

HARTNELL COMMUNITY COLLEGE DISTRICT

**Board of Trustees –Regular Meeting Agenda  
November 1, 2011**

**TIME/PLACE**

411 Central Avenue, Salinas - **CALL Building, Room 208**

**5:00 p.m.** – PUBLIC HEARING ON REDISTRICTING AND TRUSTEE AREA MAPS  
REGULAR MEETING AND CLOSED SESSION TO FOLLOW

*Board of Trustees*

*Erica Padilla-Chavez, President*

*Kevin Healy, Vice President*

*Candi DePauw, Patricia Donohue, Bill Freeman,*

*Elia Gonzalez-Castro, Ray Montemayor*

*Juan M. Gutierrez, Student Trustee*

*Dr. Phoebe Helm, Superintendent/President, Secretary to the Board*

The Board of Trustees welcomes you to its meetings. The agenda and supporting documents are on the college's website at [www.hartnell.edu/board](http://www.hartnell.edu/board). Contracts requiring approval of the Board on this agenda are available to view in the President's Office. Typically, the agenda consists of the following:

- A. CONSENT AGENDA: These matters include routine administrative and financial actions and normally approved by a single majority vote.
- B. REGULAR AGENDA: Action Items: These items include significant administrative and financial actions classified by departmental areas and approved by majority vote for each item. Information Items: These items include presentations to the Board and items for discussion prior to Board action, normally taken at the next meeting.
- C. CLOSED SESSION: In accordance with Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6, the Board of Trustees may meet in Closed Session to consider legal, personnel, labor, and/or contract matters.

INDIVIDUALS DESIRING TO ADDRESS THE BOARD: Any member of the audience desiring to address the Board should complete and submit to the Clerk prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. The Board President may limit the time of presentation to three minutes per speaker, and a maximum of fifteen minutes. Pursuant to Board Policy 1025, members of the public shall also be able to address the Governing Board regarding items on the agenda as those items are taken up. Following public comment, the Board President will limit discussion to the Board only.

MISSION STATEMENT: Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

ACCOMMODATIONS: All meeting locations are wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the Thursday before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes; assistive listening devices. Please contact, the Office of the President at (831) 755-6900, if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.

**I. PUBLIC HEARING ON REDISTRICTING AND TRUSTEE AREA MAPS**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL
- D. OPEN PUBLIC HEARING
- E. PRESENTATION ON REDISTRICTING AND TRUSTEE AREA MAPS
- F. PUBLIC COMMENTS ON REDISTRICTING AND TRUSTEE AREA MAPS  
(three minutes maximum per person)
- G. CLOSE PUBLIC HEARING
- H. ADOPT PROPOSED REDISTRICTING / TRUSTEE AREA MAPS

Action

**II. REGULAR SESSION**

**PUBLIC COMMENTS**

Fifteen minutes (three-minute maximum per person) set aside to receive public comments on closed session and public session, or items not on the public session agenda, but within the jurisdiction of the Board.

**III. CONSENT AGENDA**

- A. MINUTES  
Adopt minutes of Regular Meeting of October 4, 2011 and Study Session of October 19, 2011.
- B. DISBURSEMENTS  
Ratify disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.
- C. QUARTERLY FINANCIAL STATUS REPORT  
Review and accept the Quarterly Financial Status Report (CCFS-311Q) for the quarter ended September 30, 2011.
- D. NON CASH DONATIONS  
Accept non-cash donations from the Hartnell College Foundation.
- E. AWARD BID TO LOWEST RESPONSIVE BIDDER AND AUTHORIZE ADMINISTRATION TO ENTER INTO AGREEMENT  
Award bid and authorize administration to enter into a contract with Ranger Pipeline, Inc., lowest responsive bidder, for the Main Campus Infrastructure Project, Phase II. The project consists of the tie in of water, gas and data that were instated as part of Phase I in 2004. In addition, isolator shut-off valves, which are being tied in as part of this project, will be installed at all the buildings.

F. **AFFILIATION AGREEMENT WITH SALINAS VALLEY MEMORIAL HEALTHCARE SYSTEM**

Ratify an affiliation agreement with Salinas Valley Healthcare Systems for clinical experience for students enrolled in the nursing program. The agreement is effective October 1, 2011 with a written termination clause of 90 days notice by either party.

G. **FOSTER AND KINSHIP CARE PROGRAM ALLOCATION**

Accept funding from the Chancellor's Office to implement the Foster and Kinship Care Program for academic year 2011-2012. The program allocation, effective July 1, 2011 through June 30, 2012 is \$194,365.

H. **GRANT APPLICATION – CAREER TECHNICAL EDUCATION (CTE)**

Ratify the California Community Chancellor's Office –CTE Transitions grant, accept funds if awarded, and authorize the administration to enter into agreements to implement the grant. CTE Transitions grant aims to provide support for the coordination of work-based learning and similar experiences, including internships. The grant amount is \$46,970 for fiscal year 2011-2012.

I. **PERSONNEL ACTIONS**

Approve and/or ratify Personnel Actions (included in packet).

**IV. ACTION ITEMS**

A. **BUDGET REVISIONS**

Approve the budget revisions numbered 9440 to 9487.

B. **SECOND READING OF REVISED BOARD POLICIES**

Approve second and final reading of revise Board Policies:

1. BP 1100 – Meeting Attendance – Revise - BP 2725, Board Member Compensation
2. BP 1105 – Mileage Allowance – Delete and Replace with BP 2735, Board Member Travel
3. BP 1106 – Life Insurance Benefits for Members of the Governing Board – Delete
4. BP 1110 – Health Benefits for Members of the Governing Board - Delete
5. \*BP 1440 – Orientation for New Board Members – Delete and Replace with BP 2740, Board Education
6. \*BP 2745 – Board Self-Evaluation – New
7. \*BP 3200 – Accreditation – New
8. \*BP 2200 – Board Duties and Responsibilities – New
9. \*BP 2431 – CEO Selection – New (revised since first reading)
10. \*BP 2435 – Evaluation of CEO – New

**V. INFORMATION ITEMS**

A. **UPDATE ON CURRENT CONSTRUCTION PROJECTS**

Receive the written report on current construction projects.

B. **FINANCIAL STATEMENTS**

1. Receive financial statements for period ending June 30, 2011 and September 30, 2011.

C. **REPORTS FROM SENATES**

Receive oral reports from Student, Academic, and Classified Senates on matters of interest to the college.

D. **REPORT FROM SUPERINTENDENT/PRESIDENT**

E. **REPORTS FROM BOARD OF TRUSTEES**

**VI. CLOSED SESSION**

Items discussed in Closed Session may include, legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957, and/or 54957.6.

1. Conference with Legal Counsel - Anticipated Litigation Significant exposure to litigation pursuant to Section 54956.9(b): One potential case.

**VII. RECONVENE PUBLIC SESSION**

A. REPORT OUT FROM CLOSED SESSION, IF ANY

B. ANNOUNCEMENT OF NEXT MEETINGS

1. Annual Organizational and Regular Meeting – November 29, 2011, 5 p.m. CALL, Room 208
2. Board Development Meeting – December 6, 2011, 5 p.m., CALL, Room 208
3. Board Development Meeting – December 13, 2011, 5 p.m., CALL, Room 208

**VIII. ADJOURNMENT**

Adjourn the meeting.