

Adopted

HARTNELL COMMUNITY COLLEGE DISTRICT

MINUTES

Regular Meeting of the Board of Trustees
Hartnell College Board Room – CAB-112
411 Central Avenue
Salinas, California

May 4, 2010

- OPEN SESSION** Meeting called to order at 5:00 p.m.
- ROLL CALL** Patricia Donohue, President
Kevin Healy, Vice President
Candi DePauw
Bill Freeman (Arrived at 5:10 p.m.)
Elia Gonzalez-Castro
Ray Montemayor
Erica Padilla Chavez
- Phoebe K. Helm, Superintendent-President/Board Secretary
Shaundra Taylor, Student Trustee – (advisory vote per Board Policy 1030)
- AGENDA** On a motion by Trustee Montemayor, seconded by Trustee Healy, vote of 6-0 (Absent: Freeman), and by advisory vote of Aye (Taylor), the Board approved the agenda.
- DISCLOSURE OF CLOSED SESSION ITEMS** Trustee Donohue disclosed items for Closed Session as authorized per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6:
1. Faculty Association – Update on Negotiations
 2. Notice of Intent to Layoff: One classified employee – L-39
- PUBLIC COMMENTS REGARDING CLOSED SESSION** There were none.
- MOVED TO CLOSED SESSION** The Board of Trustees of Hartnell Community College District, Dr. Phoebe Helm, Superintendent/President, Terri Pyer, Associate Vice President, Human Resources, and Kent Stephens, Vice President, Support Operations, moved to Closed Session at 5:02 p.m. to consider legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.
- RECONVENED OPEN SESSION** The public session reconvened at 5:59 p.m. and Trustee Donohue announced the Board recessed Closed Session and would reconvene after the business portion of the public session.
- PLEDGE OF ALLEGIANCE** The Pledge of Allegiance was led by Trustee DePauw.

**BOARD
WORKSHOP ON
THE BUDGET**

Kent Stephens, Vice President, Support Operations thanked the Financial Information Sub-Committee for their guidance to help build a budget for next year. Also, he thanked Mr. Munoz and other members of his staff for all of their work and support on the budget.

The Board praised Mr. Stephens for the excellent quality of the workshop on the budget. His presentation included the district's fund structure, the state funding process, an update on where the college stands today, an outlook for next year, based on the limited information currently available from the State, and the budget process and timeline (Appendix A).

Beverly Grova, Vice President, Advancement, presented the restricted grant and contract funds and stated that these funds exceed \$28 million, of which \$11 million is budgeted for this fiscal year. In addition, the restricted budget includes \$8 million in financial aid grants for students. Ms. Grova stated that an additional \$2 million is funded by private funds through the foundation. These private funds have helped leverage more State and Federal grants. Dr. Helm stated that much of the work involved in obtaining grants could not be done without the hard work and support of grant writers, M. I. S. A., faculty and staff (Appendix B).

The Board and assembly applauded Mr. Stephens and Mrs. Grova for their excellent presentation, stating that it was the best they have ever received and the Board expressed their appreciation for all of their work.

**PUBLIC
COMMENTS ON
PUBLIC SESSION
ITEMS AND ITEMS
NOT AGENDA**

Melissa Stave, faculty, read aloud a letter of resignation on behalf of Ms. LeeAnn Emanuel, Counselor, who has resigned after 8 years of service. In her letter, Ms. Emanuel thanked the college, in particular Ms. Cathy Noble, Counselor, for her support and guidance throughout her career at Hartnell College.

Andrew Ausonio, Ausonio Corporate, spoke about his concern over the pre-qualification package for a current design-build project. While Mr. Ausonio strongly supports the design-build process, he believes the college should have redesigned the scoring process (provided by the State) for smaller entities.

Dr. Helm clarified that 24 entities out of 25, pre-qualified and that 6 of those entities were short-listed. Also, she stated that the state requirements for community colleges are different than those for the K-12 system. She then stated that since 2006, 76% of all bond funds from Hartnell College have been spent locally (Appendix C). Dr. Helm said that she looks forward to helping form a better understanding of the bidding process for community colleges through a workshop supported by the college and the Builder's Exchange.

Ron Waddy, faculty, read aloud excerpts from two letters written by a parent, Timothy Amaral. Mr. Amaral's letters express concern for campus safety and urged the Board to consider keyless entry to campus facilities.

**BOND OVERSIGHT
COMMITTEE
UPDATE**

Mr. Damon Felice provided an oral report on the college's current construction projects, as well as, the written report which is housed on the college's website: http://www.hartnell.edu/board/packets/May_2010_Regular_Board_Meeting_Packet.pdf (Page 75).

At the April meeting, Trustee Montemayor requested a representative from Aurum Consulting attend the May meeting to help answer questions regarding the design of keyless entry and close circuit TVs systems. Charlie Denley, Aurum Consulting Engineers, was present, answered questions, and stated that his company's primary responsibility would be to design a system and to prepare bid documents for keyless entry and close circuit TVs for the main campus and King City Education Center. The cost for this service is \$42,150, which is largely driven by the amount of discovery required to determine the most efficient and effective way to install these systems in existing buildings. Joining Mr. Denley, were two representatives from Honeywell who, based on their experience, answered technical questions on how a keyless entry and close circuit TV system would operate. Some questions surrounded the life span of the system, maintenance and frequency of hardware and software updates, estimated total cost of a system, other community colleges using this type of system, activating and deactivating the system remotely, design specification errors, and training of staff.

**STUDENT
SERVICES
CATEGORICAL
PROGRAM
ACHIEVEMENTS**

Dr. Greg Peterson, Vice President, Student Affairs, and Paul Casey, Director, EOP&S, presented the commendation received from the Chancellor's Office and provided a brief review of student services categorical program achievements. In particular, EOP&S and CARE. Despite budget and staffing restrictions, their programs are doing well and they continue to help many students reach their goals. The Board and assembly viewed a short presentation of student testimonies. Mr. Casey stated that each year the campus celebrates student accomplishments through a student recognition luncheon and he invited the Board. Dr. Helm thanked Mr. Casey and Dr. Peterson, acknowledging that in only two years they had taken these programs, especially Cal Works, from concern to excellence.

CONSENT ACTION

On a motion by Trustee Gonzalez-Castro, seconded by Trustee Montemayor, vote of 7-0 and by advisory vote of Aye (Taylor), the Board moved to approve Consent Action items A, B, C, E, F, G, H, I, and J.

Consent Action items D (Freeman) and K (Montemayor) were pulled for separate discussion and/or separate vote.

A. MINUTES

Approved minutes of regular meeting of April 6, 2010 as amended.

Dr. Helm asked that the wording *construction program direct costs* be replaced with *bond expenditures* as noted on Page 2, Annual Report Bond Oversight, fourth sentence. And, that the documents she referred to during the meeting become Appendix B of the April minutes.

