

Adopted

HARTNELL COMMUNITY COLLEGE DISTRICT

MINUTES

Regular Meeting of the Board of Trustees
CALL 208, Training Room
411 Central Avenue
Salinas, California

July 19, 2011

- OPEN SESSION** Meeting called to order at 6:00 p.m. by Trustee Padilla-Chavez.
- PLEDGE OF ALLEGIANCE** Trustee Montemayor led the Pledge of Allegiance.
- ROLL CALL** Erica Padilla Chavez, President
Kevin Healy, Vice President
Candi DePauw
Patricia Donohue
Bill Freeman
Elia Gonzalez-Castro
Ray Montemayor
Juan M. Gutierrez, Student Trustee – (advisory vote per Board Policy 1030)

Terri Pyer, Associate Vice President, Human Resources (representing Dr. Helm)
- ABSENT:** Dr. Phoebe K. Helm, Superintendent/President
- Immediately following roll-call, Trustee Padilla-Chavez invited Ms. Alison Neufeld, legal counsel, Liebert Cassidy Whitmore, to address Public Comments. Ms. Neufeld explained that, consistent with the Brown Act, the Board’s practice has been to provide the public the opportunity to comment on items of interest that are within the Board’s jurisdiction at every meeting. Further, the agenda for each meeting has included a public comment period near the beginning of the meeting, before Closed Session. However, in response to requests by members of the public, the opportunity for public comment will be expanded to allow individuals to address the Board regarding items on the agenda as those items are taken up. The process remains the same in that individuals are required to complete and submit a Speaker’s Request Form at the beginning of the meeting specifying the item they would like to address and limiting their comments to three minutes on any item. Once the public has had the opportunity to address the Board, the Board President will limit the discussion to the Board only.
- PUBLIC COMMENTS** Liz Estrella, Counselor, stated that she is concerned about the hiring practices at the college –the leadership needs to be more inclusive of Latinos because she believes it would help create a college that is geared towards a community in which it serves.
- BOND OVERSIGHT COMMITTEE** The Bond Oversight 2010 Annual Report was not reviewed as scheduled. Rather, the Board moved the item to the August meeting so that the Chairperson of the Bond Oversight Committee could present the report.

PRESENTATION ON FIVE YEAR CAPITAL PLAN The Board received a presentation on the Five Year Capital Plan. Mr. Reyes distributed the 2010 District Projects Priority Order to allow the Board to compare last year to this year. He explained each of the projects. Also, he explained when projects are considered complete and removed from the plan. The Board asked questions about the funding for the Health Science and Nursing Building and the Technical Training facility to which Mr. Reyes responded.

RECOGNITION OF STUDENT LEADERS Trustee Padilla-Chavez invited Mercedes Quintero, Student Life Coordinator, to join her to acknowledge and present members of the Student Senate (2010-2011) with a certificate of appreciation for their efforts in working with the administrative team in securing a Free Fare Zone with the Monterey/Salinas Transit for academic year 2011-2012.

Acknowledged were: Timothy Miguel, Karina Rey, Sequoia Lewis, and Renise Mar. In addition, members who were not at the meeting, but recognized were Shaundra Taylor, Alexander Sigala, Michele Scheuermann, Nathan Velez, Keith Sylvester, James B. House, Anahi Alcibar, and Amerika Veach.

CONSENT AGENDA On a motion by Trustee Healy, seconded by Trustee Montemayor, by vote of 7-0, and by advisory vote of Aye (Gutierrez), the Board moved to approve Consent Items C, D, E, F, G, H, I and J.

Pulled for discussion and separate vote were Consent Items A, B, and K. (Freeman)

After the Board discussed Consent Items A, B, and K, Trustee Healy motioned, seconded by Trustee DePauw, by vote of 5-1-1, and by advisory vote of Aye, to approve and/or ratify Consent Items A, B, and K. (No: Freeman, Abstain: Montemayor)

A. MINUTES Adopted minutes of Regular Meeting of June 7, 2011 and minutes of Board Study Session of June 6, 2011 as submitted.

