

HARTNELL COMMUNITY COLLEGE DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES

A G E N D A
March 10, 2010

TIME/PLACE:

2:00 p.m. – PUBLIC SESSION – Library (LIB-113) Distance Ed Room
2:10 p.m. – CLOSED SESSION – Library (LIB-116) Training Room
6:00 p.m. – RECONVENE PUBLIC SESSION – Board Room (CAB-112)
411 Central Avenue, Salinas

Board of Trustees

Patricia Donohue, President

Kevin Healy, Vice President

Candi DePauw, Bill Freeman, Elia Gonzalez-Castro

Ray Montemayor, Erica Padilla-Chavez

Vacant, Student Trustee

Dr. Phoebe Helm, Superintendent/President, Secretary to the Board

The Board of Trustees welcomes you to its meetings, scheduled on the first Tuesday of each month, unless otherwise noted.

Typically, the agenda consists of the following:

- A. CONSENT AGENDA:** These matters include routine administrative and financial actions and normally approved by a single majority vote.
- B. REGULAR AGENDA:** **Action Items:** These items include significant administrative and financial actions classified by departmental areas and approved by majority vote for each item.
Information Items: These items include presentations to the Board and items for discussion prior to Board action, normally taken at the next meeting.
- C. CLOSED SESSION:** In accordance with Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6, the Board of Trustees may meet in Closed Session to consider legal, personnel, labor, and/or contract matters.

INDIVIDUALS DESIRING TO ADDRESS THE BOARD: Any member of the audience desiring to address the Board should complete and submit to the Superintendent prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. The Board President may limit the time of presentation to three minutes per speaker, and a maximum of fifteen minutes. Following public comment, the Board President will limit discussion to the Board only.

MISSION STATEMENT: Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

I. OPEN SESSION, CALL TO ORDER - 2:00 p.m. (LIB-113 – Distance Education Room)

A. ROLL CALL

Action

B. ADOPT AGENDA

C. DISCLOSURE OF ITEMS DISCUSSED IN CLOSED SESSION, AS FOLLOWS:

Items discussed in Closed Session will include, legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957, and/or 54957.6.

1. Review and approve tenure and advancement recommendations for probationary faculty
2. Reject Claim #429842 as filed on February 3, 2010
3. Appointment of Director of Facilities
4. Letter regarding Faculty Association (HCFA)

D. PUBLIC COMMENT PERIOD REGARDING CLOSED SESSION ITEMS

Fifteen minutes set aside for public comment on closed session items.
Maximum three minutes each.

II. MOVE TO CLOSED SESSION - 2:10 p.m. (LIB-116 – Training Room)

The Board of Trustees of Hartnell Community College District will meet in Closed Session to consider legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.

III. RECONVENE TO PUBLIC SESSION – 6:00 p.m. (CAB-112 – Board Room)

Pledge of Allegiance

A. REPORT OUT FROM CLOSED SESSION

B. PUBLIC COMMENTS ON PUBLIC SESSION ITEMS AND ITEMS NOT ON THE AGENDA

Twenty minutes set aside to receive public comments on public session agenda items or items not on the public session agenda, but within the jurisdiction of the Board. Maximum three minutes each.

1. Receive public comments on items on the public session agenda
2. Receive public comments on items not on the public session agenda

C. SWEARING IN OF NEWLY ELECTED STUDENT TRUSTEE

IV. PRESENTATIONS

A. YOUTH POETRY READING

Youth Poets

B. ENROLLMENT UPDATE

Mary Dominguez, Dean of Student Affairs

C. BOND OVERSIGHT COMMITTEE UPDATE (See Information Item VII. A.)

Damon Felice, Felice Consulting Services

V. CONSENT ACTION ITEMS

A. MINUTES

Approve Minutes of Meeting of February 2, 2010.

B. DISBURSEMENTS

Ratify the disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

C. PROPERTY SURPLUS AND AUTHORIZATION FOR DISPOSAL

Declare property surplus and authorization for disposal.

D. ACADEMIC CALENDAR FOR 2010-2011

Approve the academic calendar for 2010-2011.