B. DISBURSEMENTS

Approved disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

- C. CURRICULUM COMMITTEE Ratified the recommendations from the Curriculum Committee. Trustee Freeman asked why the industrial technology programs were being moved to inactive status. Dean Neil Ledford explained that this was a result of revisions that placed these programs within the larger context of Agriculture, Construction, etc.
- D. BOARD POLICY 2346, SAFETY AND SECURITY VIDEO MONITORING On a motion by Trustee Gonzalez-Castro, seconded by Padilla Chavez, by vote of 7-0, and by advisory vote of Aye (Taylor), the Board moved to approve the final reading of Board Policy 2346, Safety and Security Video Monitoring.
- E. SAINT LOUISE REGIONAL – AGREEMENT AMENDED Approved the amendment to the agreement between Hartnell Community College District and Saint Louise Hospital for clinical experience and for use of clinical facilities. The amendment clarified the termination clause, corporate compliance, and confidentiality.
- F. CDC TRAINING CONSORTIUM INSTRUCTIONAL AGREEMENT - AMENDED Approved the amendment to the 2009-2010 Child Development Training Consortium Instructional Agreement. The amendment increases the amount received by \$1,250 for a total of \$11,250. The agreement addresses the critical shortage of qualified childcare workers in California by providing student scholarships to cover enrollment fees.
- G. AGREEMENT – C3 ENGINEERING Approved and authorized the administration to enter into a professional services contract with C3 Engineering for the design of the City sidewalk, bus turnout, and campus infrastructure project. The cost for this service is \$8,225 and will be paid with Measure H bond funds.
- H. AGREEMENT – NTD ARCHITECTURAL Approved and authorized the administration to enter into a professional services contract with NTD for the design of the Technical Training Building on the Alisal Campus. The cost for this service is not to exceed 7% of construction, (7% is estimated at \$375,000) and will be paid with Measure H bond funds.
- I. AGREEMENT – OSKAR ENVIRONMENTAL Approved and authorized the administration to enter into a contract with Oskar Environmental, Inc. to deliver and install the filtration system, and welding and grinding booths for the welding program at the Alisal Campus that will support welding which supports agriculture, auto and diesel mechanics and construction. The budgeted amount is \$385,953 and will be paid with Measure H Bond Funds (50%) and State Group 2 funds (50%).
- J. SUB-RECEIPT AGREEMENT CSUMB FOUNDATION – LUMINA FOUNDATION Authorized the administration to enter into an agreement to accept funds from the University Corporation (Foundation), California State University, Monterey Bay (CSUMB) as a sub recipient of a grant from the Lumina Foundation. The sub-award amount is \$98,418 over the next two years, May 5, 2010 through September 30, 2012. The sub-award will focus on improving outcomes for development courses critical to student success in partnership with CSUMB and Monterey Peninsula College.
- K. PERSONNEL ACTIONS On a motion by Trustee Gonzalez-Castro, seconded by Trustee Healy, by vote of 5-2 (No: Freeman, Montemayor), and by advisory vote of Aye (Taylor), the Board moved to approve and/or ratify personnel actions (Appendix D).

PUBLIC HEARING

Re-opener between Hartnell Community College District and C. S. E. A.

Trustee Donohue opened the public hearing for the contract re-opener proposals between Hartnell Community College District and California Employee Association, Chapter 470 on wages and benefits.

There were no public comments.

ACTION ITEMS

BUDGET REVISIONS

On a motion by Trustee Healy, seconded by Trustee Gonzalez-Castro, by roll-call vote of 7-0 and by advisory vote of Aye (Taylor), the Board moved to approve budget revisions numbered 8656 to 8775.

PROFESSIONAL SERVICES CONTRACT – AURUM ENGINEERS FOR SURVEY AND DESIGN OF KEYLESS ENTRY AND CLOSED CIRCUIT TV SYSTEM

On a motion by Trustee Padilla Chavez, seconded by Trustee Gonzalez-Castro, roll call vote of 5-1 (No: Freeman), and by advisory vote of Aye (Taylor), the Board moved to approve and authorize the administration to enter into a professional services contract with Aurum Consulting Engineers Monterey Bay, Inc. for survey and design plans for a keyless entry and close circuit TV system for the main campus and King City Education Center. The cost to conduct the survey and design plans is \$42,150 and paid with Measure H funds as provided for safety and security.

Prior to the vote and due to a possible conflict, stating that he knew one of the vendors who presented this evening, Trustee Healy recused himself from this item. Also, he directed the Superintendent/President to investigate the lighting plan (a board item from the April 2010 meeting) because he believes his vote may need to be stricken, if appropriate.

In addition, Trustee Freeman stated, while he appreciates the work of others and while he, too, is concerned about safety he cannot support this item because he believes the majority of violence is happening outside of the campus. Also, he spoke about ALERT, a way to communicate emergency situations to students via text messaging.

RESOLUTION 10:4

On a motion by Trustee Padilla Chavez, seconded by Trustee DePauw, roll call vote of 5-0-2 (Abstained: Healy, Montemayor) and by advisory vote of Aye (Taylor), the Board moved to adopt Resolution 10:4, Electing to be Subject to Public Employees’ Medical and Hospital Care Act only with Respect to Members of the Hartnell College Faculty Association and Fixing the Employer’s Contributions for Annuitants at Different Amounts.

A discussion ensued and the motion was amended to include the language:

Should negotiations take a different direction, the Board has the ability to rescind Resolution 10:4, prior to its effective date, without any legal or fiscal impact to the college. This language is consistent with communication received from Terri McIntyre, CalPERS.

INFORMATION ITEMS

FINANCIAL STATEMENTS

The Board received and accepted the financial statements for the month ending March 31, 2010. Trustee Padilla Chavez asked if this report could be modified to include actual percent to budget.

QUARTERLY
REPORT

The Quarterly Financial Status Report for the period ended March 31, 2010, was inadvertently left off the agenda for the Board to review and accept. However, the Ad hoc Audit Committee met prior to this meeting and reviewed the report. But, because the report was not on the agenda, the Board could not take action and directed the Superintendent/President to submit the report to the Chancellors Office and bring the report back to the Board for ratification in June.

CORRECTION TO
FUNDING SOURCE –
GRANT WRITER,
M. J. JOHNSON

At the April meeting, the Board approved to enter into an agreement with M. J. Johnson, grant writer. Dr. Helm explained that the item presented to the Board incorrectly indicated that Mr. Johnson would be paid from a grant. Rather, the funding is from a workforce training contract fund and she wanted to ensure that public and the Board were accurately informed as well as being sure that the college's record was accurate since grant funds cannot be used to pay for grant writers.

SENATE REPORTS

Student Senate: Stephanie Blancas reported the Senate has completed its 2010 - 2011 elections; that they adopted a new constitution; that they, for the second time in a row, participated in the Student Senate for California Community Colleges Spring General Assembly where they discussed issues affecting all campuses and that it's a great opportunity for networking.

Classified Senate: Eric Price reported that Classified Employee Week is May 16-22 and shared that campus events are being scheduled and that he would notify the Board when they are finalized. Trustee Donohue stated that she received a request to pass a resolution, but unfortunately the request came too late for this meeting. The Board anointed May 16-22, 2010 as Classified Employees Week.

Academic Senate: Nancy Shur reported that she and Dr. Kelly Locke attended the Statewide Senate Meeting in San Francisco and that it was a great learning opportunity for her and that she hoped new senators would have an opportunity to attend.

PRESIDENT'S
REPORT

Dr. Helm's report included:

Upcoming Activities:

May 20, 5:30 p.m. – Community Conversation, Alisal High
June 2, 2 and 4 p.m. – Nursing Pinning Ceremonies, Main Stage
June 2, 5:30 p.m. – Board Reception and Dressing, Community Room
June 2, 6:45 p.m. – Line up for Commencement, Lawn Area
June 2, 7 p.m. – Commencement, Main Gym
June 3, 6:30 p.m. – HEP Student Recognition, Main Gym

Student Scholarships: 1) The Matsui Foundation donated \$20,000 to 2 Hartnell students. Mr. Matsui has obligated himself to more than \$3 million in scholarships; and 2) Esmeralda Rodriguez received two scholarships. One from the Karl S. Pister Foundation for \$20,000 and one from the Peggy and Jack Baskin Foundation for \$20,000.

Partnerships: It's an exciting time and much discussion is happening in relation to forming partnerships. Dr. Helm stated she recently had dinner with officials from the Naval Post Graduate School (NPS) and with Amory Lovins, Chief Scientist, Rocky Mountain Institute, and she stated that they are interested in the research campus at the Alisal and she looks forward to more conversation about this. Also, the Lewis Center has expressed interest in helping to develop a Charter School and UC Santa Cruz is interested in bringing their energy research (microgrid) to the Alisal. So, the dream of a K-graduate research and education campus that includes public and private partners is possible.

In closing, Dr. Helm reported that the Construction Advisory Committee, including the Salinas Builders Exchange and other construction and architectural groups, voted last week to make a clean and clear separation and distinction between their work to support academic programs and the Hartnell College Foundation and any effort to obtain contracts from the college for construction projects. They noted that the Construction Advisory Committees were involved with the academic programs is to ensure that their future workforce is well trained. She plans to meet with representatives of the Business Exchange and the Chamber to discuss conducting a workshop for all local companies on the bidding requirements for community college because those requirements differ from those of the K-12 system and other public organizations.

**DISTINGUISHED
ALUMNUS AWARD**

On a motion by Trustee Padilla Chavez, seconded by Trustee Taylor, by vote of 7-0, and by advisory vote of Aye (Taylor), the Board awarded the 2010 Distinguished Alumnus Award to Dr. Juan Oliverez.