Trustee Freeman stated that at the June 7, 2011 meeting, he pointed out that the Student Trustee is seated June 1 of each year and that the Board President did not acknowledge that he was correct – only that a mistake had been made. There were no revisions made to the minutes of June 7, 2011.

B. DISBURSEMENTS Approved disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

Trustee Freeman stated that the reason he pulled Disbursements at the June 7th meeting was because he was trying to determine expenses that were made, that he believed to be illegal and improper.

C. PROPERTY SURPLUS Declared the property as surplus and authorizes its disposal by the Administration.

- D. FACILITIES USE SOLEDAD COMMUNITY EDUCATION CENTER Approved facilities use agreement between Hartnell College and the Soledad Community Education Center for the limited use of the Hartnell College Nursing skills and simulation lab effective July 30, 2011 through October 30, 2011.
- E. PURCHASE AGREEMENT – OFFICE DEPOT Authorized the administration to enter into a Purchase Agreement with Office Depot, under the bid agreement with Foundation for California Community Colleges
- F. STUDENT INSURANCE USA Approved to extend the agreement with Student Insurance USA for the administration of Student Insurance Claims for 2011-2012, effective August 1, 2011 through July 31, 2012. The annual cost for this service is \$120,024 (a cost savings of \$1,542 from 2010-2011) and will be paid from General Unrestricted Funds.
- G. RED CROSS Authorized the administration to enter into an agreement with the American National Red Cross Monterey Bay Area Chapter for use of Hartnell College buildings, grounds, and equipment for mass care shelters as required in the conduct of Red Cross disaster services activities effective August 1, 2011 through July 31, 2012.
- H. ANNUAL REPORT - CDC Ratified the 2011-2012 Agency Annual Report for the Child Development Contract.
- I. GRANT APPLICATION – NATIONAL SCIENCE FOUNDATION Ratified the grant application to the National Science Foundation (NSF) for the Advanced Technological Education Grant (ATE) for \$899,941, accepted the funds, if awarded, and authorized the administration to enter into agreements to execute the work per the grant application, effective March 1, 2011 to February 28, 2014.
- J. GRANT APPLICATION GEAR-UP Ratified the grant application to the U.S. Department of Education for GEAR UP, if awarded, accepted the funds, and authorized the administration to enter into agreements to execute the work per the grant application. If awarded, the funding amount could be up to \$7 million, beginning this fall.
- K. PERSONNEL ACTIONS Approved and/or ratified Personnel Actions. (Appendix A). Trustee Freeman asked why the college is hiring deans and what caused them to do so and Dr. Flannigan explained.

ACTION ITEMS

- BUDGET REVISIONS On a motion by Trustee Healy, seconded by Trustee Donohue, by vote of 7-0, and by advisory vote of Aye (Gutierrez), the Board moved to approve budget revisions numbered 9295 to 9358.
- RESOLUTION 11:8 On a motion by Trustee Donohue, seconded by Trustee Healy, by roll call vote of 7-0, and by advisory vote of Aye, (Gutierrez,) the Board moved to adopt Resolution 11:8, Certifying the Approval to Enter into Transactions with the California Department of Education and to Designate Personnel to Sign Contract Documents.

AUTO COLLISION PROGRAM

At the June 7, 2011 meeting, the Board moved to table the recommendation to discontinue the Auto Collision Program because the Board wanted additional information on previous program reviews and improvements made to the program.

Dr. Flannigan summarized the 2002 Program Review conducted on the Auto Collision Program. She explained that the 2002 review identified program needs and Dr. Flannigan addressed how some of those needs were met. She stated that the decision to discontinue a program is a difficult one and at every point, the committee asked if something could be done to save this program in its current state. The Discontinuance Committee has recommended to the Superintendent/President to discontinue the program, but that decision does not preclude exploring other possible new program opportunities.

Trustee Padilla Chavez invited the public to address the Board on this item and members of the community who spoke in support of the Auto Collision Program were Jesse Madrigal, Jim Gilbert, Richard Guzman, David Serena, Patricia Killough, Andrew Taylor, Francisco Estrada, Sr., Margaret Serna-Bonetti, and Luis Molina.

