER OF NON-CASH DONATIONS

Accept the non-cash donations from the Hartnell College Foundation.

D. RATIFY CURRICULUM COMMITTEE ACTIONS

Ratify the recommendations from the Curriculum Committee.

E. RATIFY AN AGREEMENT TO ACCEPT FUNDS FROM UCSC AS A SUB-RECIPIENT

Ratify an agreement to accept funds from the University of California, Santa Cruz (UCSC) as a sub-recipient of a grant from the National Science Foundation. The sub-award amount is \$50,000 over a period of two years. The purpose of the sub-award is to focus on providing students with an engaging remote laboratory for interactive experiments in renewable energy.

F. RATIFY CONTRACT WITH DMC CONSTRUCTION FOR THE CLASSROOM ADMINISTRATION BUILDING (CAB) REFRESH PROJECT, #3

Ratify a contract with DMC Construction for the 2nd and 3rd floors of the Classroom Administration Building (CAB) Refresh Project, #3. The budget for this project is \$436,490 and paid by funds from Measure H.

G. RATIFY CONTRACT WITH WESTERN WATER FEATURES FOR POOL RENOVATION PROJECT

Ratify a contract with Western Water Features for the pool renovation project. The budget for this project is \$545,000 and paid by funds from Measure H.

H. RATIFY CONTRACT WITH COUNTY OF MONTEREY, PROBATION DEPARTMENT FOR THE COORDINATION OF TRAININGS FOR THE SEVEN CHALLENGES PROGRAM

Ratify a contract with the County of Monterey, Probation Department, for the coordination of trainings, training supplies, and use of facilities for the Seven Challenges Program. The contract will reimburse the Foster and Kinship Care Program \$31,300 through June 30, 2011.

I. APPROVE AND AUTHORIZE THE ADMINISTRATION TO ENTER INTO AN AGREEMENT WITH ALPERT/MCKEE COMPANY, GRANT WRITERS

Approve and authorize the administration to enter into an agreement with Alpert/McKee Company, grant writer for the Hispanic Serving Institution, Title V CCRAA Grant. If awarded, the cost for these services will be 6% of the awarded funds in years one and two, 5% in year three, and 4% in years four and five.

J. APPROVE AND AUTHORIZE THE ADMINISTRATION TO ENTER INTO AN AGREEMENT WITH THE CITY OF SALINAS FOR A VOLUNTARY FITNESS INCENTIVE PROGRAM

Approve and authorize the administration to enter into an agreement with the City of Salinas for a Voluntary Fitness Program for its employees. The term of the agreement is June 25, 2010 to September 1, 2010.

K. APPROVE AND AUTHORIZE THE ADMINISTRATION TO ENTER INTO AN AGREEMENT WITH THE COUNTY OF MONTEREY, PROBATION DEPARTMENT FOR A VOLUNTARY FITNESS INCENTIVE PROGRAM

Approve and authorize the administration to enter into an agreement with the County of Monterey, Probation Department for a Voluntary Fitness Program for its employees. The term of the agreement is June 1, 2010 to September 1, 2010.

L. APPROVE AND AUTHORIZE THE ADMINISTRATION TO ENTER INTO A CONTRACT WITH JM ELECTRIC FOR THE CAMPUS LIGHTING PROJECT, PHASE II

Approve and authorize the administration to enter into a contract with JM Electric for the Campus Lighting Project, Phase II. The project includes lighting along Central Avenue, Cypress Street, in front of the Learning Resource Center, and Parking Structure. The budget for this project is \$86,250 and paid by funds from Measure H.

M. APPROVE THE USE OF THE GENERAL SERVICES ADMINISTRATION AGREEMENT

Approve the use of the General Services Administration Agreement for the purchase of computer comfort stations for the CAT Building. The projected cost for this purchase is \$250,000 and paid by funds from Measure H and the State.

N. PERSONNEL ACTION

Approve and/or ratify personnel actions (included in packet).

VI. ACTION ITEMS

Action **A. APPROVE BUDGET REVISIONS**

Approve budget revisions numbered 8783 to 8860.

Action **B. RATIFY REQUIRED STATE REPORT: QUARTERLY FINANCIAL STATUS REPORT (CCFS-311Q) FOR THE QUARTER ENDED ON MARCH 31, 2010.**

Ratify required State Report: Quarterly Financial Status Report (CCFS-311Q) for quarter ended March 31, 2010.

Roll-call **C. ADOPT RESOLUTION 10:5, BUDGET REVISIONS, 2009-2010**

Adopt Resolution 10:5, Budget Revisions 2009-2010

Action **D. APPROVE TENTATIVE BUDGET 2010-2011, SET DATE AND TIME FOR PUBLIC HEARING AND SET DATE TO ADOPT FINAL BUDGET FOR 2010-2011**

California Code of Regulation, Title 5, Section 58305, requires that the District develop a tentative budget and forward to the Monterey County Office of Education for validation on or before July 1 of each year.

1. Approve the 2010-2011 tentative budget, required on or before July 1 of each year.
2. Set September 7, 2010 at 5:00 p.m. as the date and time to conduct a public hearing on the 2010-2011 budget.
3. Set September 7, 2010 as the date to adopt the 2010-2011 budget.

Roll-call **E. APPROVE TO DISCONTINUE MEDICAL LABORATORY TECHNICIAN PROGRAM**

Approve to discontinue the Medical Laboratory Technician (MLT) Program as recommended by the administration.

Roll-call **F. APPROVE TO REINSTATE BOARD BENEFITS**
Approve to reinstate Board benefits.

VII. INFORMATION ITEMS

A. BOND OVERSIGHT COMMITTEE REPORT

Receive updated report on construction projects.

B. FINANCIAL STATEMENT

Receive financial statements for period ending April 30, 2010.

C. REPORTS FROM STUDENT, CLASSIFIED, AND ACADEMIC SENATES

Receive reports from senate on matters of interest to the college.

D. PRESIDENT'S REPORT

Receive report from the Superintendent/President.

VIII. BOARD OF TRUSTEES

A. BOARD OF TRUSTEES COMMUNICATION

IX. NEXT MEETING

July 20, 2010, 5 p.m., 411 Central Avenue, Salinas, CA 93901

X. ADJOURNMENT