**RESCHEDULE
BOARD MEETING
DATES**

On motion by Trustee Healy, seconded by Trustee Padilla Chavez, by vote of 7-0, and by advisory vote of Aye (Taylor), the Board approved to reschedule regular meetings for June, July and August 2010 to June 22, 2010, July 20, 2010 and August 10, 2010.

Trustee Montemayor suggested that future meeting dates remain consistent, if at all possible, for the purposes of planning.

**BOARD
COMMUNICATIONS**

Trustee Taylor thanked presenters this evening; stating that she, too, attended the Spring General Session where she attended breakout sessions and learned that her colleagues have not experienced the same relationship she has with her Superintendent/President and Board members. As a result, she plans to attend and observe other district board meetings, and she plans to attend the CCLC's Annual Student Trustee Conference in August.

Trustee Montemayor stated that he believes its good business for the Board to have a succession plan for the position of Superintendent/President and urged the Board to begin the discussion. In addition, he stated that he wanted to be sure that everyone understood that his request had nothing to do with the current president. Trustee Donohue hopes to have this discussion including the process for the evaluation of the CEO at a future board development session.

Trustee DePauw thanked Kent Stephens, his team, and Beverly Grova for the excellent budget presentation, and she thanked Dr. Greg Peterson and his staff for their presentation. She offered her assistance to Trustee Taylor, if she needed it before attending the August conference.

Trustee Gonzalez-Castro expressed her appreciation to each presenter this evening and that she especially appreciated the budget presentation; she thanked the faculty and staff who helped at the Science and Family event – it was successful; she thanked the folks who are putting together the town hall meetings and asked for an opportunity for the board to address the public at this event.

Trustee Freeman spoke about his participation in the Tony Teresa dedication; that he attended the Ed Adams Invitational (track and field event) and science fair where he was proud of the nursing students; he announced that the winner of the Big Sur Marathon is a former Hartnell College athlete, of which he is proud of; that the college consider working out payment plans for student fees; that the college meet with Mr. Ausonio to talk about the issues; he shared an agreement that CSUMB has for incoming freshman students and believes Hartnell can do the same; he offered his assistance to Trustee Taylor, and expressed his appreciation to this evening's presenters. Also, he attended the Globetrotter's event held on campus and that it brought back memories.

Trustee Healy proudly reported that the Sunrise House was a recipient of Hartnell College surplus property; that the next Board of Director's meeting is Thursday – he is unable to attend, but that his alternate, Trustee Gonzalez-Castro has agreed to attend and he expressed his interest to serve as Chair of this committee, due to a recent resignation. Also, he did a fly-by of the Ledford Iris Garden and that it looked beautiful and he encouraged everyone to go; that, due to work obligations, he will be traveling which will prevent him from attending the CHISPA ground breaking, the next board development, the town hall meeting, and the open house for the diesel program. Also, he reported that he participated in the Tony Teresa dedication and felt honored and proud. He thanked Firehawk and Peter for facilitating the last board development and hopes the board continues to move forward. In closing, he said that he was told the reason why the design-build item was not on the agenda as he requested and asked that going forward all commentaries stated be closely considered on this particular project. Also, he mentioned that he met with Trustee Freeman on his soapbox article and concluded that no further action was needed on the matter.

Trustee Padilla Chavez reported that she and other Trustees attended the Annual Dinner for the Monterey County School Boards Association where they honored the Silver Star partners; she spoke about the veteran's training held on campus and thanked Mary Dominguez for her leadership in this effort; that she and her family attended the Globetrotter's event a couple of weeks ago and that she is pleased the college uses its facilities in this manner – that her children had a wonderful time; she requested that the Board receive a regular report on South County; that she participated in first planning meeting for the town hall and supports trustees addressing the public at this event. In closing, she expressed concern over the public comments made on the design-build process. She believes the college should have a procedure on this process and she looks forward to more information on the workshop Dr. Helm spoke about earlier.

Trustee Donohue reported that she has been traveling to the east coast due to her participation in Soroptimist. Each year, they award the Women's Opportunity Scholarships, and this year they awarded 116, totaling over one-half million

dollars. Most of these recipients will enter or continue to attend community colleges. Also, she reminded the Board that if they want items on the agenda, to put them in writing to her with a copy to the President's Office. Items will be added as appropriate.

**RECONVENED
CLOSED SESSION**

The Board (Absent: Gonzalez-Castro) reconvened closed session at 9:23 p.m. Dr. Phoebe Helm, Superintendent/President, Kent Stephens, Vice President, Support Operations, and Terri Pyer, Associate Vice President joined the Board.

The Board came out of closed session at 9:44 p.m.

**REPORT OUT
FROM CLOSED
SESSION**

Trustee Donohue reported out that the Board approved a motion to proceed with a notice of intent to layoff one classified employee (L-39) on a vote of 4-1-1 (No: Freeman; Abstained: Montemayor). The Board will plan to hold a Special Meeting on May 18, 2010, if needed, to consider health insurance for faculty.

ADJOURNMENT

On a motion by Trustee Montemayor, seconded by Trustee Padilla-Chavez, and unanimously carried, the Board moved to adjourn the meeting at 9:45 p.m.

NEXT MEETING

June 22, 2010, 5:00 p.m., Governing Board Room (CAB-112), 411 Central Avenue, Salinas.

Patricia Donohue
Board of Trustees President

Phoebe K. Helm
Board Secretary

APPENDIX A

Hartnell Community College District Budget Workshop May 4, 2010



HARTNELL
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Workshop Goals

Review:

- District Fund Structure
- State Funding Process
- 2009-10 (Current Year) Budget Update
- 2010-11 (Next Year) Budget Outlook
- Budget Process and Timeline

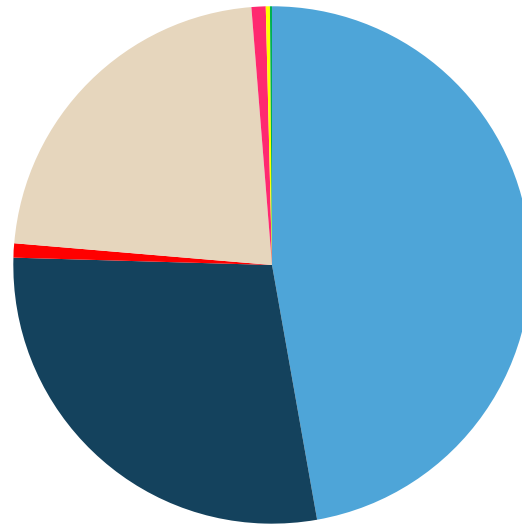


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District Fund Structure

- **General Fund**
 - Unrestricted
 - Restricted
- **Special Revenue**
- **Capital Projects**
- **Enterprise**
- **Internal Services**
- **Trust & Agency**

Student Association
Scholarships
Athletics



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State Funding Process

Unrestricted General Fund

State Apportionment

Example

Full-time Students (FTES) X Base Funding = Base Revenue

$$7,000 \text{ FTES} \quad \times \quad \$4564.83 \quad = \quad \$31,953,810$$

In addition, every College and Center receives a Basic Allocation

$$\$3,321,545 + \$276,795 = \$3,598,340$$

$$\$31,953,810 + \$3,598,340 = \$35,552,150$$



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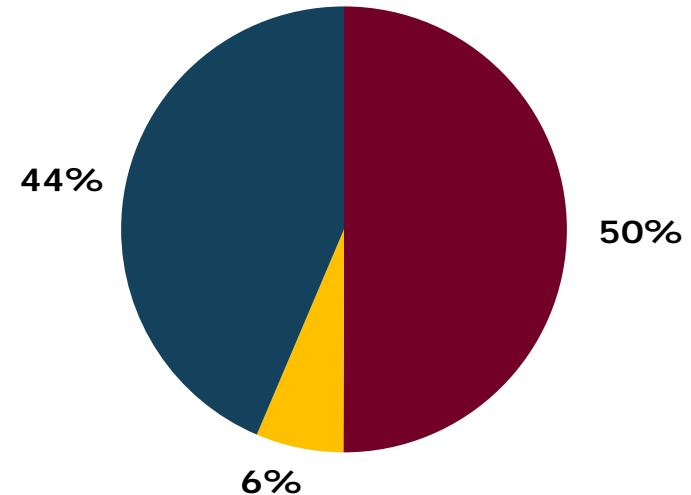
State Funding Process

