

Adopted

HARTNELL COMMUNITY COLLEGE DISTRICT

MINUTES

Board of Trustees – Special Meeting
CALL 208, Training Room
411 Central Avenue
Salinas, California

December 13, 2011

OPEN SESSION Meeting called to order at 5:09 p.m. by Trustee Padilla-Chavez.

PLEDGE OF ALLEGIANCE Trustee Donohue led the Pledge of Allegiance.

ROLL CALL Erica Padilla Chavez, President
Candi DePauw, Vice President
Patricia Donohue
Bill Freeman (Arrived at 6:25 p.m.)
Elia Gonzalez-Castro
Ray Montemayor
Demetrio Pruneda
Juan Gutierrez, Student Trustee – (advisory vote per Board Policy 1030)

Phoebe K. Helm, Board Secretary

RECOGNITION OF SOCCER TEAM The Board recognized Coach Daniel Ortega and the soccer team for their outstanding achievements this season. The team placed 1st in Northern California, 2nd in the State, and 3rd in the Nation. Also recognized were individual accomplishments that included Ivan Campos as Most Valuable Player of the Year, Max Estrada as co-Forward of the Year, Alex Pacheco as Defensive Player of the Year. Rodrigo Duarte, Noe Escamilla, Enrique Montanyo, and John Ramirez made the first team All Conference and Agustin Nolasco, Marvin Milligan, and Domingo Uribe made the second team All Conference. Coach Ortega was named Coach of the Year and has been nominated as National Coach of the Year.

Coach Ortega thanked the Board for their recognition and said each team member was from local high schools. He thanked the assistant coach, Frank Alvarado for having been with him from the beginning and he thanked Danny Teresa, Athletic Director, for all of this support during this season. In closing, team members and Coach Ortega presented Dr. Helm with a soccer ball signed by the team.

At this time, Dr. Helm left the meeting.

PUBLIC COMMENTS Trustee Padilla-Chavez announced that public comments would come after the Board received information on the presidential search process. One community asked to speak earlier and the Board agreed.

Laura Cabrera, representative of Assembly member Luis Alejo, spoke on behalf of the

Assembly member. She asked that the process be transparent and that the search committee include students, stakeholders, and community members.

**PRESIDENTIAL
SEARCH PROCESS**

At their November 29, 2011 meeting, the Board approved a contract with the Association of Community College Trustees (ACCT) to facilitate and oversee the hiring process for the Superintendent/President. Dr. Pamila Fisher, Consultant, Association for Community College Trustees was introduced and spoke briefly about her history with the community college system and she stated that she believes strongly in the mission of the community college.

Dr. Fisher provided the Board with a draft search timeline (Appendix A) and as she reviewed the dates, she highlighted important steps in the process. She stated that a presidential search webpage is being development that will include the position profile and other important information related to the search. She stated that the search committee will undergo an orientation and training and stressed the importance of confidentiality among the search committee and Board of Trustees.

Dr Fisher stated that there are over 100 presidential openings throughout the nation and that 20 of those openings are in California. She believes the competition will be great and that adhering to the timeline will help recruit the best candidates available.

Dr. Fisher reported that she spent the last day and one-half meeting with several faculty, staff, students, and community members, and she shared what she learned through those discussions.

The Board asked several questions about the process to which Dr. Fisher responded, and Trustee Montemayor stated, for the record, that he would like to see all applications available to the Board. He understood that the applications would remain at a private location on campus.

**PUBLIC
COMMENTS**

Trustee Padilla-Chavez opened the floor to receive public comments on the search process. Some public comments included the salary and benefits, a transparent process that does not include the current Superintendent/President, that the search committee is inclusive of the community, and that the college and Board move forward.

Those who made public comments were:

Ron Waddy, Faculty

Abel Moran, Community Member

Juan Martinez, Community Member and former Board Member

Nancy Schur, President, Academic Senate

Elizabeth Estrella, Faculty

David Serena, Community Member

Elsa Ramirez-Brisson, Adjunct Faculty

Ann Wright, President, Hartnell College Faculty

Trustee Padilla-Chavez stated that she appreciates everyone's comments and that communication is a priority to her and that process will be clear and transparent. In addition, Dr. Fisher clarified that she only takes direction from the Board and that she plans to work with the Board to help find the best possible person for this college and for the community.

The Board had a round table dialogue and they identified several characteristics they believed to be important in a Superintendent/President. The Board had a lengthy discussion on the minimum qualifications and the composition of the committee. The proposed composition of the search committee is 4 faculty; 3 staff; 2 students; 4 administrators and 4 members of the community. The Board discussed the selection of community members and they appointed Trustees Padilla-Chavez, DePauw, and Montemayor to serve on a sub-committee of the Board. Each Board member will submit two community names to the Terri Pyer and the sub-committee would review these submissions and make a recommendation to the Board.

The next step is the development of a position profile to finalize this profile at a retreat scheduled on January 11, 2012, 2 p.m.

Prior to closing the meeting, Trustee Freeman stated that he would like to call a special meeting to discuss the possibility of dismissing the Superintendent/President for violating certain policies with the Hartnell Community College Board. Further, he stated, that he refused to follow someone who does not follow college policy.

ADJOURNMENT It was motioned, seconded, and carried to adjourn the meeting at 7:55 p.m.

Erica Padilla-Chavez
Board of Trustees President

HARTNELL COLLEGE PRESIDENT SEARCH TIMELINE 2011-2012

- December 12-13: ACCT Consultant on Campus to Facilitate Focus Sessions and Meet with Board of Trustees (5:00 p.m. Dec. 13)
- Mid December: Print ads placed and preparation of website begun
- Early January: Position Profile finalized by Board of Trustees and website functional
- Dec. - Feb.: Active Recruiting (will continue until filled)
- February 27 Search Committee Meeting #1 (Orientation and Training)
(9:00 a.m.-Noon)
- March 1: Target Date for Receipt of Applications (accepted until filled)
- March 5-8: Search Committee Members Review Applications Independently
- March 12: Search Committee Meeting #2 (9:00a.m.-3:00 p.m.)
Agenda: Discussion of Applications and Selection of 6-8
Semi-Finalists to be invited for first interview
- March 19-20: (All day both days if needed) Final Search Committee Meeting
Agenda: Interview Semi-Finalists and Selection of 3-4
Finalists to be forwarded to Board of Trustees
- March 29: Finalists Meet with Constituent Groups and Take Campus Tours
- March 30: Finalists Interview with Board of Trustees
- Early April: Board representatives make site visits (optional)
- Early -Mid April: Board of Trustees announces new President

Note: ACCT will conduct preliminary reference checks of semi-finalists invited to interview and comprehensive summary reference checks of finalists.