Trustee Healy made a motion to approve to discontinue the Auto Collision Program, but the motion failed due to a lack of a second.

On a motion by Trustee Donohue, seconded by Trustee DePauw, by vote of 5-2 and by advisory vote of Nay (Gutierrez), the Board moved to approve to discontinue the Auto Collision Program and directed staff to explore alternatives and possibilities for this program and to report back to the Board in six months. (No: Freeman, Montemayor)

Prior to the vote, the Board had a lengthy discussion.

Trustee Freeman read aloud the college's mission statement and stated that he believes the program is good for the community and the college should partner with the Salinas Airport similar to what is done at San Jose City College. Also, Trustee Freeman addressed the demolition of the Technology Building and stated that he believes the community supported the bond because of programs like auto collision. He further stated that he believes the report on Auto Collision (Appendix B) is biased and believes the program helps keep kids off the streets.

Trustee Montemayor asked if the college saved the paint booths. Dr. Flannigan responded that the college did not because they were not ADA, DSA, or Air Quality Control Board compliant. In addition, Trustee Montemayor questioned the composition of the committee and Dr. Suzanne Flannigan explained the committee was compliant with the process. He stated that he believes the college should keep the program because there is great need for these skills in the agricultural industry to help maintain their equipment and keep their costs down. He further stated that he believes there are employment opportunities, especially if the program is modified using water borne paints. And, stated that he believes the college should be in the forefront of this environmentally friendly technology and that the college should not be missing this opportunity.

Trustee Gutierrez shared a story about a friend who has completed three degrees and is employed at Walmart – he asked that the Board keep an open mind about today’s economy. In addition, he asked which sources were used by Dr. Flannigan. Dr. Flannigan responded, Labor Market Study, Center for Excellence, California Community Colleges.

Trustee DePauw commented that she respects the process and policies the college abides by and that the Board is obligated to rely on the expertise of the faculty on academic matters –she is satisfied with the information that has been presented. She asked that the public recognized that there are a lot of factors that go into a decision as difficult as this one.

Trustee Gonzalez-Castro addressed the shared governance process and recalled the Board agreed to support this process back in 2007. She said that the current economy is bad and that the Board could be facing more difficult decisions similar to this evening. She believes the Board needs to follow what is in the best interest of the college. She supports revising the program to include a pathway for our students to transfer. She strongly recommended that the program include courses in math, science and English. She believes this will make the program stronger.

Trustee Padilla-Chavez believes that the program is not currently designed to maximize students’ lives – that the Board must ensure every resource is used in the most prudent way possible. She stated that the college must continue to look at programs because our nation is in a moment of re-calibration. This means change, not necessarily to end, but change to move forward in new methodologies to help kick start our economy. This means, this Board will need to make tough decisions. This Board needs to ask, “How can we do it better?” She believes the program can be redesigned and directed that the staff report back in six months.

Trustee Donohue stated that she looks forwards to a status report in six months because she believes Mr. Tom Alejo has looked at curriculum to revise the program and that they wants to involve stakeholders and that concurs with Trustee Montemayor’s comments regarding new technologies.

FIVE YEAR CAPITAL CONSTRUCTION PLAN

On a motion by Trustee Healy, seconded by Trustee DePauw, by vote of 7-0 and by advisory vote of Aye (Gutierrez), the Board moved to approve the submittal of the Five-Year 2013-2017 Capital Construction Plan to the California Community College Systems Office.

The Trustees asked questions about the report related to the technical training building, revisions to the plan, the science building and funding from the State.

CHANGE ORDERS

On a motion by Trustee DePauw, seconded by Trustee Donohue, by vote of 5-2, the Board moved to ratify the change orders during the period of May 23, 2011 to June 30, 2011. Trustee Gutierrez abstained.
(No: Freeman, Montemayor)

Trustee Freeman asked how many additional dollars have been spent on the Alisal Campus to date. Mr. Reyes responded that the report is inclusive. Trustee