Unrestricted General Fund

State Apportionment

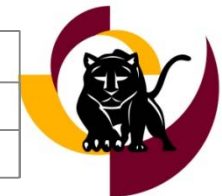
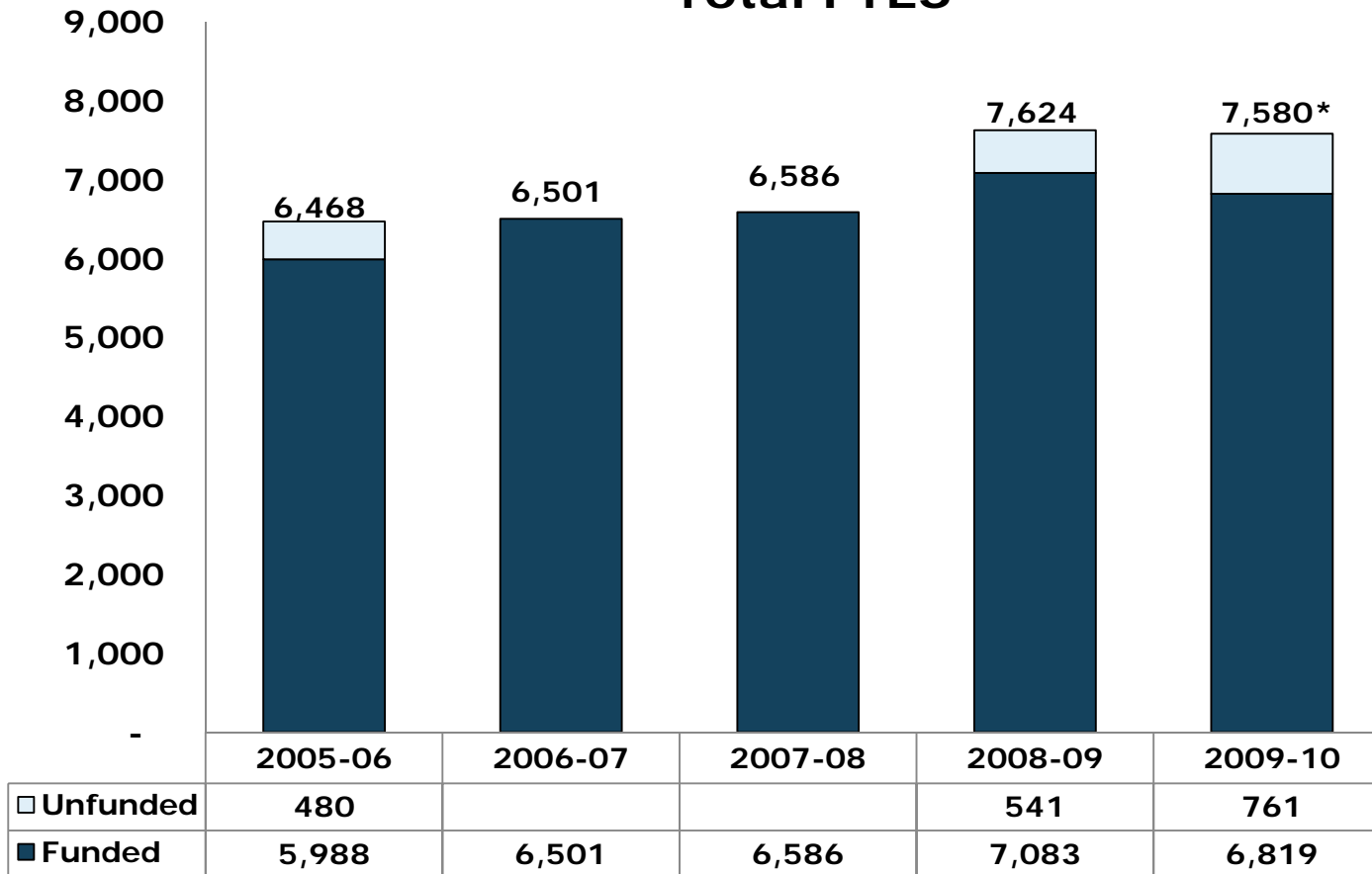
How is it funded?

- Local Property Taxes
- Student Fees
- State General Fund



State Funding Process

Total FTES

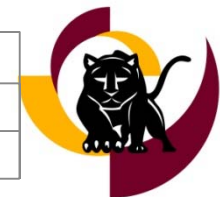
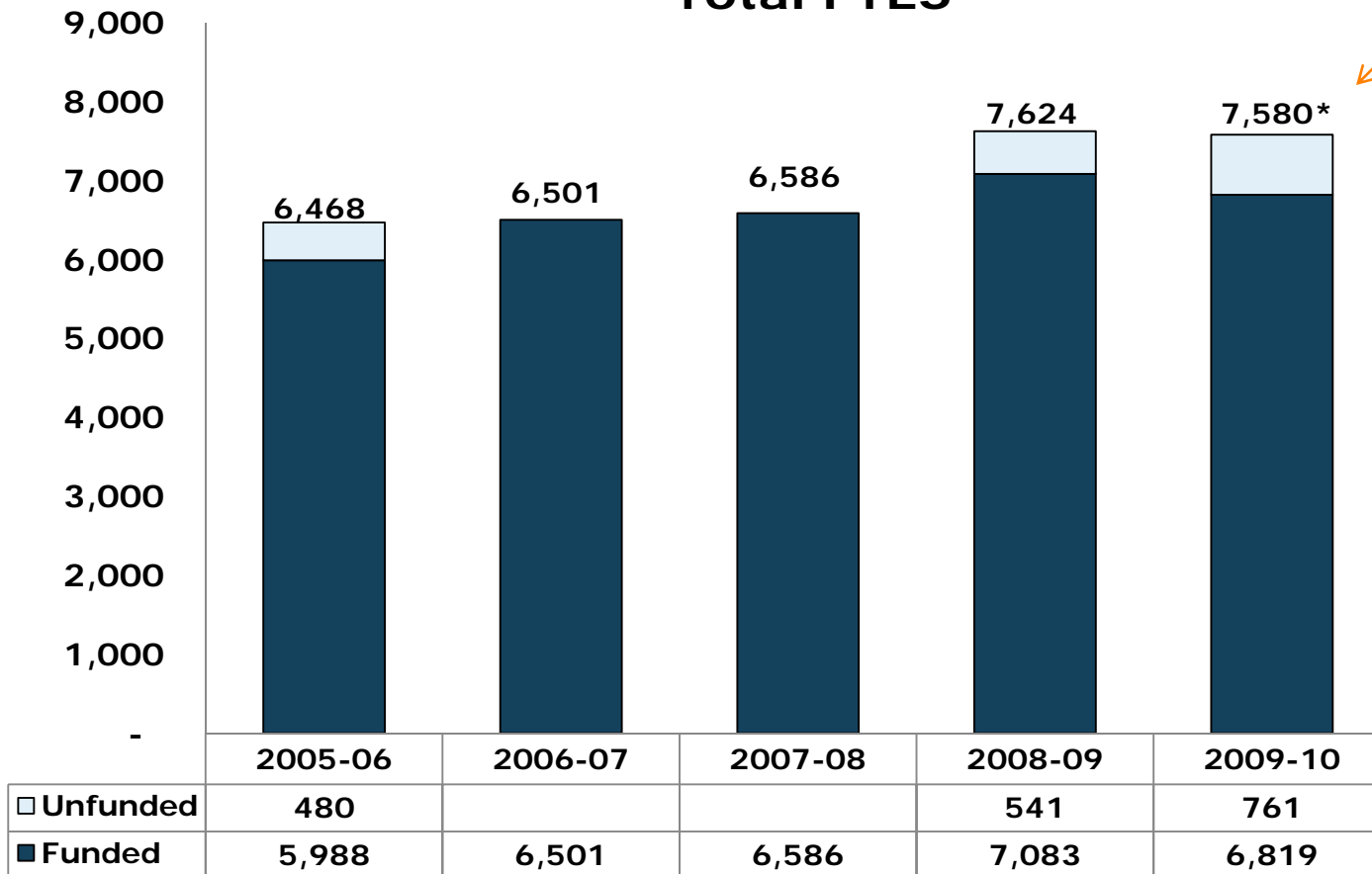


