

HARTNELL COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES

A G E N D A

March 4, 2008

5:00 p.m. – OPEN SESSION
5:10 p.m. – CLOSED SESSION
6:00 p.m. – RECONVENE OPEN SESSION

Governing Board Room – CAB-112
411 Central Avenue, Salinas

Board of Trustees

Kari Lee Valdés, President

Patricia Donohue, Vice President

Bill Freeman, Elia Gonzalez-Castro, Kevin Healy,

John Martinez, Brad Rice

Lorena Moreno, Student Trustee

Dr. Phoebe Helm, Interim Superintendent/President, Secretary to the Board

The Board of Trustees welcomes you to its meetings, which are regularly scheduled on the first Tuesday of each month, unless otherwise noted.

The agenda is divided as follows:

- A. CONSENT AGENDA:** These matters include routine administrative and financial actions classified by departmental areas and are usually approved by a single majority vote.
- B. REGULAR AGENDA: **Action Items:** These items include significant administrative and financial actions classified by departmental areas and are approved by majority vote for each item. **Information Items:** These items include presentations to the Board and items for discussion prior to Board action which is usually taken at the next meeting.**
- C. CLOSED SESSION:** In accordance with Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6, the Board of Trustees may meet in Closed Session to consider legal, personnel, labor, and/or contract matters.

INDIVIDUALS DESIRING TO ADDRESS THE BOARD: Any member of the audience desiring to address the Board should complete and submit to the Superintendent prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. Members of the public shall be able to address the Governing Board regarding items on the agenda as such items are taken up. The Board President may limit the time of presentation to three minutes per speaker, per subject, and a maximum of twenty minutes for each subject matter. Following public comment, the Board President will limit discussion to the Board only.

I. OPEN SESSION, CALL TO ORDER, 5:00 P.M., CAB 112 Board Room

A. ROLL CALL

Action **B. ADOPT AGENDA**

C. DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION, AS FOLLOWS:

Items to be discussed in Closed Session will include, legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.

1. Reorganization: Elimination of 15 positions; creation of 7 positions, with notice to affected administrators
2. Tenure Review - Extension/Non-extension of Contracts for First and Second Year Academic Employees and Granting/Not Granting Tenure to Fourth Year Academic Employees
3. Ratify the Western Stage Board of Directors Personnel Action

D. PUBLIC COMMENT PERIOD REGARDING CLOSED SESSION ITEMS

Fifteen minutes set aside for public comment on closed session items.
Maximum three minutes each.

II. MOVE TO CLOSED SESSION

The Board of Trustees of Hartnell Community College District will meet in Closed Session to consider legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.

III. RECONVENE TO OPEN SESSION

Pledge of Allegiance

A. REPORT OUT FROM CLOSED SESSION

B. PUBLIC COMMENTS REGARDING OPEN SESSION ITEMS

Twenty minutes set aside to receive public comment on open session items.
Maximum three minutes each.

C. PRESENTATIONS

1. BOND OVERSIGHT COMMITTEE UPDATE
Damon Felice, Townsend Management, Inc.
2. BOARD'S GOALS
 - a. Accreditation
 - b. Finances
 - c. Communication
 - d. Search for Superintendent/President

IV. CONSENT ACTION ITEMS

A. MINUTES

Approve Minutes of the Hartnell College Board of Trustees Regular Meeting of February 5, 2008.

B. DISBURSEMENTS

Ratify disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

C. RATIFY GRANT APPLICATION – *CURRICULUM DEVELOPMENT AND CAPACITY BUILDING IN FOOD SAFETY*

Ratify grant application – Department of Agriculture Cooperative State Research, Education and Extension Service (CSREES) Hispanic Serving Institution Grant, titled: *Curriculum Development and Capacity Building in Food Safety*. The grant amount is \$249,855.

D. RATIFY GRANT APPLICATION – EQUIPMENT FUNDS FOR NURSING AND ALLIED HEALTH PROGRAMS

Ratify grant application for equipment funds for Nursing and Allied Health Programs. Grant funds would allow for the purchase of simulation models for increased capacity clinical simulation experience. The grant amount is \$83,434.

E. RATIFY GRANT APPLICATION – FUNDS FOR COLLEGES WITHOUT CURRENT GRANTS FOR ASSESSMENT, REMEDIATION, AND RETENTION IN NURSING

Ratify grant application for funds for colleges without current grants for Assessment, Remediation, and Retention in Nursing. The grant amount is \$69,892.