Montemayor asked about the card reader at the Alisal. Mr. Reyes responded that this reader allows students to place money on their CAT cards. Trustee Padilla-Chavez stated that she is pleased to see that change orders now come before the Board and asked that the staff get better control over owner initiated change orders – that she understands change orders are the nature of building and development, but believes good planning and good stakeholder input early on, could help minimize the amount of changes. Trustee Healy asked when the work was actually done. Trustee Freeman continued to ask for copies of all changes orders over the past five years - he has made this request in writing twice and believes he continues to be ignored. Trustee Freeman was reminded that he was and continues to be provided the opportunity to review the documents and that the documents are voluminous. Trustee Freeman, was, once again, provided the opportunity to look at every document so that he could identify documents for copying. He responded that, as a Trustee, he wants copies of all documents and he wants them provided by the District. He wants to know who authorized the change orders and why.

Trustee Healy stated he is disappointed to see a 30% change order to the tune of \$5 million and hopes the district does a better job in the future.

GOALS FOR 2011-2012

On a motion by Trustee Healy, seconded by Trustee DePauw, by vote of 7-0, and by advisory vote of Aye, the Board moved to adopt the Goals for 2011-2012.(Appendix C).

Trustee Healy commended and gave kudos to Trustee Padilla-Chavez for bringing forward the goals the Board agreed to at their study session.

Trustee Freeman stated that the Board needs to consider the reality that there are many in our community whose primary language is not English and that they may not graduate as quickly as others.

BOARD'S TRAVEL

On a motion by Trustee Healy, seconded by Trustee DePauw, by vote of 7-0, and by advisory vote of Aye, the Board moved to approve the following trustee travel:

1. (Gutierrez) Community College League of California (CCLC) – Student Trustee Workshop, San Francisco – August 12-13, 2011.
2. (Padilla-Chavez, Gonzalez-Castro) Association for Community College Trustees –Trustee Government Leadership Institute, Washington D. C. – August 3-5, 2011

INFORMATION ITEMS

CONSTRUCTION

The Board received an updated, written report on the current construction projects.

PROJECTS – UPDATE

The report is on Page 235 of the July 19, 2011 Meeting Agenda Packet housed at:

http://www.hartnell.edu/board/packets/July_2011_Reg_Mtg_Packet.pdf

FINANCIAL

STATEMENTS

The Board received the financial statements for the period ending May 31, 2011.

SENATE REPORT

Academic Senate

Nancy Schur, Academic Senate President, stated the Senate does not meet during the summer, but wanted to thank the Board for supporting the recommendation made by the Discontinuance Program.

PRESIDENT'S REPORT

Terri Pyer, Associate Vice President, Human Resources, reported the following on the behalf of Dr. Helm:

1. The High School Equivalency Program (HEP) was renewed for five years and it was the largest and only renewed program in California. The amount, \$2.3 million, will support the High School Equivalency Program. In the first five years of the program, Hartnell's graduated 400 people with GEDs and moved them on to jobs or higher education. Kudos to Carla Johnson and her staff.
2. The college received a youth grant (16-24 years) to support a 16-month program in two green technology programs, agricultural technology or green sustainable construction. The program starts August 1, 2011. The story was featured on KION the evening before the meeting.
3. At the June meeting the Board learned that the college received a grant from the National Science Foundation in advanced technology. In checking student enrollments, Dr. Hornstein's new course on renewable energy is filling up quickly, with only five spots open.
4. The college won the Promising Outcomes Work and Exemplary Research (POWER) Award for Outstanding Faculty Researcher Collaboration from the statewide Academic Senate. Dr. Kelly Locke, Langston Johnson, Cheryl O'Donnell, Gary Hughes, Dr. Stanley Crane, Abel Rodarte, and Seetha Chitti each participated in these efforts. This award recognizes the work they have done to improve student success and expand educational opportunities across California. The award will be presented in October in San Francisco at the Strengthening Student Success Conference.
5. Chris Halcon, Matsui Scholarship recipient, just learned that he is recipient the NASA Motivating Undergraduates in Science and Technology Scholarship. Mr. Halcon is the fifth student in a row from Hartnell College to have received this prestigious scholarship from NASA.
6. The Redistricting webpage is now live and broad efforts are currently underway to recruit advisory committee members. Applications in English and Spanish, are available on the web page and the deadline to apply is July 28, 2011.
7. The contract between Hartnell College and Monterey/Salinas Transit has been signed.