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State Funding Process

Total FTES

\$3,473,835
Unfunded

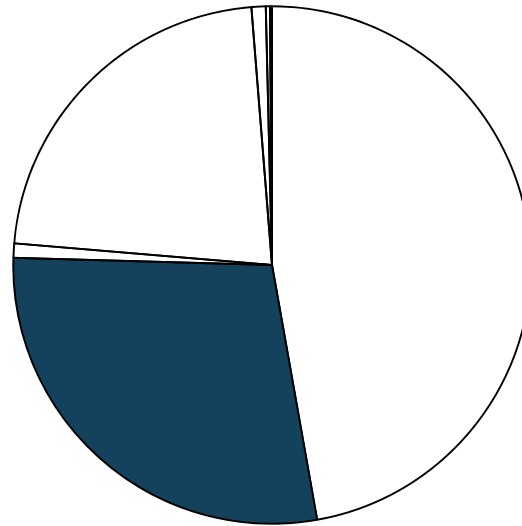


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2009-10 Budget Update

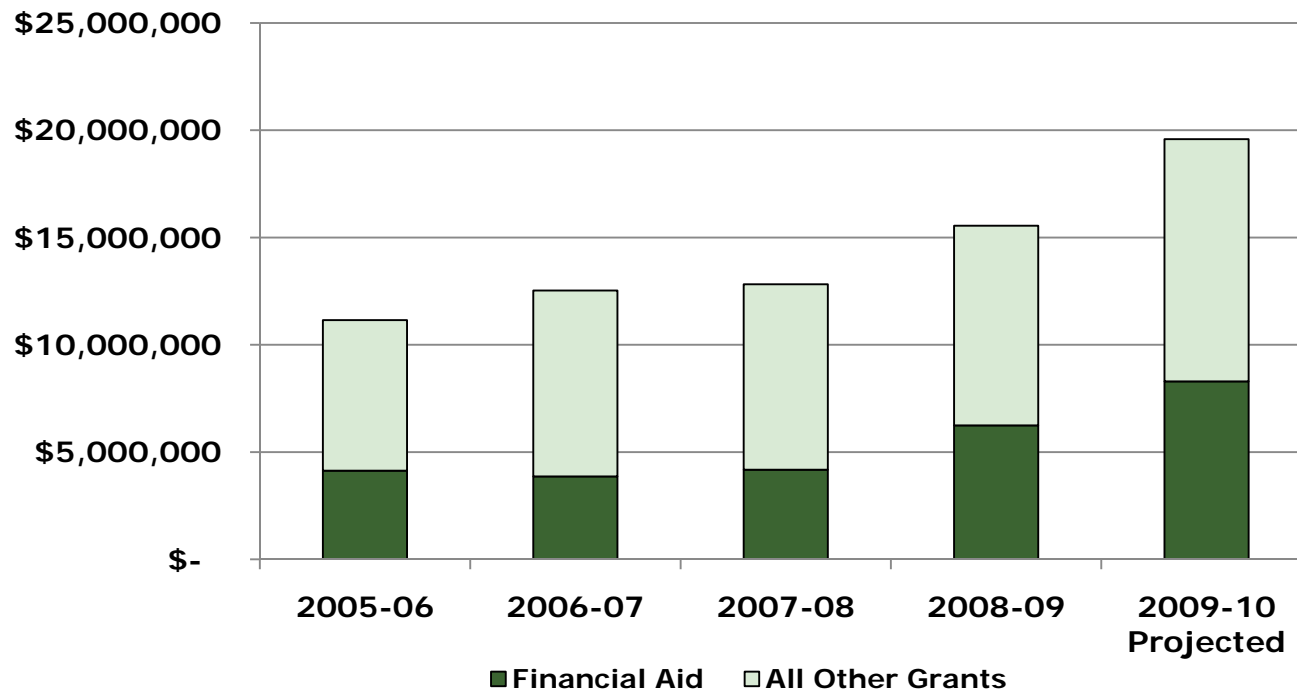
Restricted General Fund (Fund 12)

Funds used for the operation of educational programs that are specifically restricted by law, regulations, or donors. The majority of these funds must be expended in the fiscal year or returned to the funding source. Total restricted funds amount to over \$20 million.



2009-10 Budget Update

Restricted General Fund (Fund 12)



2009-10 Budget Update

Restricted General Fund (Fund 12) Awards

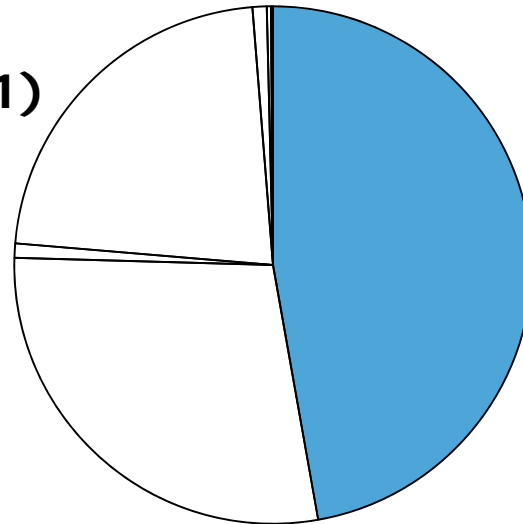
Project Title	Total Award Amount	Yearly Amount 2009-10
Advanced Technology Total	5,323,171	3,541,442
Academic Affairs	11,482,659	3,903,492
Student Services (non- formula driven)	9,907,076	2,112,630
Student Services (formula driven)	1,738,078	1,738,078
Student Services (Grants to Students)	8,352,901	8,352,901
Total All Grants	\$36,803,885	\$19,648,543



2009-10 Budget Update

Unrestricted General Fund (Fund 11)

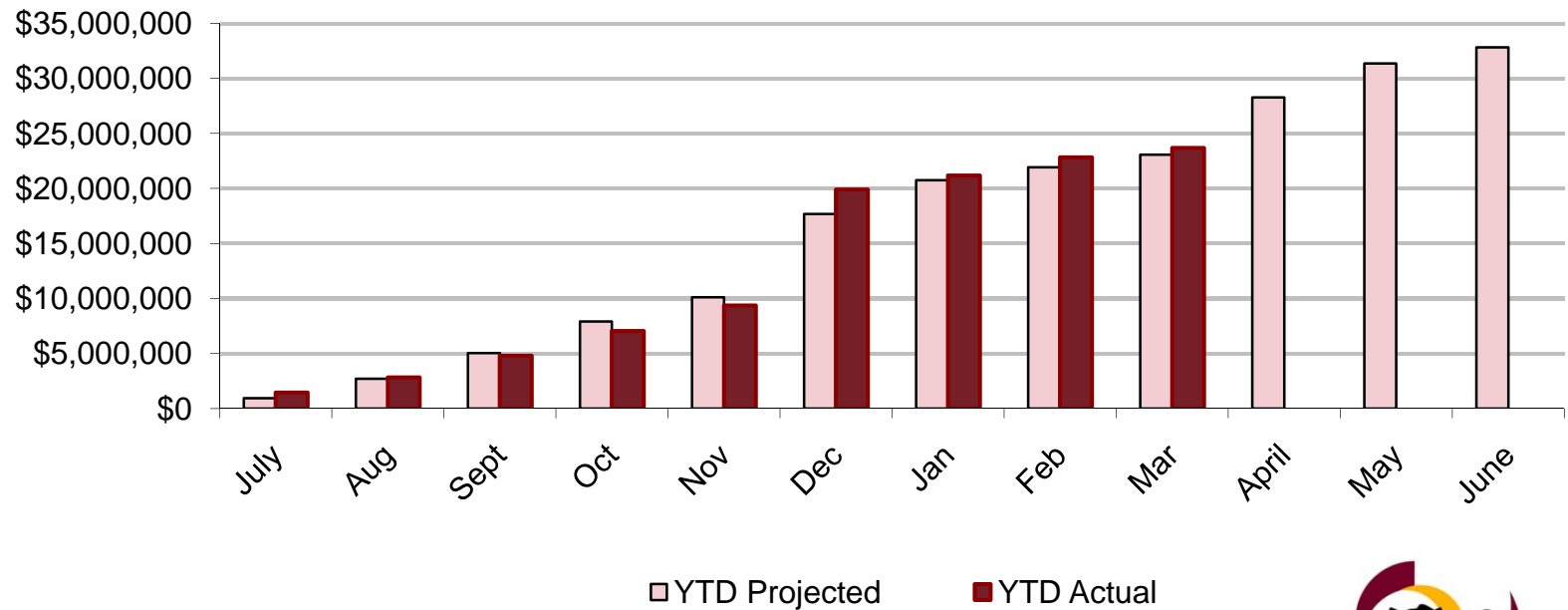
Nearly all day-to-day operating expenses are charged to the unrestricted General Fund. The State apportionment represents 97% of all unrestricted income. This fund is budgeted at \$32.8 million or about 47% of the total District budget.



