

HARTNELL COMMUNITY COLLEGE DISTRICT

**Board of Trustees –  
Public Hearing and Regular Meeting Agenda  
October 4, 2011**

**TIME/PLACE**

411 Central Avenue, Salinas  
**CALL Building, Room 208**

**5:00 p.m.** –PUBLIC HEARING ON ENERGY COST SAVINGS  
PUBLIC MEETING AND CLOSED SESSION TO FOLLOW

*Board of Trustees*

*Erica Padilla-Chavez, President*

*Kevin Healy, Vice President*

*Candi DePauw, Patricia Donohue, Bill Freeman,*

*Elia Gonzalez-Castro, Ray Montemayor*

*Juan M. Gutierrez, Student Trustee*

*Dr. Phoebe Helm, Superintendent/President, Secretary to the Board*

The Board of Trustees welcomes you to its meetings. The agenda and supporting documents are on the college's website at [www.hartnell.edu/board](http://www.hartnell.edu/board). Contracts requiring approval of the Board on this agenda are available to view in the President's Office. Typically, the agenda consists of the following:

- A. **CONSENT AGENDA:** These matters include routine administrative and financial actions and normally approved by a single majority vote.
- B. **REGULAR AGENDA:** Action Items: These items include significant administrative and financial actions classified by departmental areas and approved by majority vote for each item.  
Information Items: These items include presentations to the Board and items for discussion prior to Board action, normally taken at the next meeting.
- C. **CLOSED SESSION:** In accordance with Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6, the Board of Trustees may meet in Closed Session to consider legal, personnel, labor, and/or contract matters.

**INDIVIDUALS DESIRING TO ADDRESS THE BOARD:** Any member of the audience desiring to address the Board should complete and submit to the Clerk prior to the meeting, if possible, a Speaker Request Form, available at the door. When the item PUBLIC COMMENTS is taken, the Board President will recognize those who have filled out a Speaker Request Form in the order in which they are received. The Board President may limit the time of presentation to three minutes per speaker, and a maximum of fifteen minutes. Pursuant to Board Policy 1025, members of the public shall also be able to address the Governing Board regarding items on the agenda as those items are taken up. Following public comment, the Board President will limit discussion to the Board only.

**MISSION STATEMENT:** Hartnell College provides the leadership and resources to ensure that all students shall have equal access to a quality education and the opportunity to pursue and achieve their goals. We are responsive to the learning needs of our community and dedicated to a diverse educational and cultural campus environment that prepares our students for productive participation in a changing world.

**ACCOMMODATIONS:** All meeting locations are wheelchair accessible. The following services are available when requests are made by 4:00 p.m. of the Thursday before the Board meeting: American Sign Language interpreters or use of a reader during a meeting; large print agenda or minutes; assistive listening devices. Please contact, the Office of the President at (831) 755-6900, if you need assistance in order to participate in a public meeting or if you need the agenda and public documents modified as required by Section 202 of the Americans with Disabilities Act.

**I. OPEN SESSION**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL

**II. APPOINTMENT AND SWEARING IN OF TRUSTEE FOR TRUSTEE AREA 3**

Action

Per Education Code 5326 and 5328, appoint and administer the Oath of Office to Patricia Donohue to Trustee Area 3, in lieu of election.

**III. PUBLIC HEARING ON ENERGY SAVINGS CONTRACT**

- A. OPEN PUBLIC HEARING
- B. PRESENTATION ON ENERGY SAVINGS CONTRACT
- C. PUBLIC COMMENTS ON ENERGY SAVINGS CONTRACT  
(Three minutes maximum per person)
- D. CLOSE PUBLIC HEARING ON ENERGY SAVINGS CONTRACT

Roll-call

- E. ADOPT RESOLUTION 11:11, APPROVING ENERGY SERVICE CONTRACT AND DETERMINING OTHER MATTERS IN CONNECTION WITH AN ENERGY CONSERVATION PROJECT AND DIRECT THE ADMINISTRATION TO ENTER INTO A CONTRACT WITH GREENTECH ENERGY SERVICES  
Adopt Resolution 11:11, Approving Energy Service Contract and Determining other Matters in Connection with an Energy Conservation Project and direct the administration to enter into a contract with GreenTech Energy Services for the Lighting Retrofit Project. The total cost of the contract is 476,287 of which \$254,505 paid from the general fund, plus \$221,782 from incentive funds.

**IV. PUBLIC COMMENTS**

Fifteen minutes (three-minute maximum per person) set aside to receive public comments on closed session and public session, or items not on the public session agenda, but within the jurisdiction of the Board.