BOARD REPORTS

Trustee Gonzalez-Castro stated she is grateful for the community who attended this evening, spoke their opinion about the Auto Collision Program and that the Board must respect the shared governance process –she thanked Suzanne Flannigan for the many hours spent on researching the history of the program. She is pleased the program will have the opportunity to be redesigned. She stated she wished everyone could hear about all of the wonderful work that is being done at Hartnell – we have received many grants and she gave kudos to all those involved. She is very proud of student, Chris Halcon.

Trustee Freeman stated he believes the Board gave up on community this evening. He expressed his frustration over the budget cuts made to community colleges and universities. He said he believes he recently experienced administrative terrorism as

an elected official of this Board and asked Dr. Helm and Trustee Padilla-Chavez to step down from their positions.

Trustee DePauw congratulated Trustee Gutierrez –she looks forward to the year. She thanked the Discontinuance Committee for their dedication and assistance. Also, she appreciated what Nancy Schur said and she thanked Terri Pyer for her work this evening. Also, she wished the assembly would stay through the meeting so that they could hear about the college’s accomplishments. She congratulated Timothy Miguel and others for their efforts on the MST contract - it’s an incredible accomplishment. She noted the recent article that featured the Alisal Campus and Dr. Zahi Attalah. In closing, Trustee DePauw noted that she, respectfully, did not agree with Trustee Freeman regarding Trustee Padilla-Chavez. She believes Trustee Padilla-Chavez does an incredible job as Board President and she thoroughly appreciates all of the work Trustee Padilla-Chavez does.

Trustee Donohue welcomed Trustee Gutierrez, also. She gave kudos to Timothy Miguel and others. She reported that Woman Educational Leadership Initiative will have its first graduating class of 26 women on August 4th. Each participant will receive a \$1,500 scholarship. Both, she and Trustee Padilla-Chavez are involved in this imitative.

Trustee Montemayor said he appreciates everyone that attended and spoke this evening. He reported that the Sunrise House has received funding from the Harden Foundation and from United Way. In addition, the Sunrise House will have a new location that will help save money. An open house will be held and he will bring this information to the Board.

Trustee Gutierrez thanked Lucy Serrano for accommodating him. He reported that he is on the Redistricting Taskforce for the County Office of Education. He has found this very interesting and encouraged everyone to consider participating in this process. Also, he requested the Board consider moving the Tuesday night study session to another evening because he has a Tuesday evening class.

Trustee Healy thanked the Discontinuance Committee and Dr. Flannigan for their efforts in this process. He reported that he spent time on campus this past week and was pleased to see many students in the newly renovated student center. In addition, he thanked Coach Teresa and his staff for the wonderfully organized summer camps. His daughter participated in both basketball and track.

Trustee Padilla-Chavez stated that she values the opinion of the public and believes it makes the democratic process fun and interesting. She said that she is grateful to the Board for their hard work. She shared the news article on the Alisal Campus and Dr. Zahi Attalah – that it is a great article. Also, she shared that she viewed a video clip of Genaro Sanchez, who came to this country at 15 years of age, completed high school, Hartnell, interned at the NPS, earned a degree in engineering at Cal Poly and recently served as a panelist at a Department of Defense and Department of Education conference in DC where he testified as to the value of STEM programs and internships. This story reminded her that what the college does, impacts individuals. She stated that she is honored to be part of this Board. She commended the 38 students who completed the first healthcare pathway program this summer and noted that 89% of those students came from the Alisal area – this opportunity is life altering.

**DISCLOSURE OF
CLOSED SESSION
ITEMS**

Trustee Padilla-Chavez disclosed items for Closed Session as authorized per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6:

**MOVED TO CLOSED
SESSION**

The Board of Trustees and Terri Pyer, Associate Vice President, Human Resources, moved to Closed Session at 8:15 p.m. to consider legal, personnel, labor and/or contract matters authorized for Closed Session per Government Code Sections 3549.1, 54956.9, 54957, and/or 54957.6. Joining the Board was legal counsel, Alison Neufeld, Liebert, Cassidy, Whitmore. Trustee Freeman left the meeting during Closed Session.