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2009-10 Budget Update

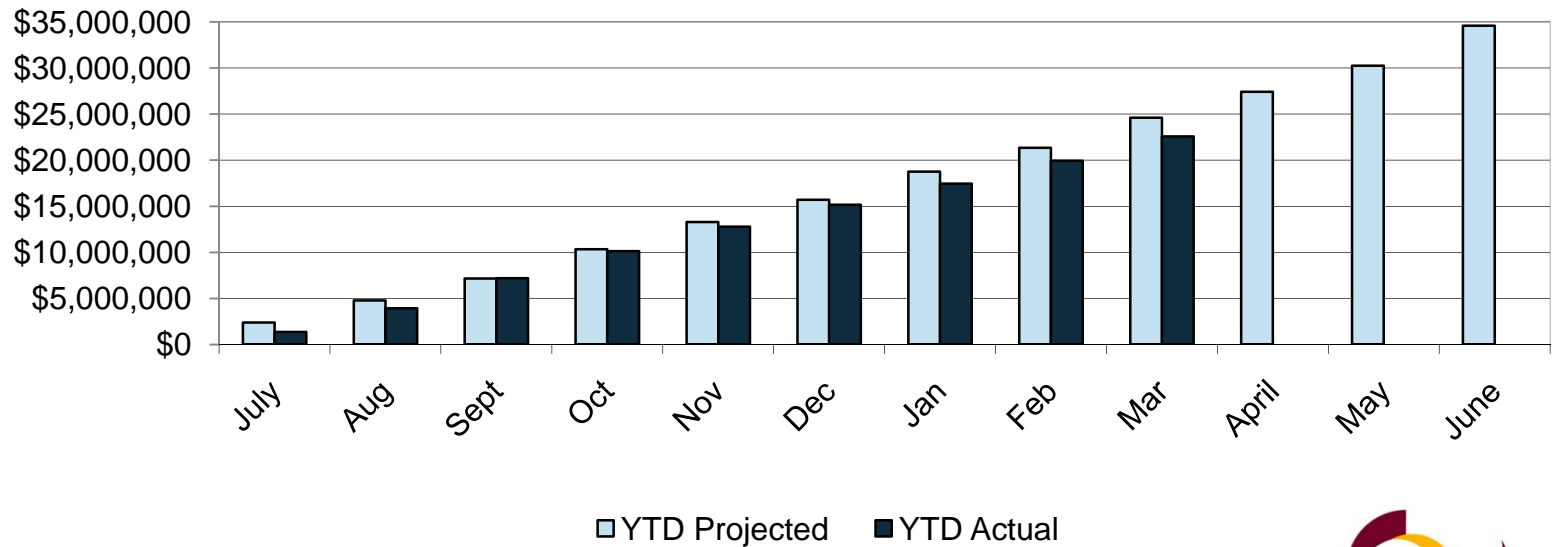
Hartnell Community College District Unrestricted General Fund Revenue 2009-2010



HARTNELL
COLLEGE

2009-10 Budget Update

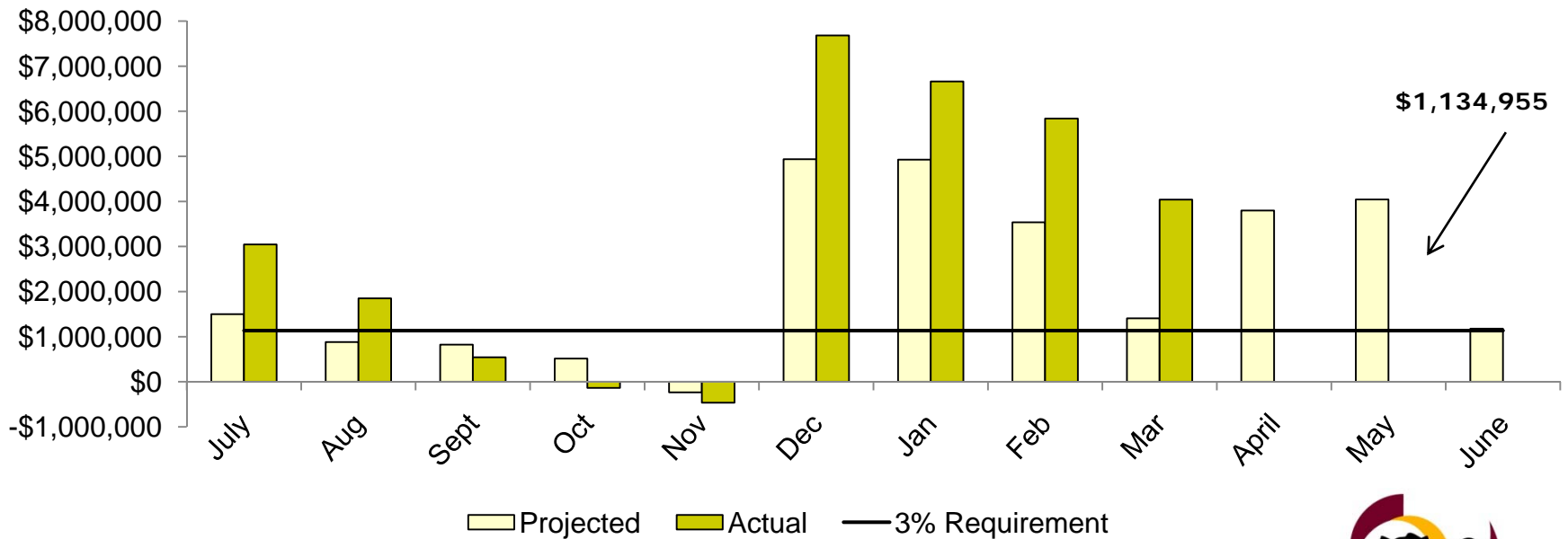
Hartnell Community College District Unrestricted General Fund Expenses 2009-2010



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2009-10 Budget Update

Hartnell Community College District Unrestricted General Fund Balance 2009-2010



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2010-11 Budget Outlook

Governor's Budget

2.2% Enrollment Growth (\$126 million)

\$540,000 for Hartnell

-0.38% COLA (-\$22.9 million)

-\$99,000 for Hartnell

Reduce EOPS and Part-time Faculty Compensation (-\$20 million)

-\$75,000 for Hartnell

Increase Career Technical Education (\$20 million)

Grant Based Funding

Maintain \$26 per unit

MOST OPTIMISTIC SCENARIO



**HARTNELL
COLLEGE**

2010-11 Budget Outlook

Other Scenarios

1. Current funding level minus 1%
2. Current funding level minus 3%
3. Reduction proportionate with all other state agencies