F. RATIFY GRANT APPLICATION – *PRECISION AGRICULTURE PROGRAM AND LABORATORY*

Ratify grant application – Department of Agriculture Cooperative State Research, Education and Extension Service (CSREES) Hispanic Serving Institution Grant, titled: *Precision Agriculture Program and Laboratory*. The grant amount is \$275,000.

G. APPROVE SUB-AWARD AGREEMENT AMENDMENTS 1 AND 2, BACCALAUREATE BRIDGE TO THE BIOLOGICAL SCIENCES

Approve the sub-award agreement, amendments 1 and 2, Baccalaureate Bridge to the Biological Sciences grant 5 R25 GM51765-07. The grant amount is \$28,000.

H. APPROVE CURRICULUM ACTIONS

Approve Curriculum Committee Action for the period of December 13, 2007 through February 7, 2008.

I. APPROVE AMENDMENT TO CONTRACT BETWEEN HARTNELL COMMUNITY COLLEGE DISTRICT AND ESTEBAN SORIANO, DOING BUSINESS AS APPLIED DEVELOPMENT RESOURCES

Approve an amendment to the contract between Hartnell Community College District and Esteban Soriano, doing business as Applied Development Resources in the amount of \$25,000.

J. APPROVE MEMORANDUM OF UNDERSTANDING WITH CALIFORNIA PARTNERSHIP FOR ACHIEVING STUDENT SUCCESS (CAL-PASS)

Approve Memorandum of Understanding with California Partnership for Achieving Student Success (Cal-PASS).

K. PERSONNEL ACTIONS

Ratify and/or approve current personnel actions. (Included in packet)

V. ACTION ITEMS

A. ACCREDITATION PROGRESS REPORT

Review and approve the March 15, 2008 Accreditation Progress Report as required by the Western Association of Schools and College – Accrediting Commission for Community and Junior Colleges.

B. REVIEW AND APPROVE FINAL READING OF BOARD POLICY 2010, CLASSIFIED EMPLOYEES – SHARED GOVERNANCE

Review and approve the final reading of Board Policy 2010, Classified Employees, Shared Governance.

C. APPROVE NEW CLASSIFIED MANAGEMENT CLASSIFICATION, GRANTS MANAGER – (Description included in packet)

Approve new classified management classification of Grants Manager.

D. APPROVE NEW ALLOCATION OF GRANTS MANAGER

Approve new allocation of Grants Manager.

Roll-call

E. REVIEW AND APPROVE REORGANIZATION COMMITTEE RECOMMENDATIONS

Review and approve recommendations from Reorganization Committee.

Roll-call

F. APPROVE BUDGET REVISIONS

Approve budget revisions numbered 7357 to 7408.

Roll-call

G. ADOPT RESOLUTION 8:03, DESIGNATING NEW REPRESENTATIVE TO VARIOUS COMMUNITY COLLEGES JOINT POWERS AUTHORITIES (JPA)

Adopt Resolution 8:03, Designating new representative to various community colleges Joint Powers Authorities (JPA).

H. APPROVE CURRICUNET PROGRAM REVIEW MODULE

Approve the purchase of CurricUNET Program Review Module for \$10,000 to be paid from Block Grants.

I. RATIFY PERSONNEL ACTION BY WESTERN STAGE BOARD OF DIRECTORS

Ratify the personnel action by The Western Stage Board of Directors at their February 26, 2008 meeting.

VI. INFORMATION ITEMS

A. FINANCIAL STATEMENTS

Receive and accept financial statements for period ending January 31, 2008.

B. RECEIVE REPORTS FROM SENATES

1. Student Senate
2. Classified Senate
3. Academic Senate

C. PRESIDENT'S REPORT

Receive report on matters of interest to the College.

D. BOARD OF TRUSTEES COMMUNICATIONS/CONFERENCE REPORTS

Receive brief reports on matters of interest to the College and/or conference reports.

E. FUTURE AGENDA ITEMS

(Items placed on future agendas will be determined in consultation and preparation under the auspices with Superintendent/President and Board President.)

VII. ADJOURNMENT

Action Adjourn the March 4, 2008 Board of Trustees meeting.

**The next regular Board of Trustees Meeting is scheduled
April 1, 2008
Hartnell College (CAB112) – Board Room
411 Central Avenue
Salinas, California, at 5:00 p.m.**