1. Conference with Legal Counsel - Anticipated Litigation. Initiation of litigation pursuant to Section 54956.9(c): One potential case.
2. Update on Labor Negotiations

**RECONVENED
CLOSED SESSION
AND REPORT OUT**

Trustee Padilla-Chavez reconvened the public session at 9:05 p.m. and reported that no action was taken in Closed Session.

It was noted that Trustee Freeman was not in attendance after the Board reconvened public session.

**COLLECTIVE
BARGAINING
AGREEMENTS**

On a motion by Trustee Montemayor, seconded by Trustee Gonzalez-Castro, and by vote of 6-0, the Board moved to approve the collective bargaining agreement between Hartnell Community College District and International Union of Operating Engineers, Local 39. (Absent: Freeman)

On a motion by Trustee Donohue, seconded by Trustee Montemayor, and by vote of 6-0, the Board moved to approve the side letter agreements regarding days off and Winter closure for employee groups. (Absent: Freeman)

ADJOURNMENT

On a motion by Trustee DePauw, seconded by Trustee Healy, and unanimously carried, the Board moved to adjourn the meeting in memory of Dr. Paul Teodorescu, former adjunct faculty, at 9:09 p.m.

Erica Padilla-Chavez
Board of Trustees President

Phoebe K. Helm
Board Secretary

THE FOLLOWING PERSONNEL ITEMS WERE APPROVED AND/OR RATIFIED BY THE HARTNELL COLLEGE BOARD OF TRUSTEES AT THEIR REGULAR MEETING OF JULY 19, 2011:

I. Retirements, resignations, releases, and leave requests

A. Ratify retirement of regular personnel:

1. Ignacio Pando, Counselor, Student Services (#F-60), effective August 1, 2011.

II. Classification and Compensation

- A. Approve reclassification of Assistant Dean, Director of Nursing and Health Sciences (#A-20), from Management Level V to Management Level IV, effective August 1, 2011.

Reclassification addresses the immediate addition of a new allied health program to the department and future expansion of the allied health area.

III. Appointments

A. Ratify appointment of classified employee:

1. Stephanotis D. Anastasia, full-time, 40 hours per week, 12 months per year, Science Lab Technician (#CC-28), Math & Science Department, Range 23, Step E, effective June 13, 2011.

B. Ratify appointment of management positions:

1. Stephanie Low, Dean of Curriculum and Instructional Support (A#58), Range III, Step E, effective August 1, 2011.
2. Kathy Mendelsohn, Interim Dean of Languages, Fine Arts, and Student Support (A#59), Range III, Step C, effective August 1, 2011, not to exceed one year.
3. Carole-Bogue-Feinour, Interim Dean of Science and Math, (A#60), Range III, Step E, effective August 1, 2011, not to exceed one year.
4. Brian Lofman, Interim Dean of Social and Behavioral Sciences, (A#61), Range III, Step E, effective August 1, 2011, not to exceed one year.
5. Kelly Locke, Interim Director of Title V Grants, (A#62), Range III, Step E, effective August 1, 2011, not to exceed one year. Grant funded.

C. Ratify appointment of full time academic personnel:

1. Jason W. Hough, full-time, tenure-track, Speech Instructor, (#F-115), Column D, Step 6, effective August 15, 2011.

D. Ratify appointment of part-time instructors for spring semester 2011:

1. Joshua Donaldson, Biology
2. Isabel Ferraris, Biology. Appointment based on equivalency as follows: 57.5 combined graduate & upper division course work in biological sciences. Has completed the degree evaluation process, which conferred equivalency to a DDS degree.
3. Renee Nelson-Rebele, English
4. Gilles Prado, Computer Science & Information Systems