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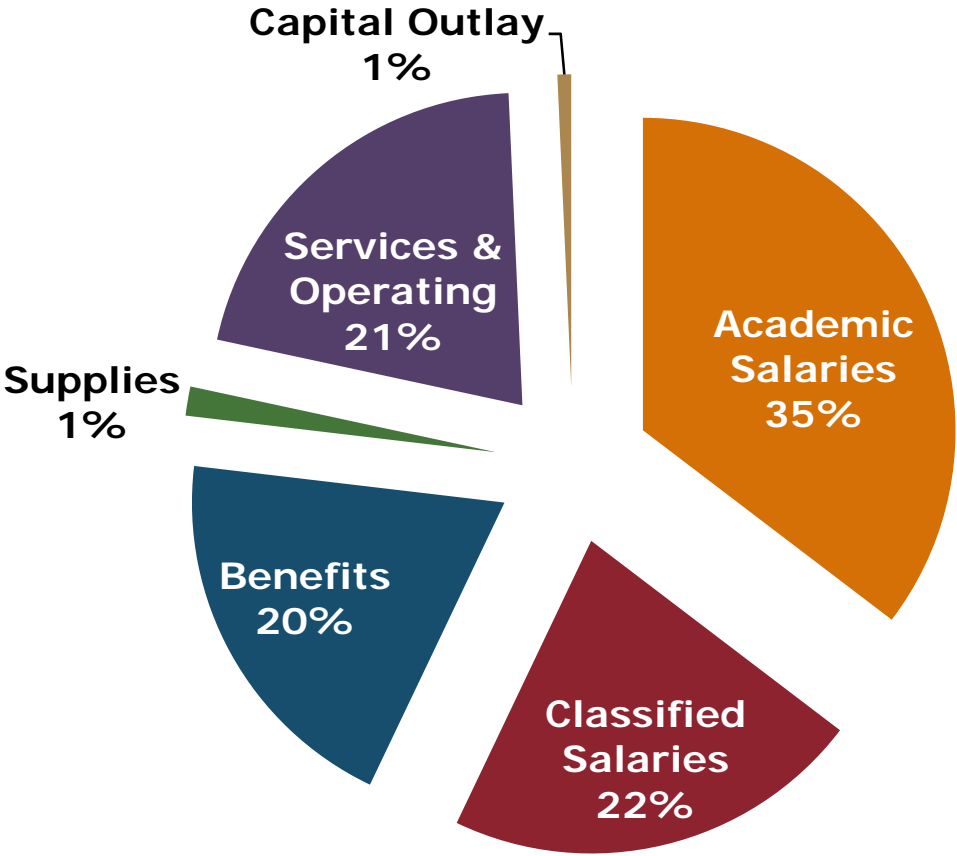
2010-11 Budget Outlook

	Governor's Budget (Growth) (Inc. Share of State Budget)	Current Funding Level (Less 1%)	Current Funding Level (Less 3%)	Reduction Proportionate with other State Agencies
Revenue				
Apportionment	\$ 34,737,900	\$ 34,359,344	\$ 33,665,216	\$ 32,450,492
Other	\$ 879,004	\$ 879,004	\$ 879,004	\$ 879,004
Total Revenue	\$ 35,616,904	\$ 35,238,348	\$ 34,544,220	\$ 33,329,496
Expenditures	\$ 35,059,000	\$ 35,059,000	\$ 35,059,000	\$ 35,059,000
Surplus (Deficit)	\$557,904	\$179,348	(\$514,780)	(\$1,729,504)



HARTNELL
COLLEGE

2010-11 Budget Outlook



HARTNELL
COLLEGE

Budget Timeline

May 21, 2010 Tentative Budget document finalized

June 1, 2010 Tentative Budget presented to Board

June 30, 2010 Last day Tentative Budget may be adopted by Board

Tentative Budget authorizes District to spend money through September 15, 2010

Jul-Aug, 2010 Final Budget document prepared and finalized

Sept 7, 2010 Final Budget presented to the Board

Sept 15, 2010 Last day Final Budget may be adopted



HARTNELL
COLLEGE

Restricted Fund 12: Public Grants and Contracts				
Project Title	Key Personnel	Primary Focus	TOTAL Award Amount	Yearly Amount
<u>Advanced Technology</u>				
Clean Energy/Green Construction Prog	Mike Thomas/ MISA	Green Construction	999,862	499,931
CTE Community Collaborative 1	Mike Thomas/MISA, Neil Ledford, Mary Young	Ag, Construction, Nursing	369,700	205,239
CTE Community Collaborative 2	Mike Thomas/MISA, Neil Ledford, Mary Young	Ag, Construction, Nursing	400,000	400,000
CTE Community Collaborative 3	Mike Thomas/MISA, Neil Ledford, Mary Young	Ag, Construction, Nursing	310,000	310,000
CTE Nursing Enrollment & Retention	Mary Young	Nursing	413,871	195,764
CTE-Linking After School Program	Mike Thomas/MISA, Neil Ledford, Mary Young	Ag, Construction, Nursing	373,988	123,988
Department of Social and Employment Services	Margie Wiebusch	Foster Youth	404,220	404,220
Equipment for Nursing and Allied Health Programs	Mary Young	Nursing	73,906	18,871
Foster and Kinship Care Education	Margie Wiebusch	Foster Youth	196,321	196,321
IDRC Food Safety Tech	Neil Ledford	Agriculture	179,546	59,525
IDRC Sustainable Construction	Mike Thomas/ MISA	Green Construction	326,249	108,161
IDRC Sustainable Design	Mike Thomas/ MISA	Green Construction Design	350,000	183,600
Nursing Enrollment and Retention	Mary Young	Nursing	179,372	89,686
Nursing Remediation	Mary Young	Nursing	121,450	121,450
Small Business Development Center Grant	Paulette Bumbalough	Workforce Training	74,393	74,393
VTEA Tech Prep	Neil Ledford, Molly Lewis	Advanced Technology	67,750	67,750
Youth Entrepreneurs Program (YEP)	Paulette Bumbalough	Youth Entrepreneurship	50,000	50,000
Ag Mechanic Training (Workforce Investment Board)	Neil Ledford/Ko Cooper	Agriculture	147,826	147,826
VTEA Title IC	Neil Ledford	Advanced Technology	262,217	262,217
YESS - Independent Living Program	Margie Wiebusch	Foster Youth	22,500	22,500
		Advanced Technology Total	5,323,171	3,541,442
<u>Academic Affairs</u>				
Basic Skills	Heidi Ramirez		90,000	90,000
CCRAA Yr 2-Math & Science	Science and Math Faculty, Gary Hughes, Stan Crane	Math and Science	1,807,449	943,791
CCRAA-CSUMB	Chante Davis	Science	220,000	110,000
Child Care Access Means Parents in School	Linda Taylor	Childcare	36,972	36,972
Child Care Food Program	Linda Taylor	Student Support	19,093	7,000
Child Care Permissive Tax Bill	Linda Taylor	Student Support	35,537	35,537
Child Development Training Consortium	Jeannie Hori-Garcia	Child Development	10,000	10,000
Faculty and Staff Diversity	Terri Pyer	Staff Development	5,118	5,118
First 5 Monterey County	Melanie Allison, Linda Taylor	Childcare	10,000	10,000
IDRC New Media Entertainment	Jerri Nemiro, Firehawk Hulin/MISA	Media Arts	205,000	205,000
Lottery - Prop 20	Al Muñoz	Instruction	109,538	109,538
Lumina Foundation Grant (through CSUMB)	Heidi Ramirez/Hetty Yeland	Math and Writing	295,254	98,418
MESA	Shannon McCann	Math and Science	50,568	50,568
NIH Grant - ACCESS Program	Lawrence Yee	Science	12,000	12,000
NSF STEM Scholarships	Leticia Contreras, Joe Welch, John Sword	Science	575,000	77,500
NSF STEP	Shannon McCann	Math and Science	902,464	168,384
State Preschool	Linda Taylor	Student Support	658,666	658,666
Title V Hartnell/Gavilan	Science and Math Faculty, Gary Hughes, Stan Crane	Science, Math, and Basic Skills	2,126,000	700,000