E. RENEWAL OF A LEASE AGREEMENT WITH THE UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) FOR ALISAL CAMPUS FARMLAND

Approve the renewal of a lease agreement with the United States Department of Agriculture – Agricultural Research Station – (USDA) for approximately six (6) acres of Alisal Campus farmland. The terms of the lease are \$1 annually, effective April 1, 2010 to March 31, 2011 with a three (3) month written termination clause.

F. RENEWAL OF LEASE AGREEMENT WITH THE UNIVERSITY OF CALIFORNIA COOPERATIVE EXTENSION FOR ALISAL CAMPUS FARMLAND

Approve the renewal lease agreement with the University of California Cooperative Extension, Monterey County Agricultural Station for 1.58 acres of Alisal Campus farmland. The terms of the lease are \$1 annually, effective April 1, 2010 to March 31, 2011 with a three (3) month written termination clause.

G. RECOMMENDATIONS FROM THE CURRICULUM COMMITTEE

Ratify the recommendations from the Curriculum Committee.

H. AGREEMENT WITH MIGRANT EDUCATION, REGION XVI FOR HIGH SCHOOL EQUIVALENCY PROGRAM

Ratify an agreement between Hartnell Community College District and Migrant Education, Region XVI. The purpose of this agreement is to provide support for the High School Equivalency Program (HEP) for the 2009-2010 academic year. All expenses incurred by Hartnell College are supported by the HEP grant at approximately \$400 per student served.

I. AGREEMENT WITH CLINICA DE SALUD DEL VALLE DE SALINAS FOR HEALTH SERVICES FOR ELIGIBLE PARTICIPANTS IN THE HIGH SCHOOL EQUIVALENCY PROGRAM

Ratify an agreement between Hartnell Community College District and Clinica de Salud del Valle de Salinas for health services for eligible participants in the High School Equivalency Program (HEP) effective April 1, 2010 to December 30, 2010. All expenses incurred by Hartnell College are supported by the HEP grant and range from \$75-\$110 per student served.

J. AGREEMENT WITH THE COUNTY OF MONTEREY FOR A TRAINING PROGRAM IN AGRICULTURAL MECHANICS

Ratify an agreement between Hartnell Community College District and the County of Monterey. The purpose of the agreement is to offer a twelve-week intensive training program in agricultural mechanics for displaced workers referred by the Office for Employment Training. The term of the agreement is from February 9, 2010 to May 31, 2010. The total amount payable by the County to Hartnell College will not exceed the sum of \$64,588.

K. PERSONNEL ACTIONS

Approve and/or ratify Personnel Actions (included in packet).

VI. ACTION ITEMS

Action/Roll-call

A. BUDGET REVISIONS

Approve budget revisions numbered 8587 to 8594.

Action

B. ACCREDITATION MIDTERM REPORT

Approve the Midterm Accreditation Report.

VII. INFORMATION ITEMS

A. BOND OVERSIGHT COMMITTEE REPORT

Receive report on construction projects dated February 25, 2010.

B. FINANCIAL STATEMENTS FOR PERIOD ENDING JANUARY 31, 2010

Receive financial statements for period ending January 31, 2010.

C. SUBSTANTIVE CHANGE REPORTS

Accept Substantive Change Reports submitted to Accrediting Commission for Community and Junior Colleges.

D. REPORTS FROM SENATES

1. Student Senate
2. Classified Senate
3. Academic Senate

E. PRESIDENT'S REPORT

Report from the Superintendent/President.

VIII. BOARD OF TRUSTEES

Action

A. DISTINGUISHED ALUMNUS/ALUMNA AWARD

Select members of the Board to serve on committee.

B. BOARD OF TRUSTEES COMMUNICATION

Trustee reports on matters of interest to the college.

IX. ADJOURNMENT

Action

Adjourn the meeting.

The next regular Board of Trustees Meeting scheduled
April 6, 2010 – 5:00 p.m.
Hartnell College (CAB-112) – Board Room
411 Central Avenue
Salinas, California