**V. CONSENT AGENDA**

**A. MINUTES**

Adopt minutes

1. September 7, 2011 – Workshop on Budget
2. September 13, 2011 – Regular Meeting
3. September 14, 2011 – Board’s Retreat
4. September 20, 2011 – Joint Presentation – School and College Partnerships  
Hartnell and Salinas Union High School District

**B. DISBURSEMENTS**

Ratify disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

C. CURRICULUM

Ratify the recommendations from Curriculum Committee actions for the period of September 1 through September 15, 2011.

D. PROPERTY SURPLUS

Declare the property as surplus and authorizes its disposal by the Administration.

E. AGREEMENT WITH FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES

Ratify the 2011-12 Agreement between Hartnell College and the Foundation for California Community Colleges to support the Youth Empowerment Strategies for Success Independent Living Program (YESS-ILP). The funding amount of \$22,500 will provide educational and employment training opportunities for foster and probationary youth.

F. AGREEMENT WITH MONTEREY PENINSULA ENGINEERS

Award contract and authorize administration to enter into agreement with Monterey Peninsula Engineers, lowest responsive bidder, for the Alisal Campus Bus Turnaround Project. The project consists of the installation a turnaround at the west end of the existing access road at the Alisal Campus. The scope of work includes, but is not limited to hardscape, landscaping, and paving. The amount of the total project is \$88,055 and paid by Measure H.

G. OUT-OF-COUNTRY TRAVEL

Approve out-of-country travel for Silvia Millan-Vossler, Math faculty. Ms. Millan-Vossler is invited to participate at the Convexity Topology, Combinatorics, and Beyond Conference at the Instituto de Matematicas, Puerto Vallarta, from October 5 – 7, 2011 at no cost to the college.

H. PERSONNEL ACTIONS

Approve and/or ratify Personnel Actions (included in packet).

**VI. ACTION ITEMS**

Action

A. BUDGET REVISIONS

Approve the budget revisions numbered 9420 to 9432.

Action

B. SECOND READING OF REVISED BOARD POLICIES

Approve second and final reading of revise Board Policies:

1. 4100, Standards of Scholarship – Revise BP 4220
2. 4120, Academic Freedom – Revise BP 4030
3. 4130 Pre-Co-requisites – Revise 4260
4. 4020, Food and Wine Service – Delete

Roll-call

C. RESOLUTION 11:10, GANN LIMIT RESOLUTION ESTABLISHING APPROPRIATIONS LIMIT FOR 2011-12.

Adopt Resolution 11:10, Gann Limit Resolution Establishing Appropriations Limit for 2011-12.

Roll-call

D. RESOLUTION 11:12, DESIGNATING NEW REPRESENTATIVES

Adopt 11:12, Designating New Representative to Various Community Colleges Joint Powers Authority (JPA).

**VII. INFORMATION ITEMS**

A. UPDATE ON CURRENT CONSTRUCTION PROJECTS

Receive the written report on current construction projects.

**B. FIRST READING OF BOARD POLICIES**

Review first reading of policies:

1. BP 1100 – Meeting Attendance – Revise BP 2725
2. BP 1105 – Mileage Allowance – Delete and Replace with BP 2735
3. BP 1106 – Life Insurance Benefits for Members of the Governing Board – Delete
4. BP 1110 – Health Benefits for Members of the Governing Board - Delete
5. BP 1440 – Board Education – Delete and Replace with BP 2740
6. BP 2745 – Board Self-Evaluation – New
7. BP 3200 – Accreditation – New
8. BP 2200 – Board Duties and Responsibilities – New
9. BP 2431 – CEO Selection – New
10. BP 2435 – Evaluation of CEO – New

**C. LETTER FROM SUPERINTENDENT OF SALINAS UNION HIGH SCHOOL DISTRICT**

Receive a copy of a letter from the Superintendent, Salinas Union High School District

**D. STUDENT ACTIVITY FEE FUND**

Receive a copy of the legal advisory regarding the use of the Student Activity Fee funds.

**E. INCUMBENT TRUSTEE AREAS**

Provide clarity to Redistricting Advisory Committee with respect to Guiding Principles adopted May 3, 2011.

**F. REPORTS FROM SENATES**

Receive oral reports from Student, Academic, and Classified Senates on matters of interest to the college.

**G. REPORT FROM SUPERINTENDENT/PRESIDENT**

**H. REPORTS FROM BOARD OF TRUSTEES**

**VIII. CLOSED SESSION**

Items discussed in Closed Session may include, legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957, and/or 54957.6.

1. Update on Negotiations with Employee Groups

**IX. RECONVENE PUBLIC SESSION**

**A. REPORT OUT FROM CLOSED SESSION, IF ANY**

**B. ANNOUNCEMENT OF NEXT MEETINGS**

1. Study Session – October 18, 5 p.m., CALL, Room 208
2. Regular Meeting – November 1, 5 p.m. CALL, Room 208

**X. ADJOURNMENT**

Adjourn the meeting.