Restricted Fund 12: Public Grants and Contracts				
Project Title	Key Personnel	Primary Focus	TOTAL Award Amount	Yearly Amount
Title V STEM	Science and Math Faculty, Gary Hughes, Stan Crane	Science, Math, and Basic Skills	2,875,000	575,000
		General Ed Total	10,043,659	3,903,492
<u>Student Services</u>				
Student Services (non-formula driven)				
Gear Up East Salinas	Augustine Nevarez	Outreach	6,642,984	1,107,164
High School Equivalency Program	Carla Johnson	Outreach	1,768,726	400,650
TRIO Student Support Services	Manuel Bersamin	First in Family	1,142,750	252,200
Workability Program III/Department of Rehab	Paul Casey	Disabled Students	352,616	352,616
		Student Services (non- formula driven)	9,907,076	2,112,630
Student Services (formula driven)				
CalWORKs Program	Paul Casey	Low Income Students	183,213	183,213
CARE	Paul Casey	Low Income Students	102,815	102,815
DSP&S	Paul Casey	Disabled Students	352,616	352,616
EOPS	Paul Casey	Low Income Students	482,407	482,407
Matriculation	Gregory Peterson	Transfer Students	267,951	267,951
Student Financial Aid Admin	Mary Dominquez	Low Income Students	279,737	279,737
TANF	Paul Casey	Low Income Students	69,339	69,339
		Student Services (formula driven)	1,738,078	1,738,078
<u>Student Services (grants to students)</u>				
Cal Grants	Mary Dominquez	Low Income Students	436,275	436,275
Federal Work Study	Mary Dominquez	Low Income Students	166,898	166,898
Pell Grants	Mary Dominquez	Low Income Students	7,619,555	7,619,555
Supplemental Educational Opportunity Grant (S.E.O.G)	Mary Dominquez	Low Income Students	69,720	69,720
		Student Services (Grants to Students)	8,292,448	8,292,448
		Total All Grants	35,304,432	19,588,090

Hartnell College Construction Program Direct Costs					
Series B & C (June 2006 - March 2010)					
	PROJECT	COMPANY	LOCATION	AMOUNT	
Construction	CALL Building	DMC Construction	Monterey, CA	\$15M	
Construction	CALL Building	Cal Water	Salinas, CA	\$35k	
Construction	CAT Building	Dilbeck & Sons	Salinas, CA	\$20.3M	
Design	CAT Building	Kasavan Architects	Salinas, CA	\$2.15M	
Construction	CAT Building	Alco Water	Salinas, CA	\$35k	
Furniture	CAT Building	PBI	Salinas, CA	\$500K	
Construction	Student Center	DMC Construction	Monterey, CA	\$4.2M	
Furniture	Student Center	PBI	Salinas, CA	\$150k	
Design	Campus Lighting	Aurum Consulting	Monterey, CA	\$27k	
Construction	NE Landscaping	MPE	Marina, CA	\$1.25M	
Construction	PE Renovation	Perma Green	Gilroy, CA	\$4.2M	
Furniture	CALL Building	PBI	Salinas, CA	\$600K	
Construction	Campus Refresh #1	Gozzi	Carmel, CA	\$203K	
Furniture	Campus Refresh #1	PBI	Salinas, CA	\$47k	
Construction	Campus Refresh #2	Sanchez	Hollister, CA	\$135K	
Furniture	Campus Refresh #2	PBI	Salinas, CA	\$47k	
Construction	Marquee	DMC Construction	Monterey, CA	\$143K	
Misc	Misc	Apex Signs	Salinas, CA	\$30k	
Misc	Misc	Wasinger Inspection	Prunedale, CA	\$350k	
Misc	Misc	Kleinfelder	Salinas, CA	\$800k	
Misc	Misc	Felice Consulting	Hollister, CA	\$500k	
Misc	Misc	Valley Blueprint	Salinas, CA	\$20k	
Misc	Misc	Scarr Moving	Salinas, CA	\$30k	
Misc	Misc	Californian	Salinas, CA	\$12K	
TOTAL SPENT LOCALLY				\$50,765,150	
Series B, C & State Funds Spent to Date				\$66,450,000	
Percentage to Local Firms				76.40%	

Series B, C & State Funds- Total

\$72,340,000

PERSONNEL ACTIONS ITEMS APPROVED AND/OR RATIFIED AT THE
REGULAR MEETING OF MAY 4, 2010

Detail:

- I. Retirements, resignations, releases, and leave requests
 - A. Ratify retirement of regular personnel:
 1. Mary Brown, DSPS Specialist (#CC-90), effective July 16, 2010.
 - B. Ratify resignations of regular personnel:
 1. Seetha Chitti, Programmer Analyst (#CC-159), effective May 14, 2010.
 2. LeeAnn Emanuel, DSPS Counselor (#F-26), effective June 11, 2010.
 - C. Ratify release of regular personnel:
 1. Guadalupe Cabrera, Food Service Worker (#CL-3), Cafeteria, effective July 1, 2010, due to layoff, and placement on 39-month re-employment list in accordance with Education Code §88117.
- II. Appointments
 - A. Ratify appointment to regular classified positions. These appointments are part of the reorganization of the Student Services area consistent with the Memorandum of Understanding signed between the District and the CSEA in December 2009 and approved by the Board on January 19, 2010:
 1. Irene Haneta, full-time, 40 hours per week, 12 months per year, Enrollment Services Lead (#CC-174), Student Services, Step A, effective April 5, 2010. This action reflects a promotion from Admissions and Records Technician (#CC-75), Student Services.
 2. Mercedes Quintero, full-time, 40 hours per week, 10 months per year, Student Life Coordinator (#CC-64), Student Services, Step A, effective April 5, 2010. This action reflects a promotion from Administrative Assistant – Title V (#CC-125), Educational Technology and Library.
 3. Jessica Tovar, full-time, 40 hours per week, 12 months per year, Financial Aid Lead (#CC-172), Student Services, Step E, effective April 5, 2010. This action reflects a promotion from Financial Aid Specialist (#CC-93), Student Services.
 - B. Ratify voluntary transfer to regular classified position:
 1. Leda Polio, full-time, 40 hours per week, 12 months per year, from Administrative Assistant – SBDC (#CC-153), to Administrative Assistant – Title V (#CC-125), effective April 26, 2010. This action, which has been reviewed and approved by CSEA, will avoid layoff due to the discontinuation of the SBDC program.
 - C. Ratify appointment of part-time instructors for spring semester 2010:
 1. Barry Eisenberg, Agriculture Business Technology
 2. Steven Hanley, English
 3. Cicely McCreight, Psychology
 4. Carla Pantoja, Theater. Appointment based on equivalency as follows: B.A. in Theater Arts. Coursework and extensive professional resume of acting, directing, musical direction, design and technical assignments. Certificate in Shakespeare – Royal Academy of Dramatic Art.
 5. Joshua Stewman, Construction
 - D. Ratify appointment of substitute positions:
 1. Ying Chu, \$16.52/hr (20 hrs/week), Division Administrative Assistant,

PERSONNEL ACTIONS ITEMS APPROVED AND/OR RATIFIED AT THE
REGULAR MEETING OF MAY 4, 2010

April 7 – May 28, 2010.

- E. Ratify volunteers:
 - 1. Joseph Calado, assist soccer team, February 24 – June 2, 2010.
 - 2. Gabriel Garcia, assist in student services area, March 20 – 31, 2010.
- F. Ratify appointment of Professional Experts:
 - a. The Foster Kinship Care Education Program (FKCE) provides advanced training for current and prospective foster, relative, and non-related extended family member caregivers, adoptive parents, and local agency employees; and support for foster home recruitment activities. This grant funded program is a joint effort of the California Community College Chancellor's Office and the Department of Social and Employment Services (DSES). Assignments include orientation leaders, trainers, childcare and activity providers, and program coordination, and run through June 10, 2011:
 - 1. Emily Molinar, \$13/hr, (as needed), child care lead.
 - 2. Emily Molinar, \$16/hr, (as needed), childcare.
 - b. Administration of Justice 102 PC 832 Arrest and Firearms is designed to satisfy the curriculum standards of the Commission on Peace Officer Standards and Training (POST) as required by Penal Code 832, for the spring semester, January 25 – June 2, 2010:
 - 3. Ernesto Castro, \$47/hr (as needed), range master.
 - 4. Ben Jimenez, \$47/hr (as needed), defense tactics instructor.
 - c. Hartnell's theater arts program/The Western Stage (TWS) provides students the opportunity to learn their craft within a professional context. Assignment runs through June 30, 2010:
 - 5. Leslie Lancaster, \$3,250/season, coordination of props and stage management.
- G. Ratify appointment of student workers for spring semester 2010:
 - 1. Claudia Cerna Bravo, Academic Learning Center, Student Worker II
 - 2. Jessica Geiger, Academic Learning Center, Student Worker II
 - 3. Maricela Mendoza, Academic Learning Center, Student Worker I
 - 4. Masaya Nakamura, Advanced Technology, Student Worker III
 - 5. Phillip Yee, Library, Student Worker I
 - 6. Ernesto Yzquierdo, Advanced Technology, Student Worker III