E. Ratify appointment of part-time instructors for summer semester 2011:

1. Guy Agrati, Nursing
2. Lorenzo Aragon, Theater Arts
3. Laura Berger, Library
4. Lovevasia Bey, Nursing
5. Gabriel Bravo, Counseling
6. Elsa Brisson, Family & Consumer Studies
7. Kayla Canelo, History
8. Carlos Chavez, Counseling
9. Ying Chu, Mathematics
10. Gloria Curtis, Library
11. Catherine Dacosta, Mathematics
12. Don Dally, Theater Arts
13. Theodore Dolas, Theater Arts
14. Thu Duong, Library
15. Mark Englehorn, Theater Arts
16. Christina Esparza, Economics
17. Steve Ettinger, Music
18. Donna Federico, Theater Arts
19. Rich Givens, Counseling
20. Wanda Guibert, English
21. Elvia Guzman, Counseling
22. Lynn Hilden, Mathematics
23. Chris Houston, English
24. Kim Kiest, Biology
25. Derrick Lavoie, Biology
26. Vince Lewis, Counseling
27. Megan Lopez, Nursing
28. Cicely McCreight, Psychology & Counseling
29. Rosalinda McNamara, Library
30. Ernest Mercuri, Political Science
31. Byron Merritt, Health Services
32. Ann Merville, Anthropology
33. Jaeduck Park, English as a Second Language
34. David Parker, Theater Arts
35. Ayaz Pirani, English
36. Linda Plummer, Library
37. Keith Sashegyi, Mathematics

38. Criselia Serrano, Spanish
39. Bob Spier, Counseling
40. Donna Staunton, Nursing
41. Alicia Steinhardt, Biology
42. Robert Unzueta, Ethnic Studies
43. Gemma Uribe-Cruz, Counseling
44. Tracy Villanueva, Health Services
45. Wendy Wisely, Theater Arts
46. Emily Zuniga, Counseling

F. Ratify appointment of Professional Experts:

The Athletic program provides competitive opportunities for Hartnell students and professional experts to assist coaches in fulfilling the program's mission:

1. Monica Nicholson, \$2500 flat rate, assistant track coach, January 3 – May 23, 2011.
2. Eugene Sigala, \$3500 flat rate, assistant basketball coach, January 24 – May 10, 2011.
3. Michael Ward, \$2500 flat rate, assistant track coach, January 3 – May 23, 2011.

Physical Education swim classes require lifeguard services:

4. Andrew Joshua Perez, \$15/hr (8 hrs/week), lifeguard, June 20 – July 29, 2011.
5. James Helm, \$15/hr (8 hrs/week), lifeguard, June 20 – July 29, 2011.

The mission of the East Salinas GEAR UP program is to increase the number of students who are prepared to enter and succeed in post-secondary education and to increase parent involvement by assisting Spanish speaking GED students in mastering subject matter: reading and writing, social science, social studies and math:

6. Jaime Diaz, \$20/hr (40 hrs/week), Family Liaison, July 1, 2011 – June 30, 2012, grant funded.

Hartnell's theater arts program/The Western Stage (TWS) provides students the opportunity to learn their craft within a professional context. Assignment is for all 2011 subscription season, which runs January 24 – December 17, 2011:

7. Nona Capriola, \$4000 flat rate, director, May 28 – July 15, 2011.
8. Donna Federico, \$7350 flat rate, make up & hair design, June 1 – December 17, 2011.
9. Michelle Galindo, \$1275 flat rate, musician, May 28 – June 26, 2011.
10. Richard Green, \$7000 flat rate, photography, May 6 – November 27, 2011.
11. Ralph E. Huston, \$8000 flat rate, guest actor, April 30 – October 15, 2011.
12. Desma Johnson, \$1275 flat rate, musician, May 28 – June 26, 2011.
13. Jeff Mockus, \$12,000 flat rate, sound design, May 30 – November 19, 2011.
14. Steve Ucello, \$1225 flat rate, musician, May 28 – June 26, 2011.

Basic Skills Initiative (BSI) is preparing a DLA Training Handbook to use when training individuals who will assist students with completing writing DLA's.

15. Karina Young, \$1500 flat rate, created DLA handbook, March 1 – May 20, 2011.

Supplemental Instruction (SI) is a peer-led academic support program that helps students enrolled in certain historically challenging courses. SI leaders in the Tutorial Center facilitate student learning through out-of-class discussion and study skills support. Grant-funded.

16. Laura Cannon, \$18/hr (40 hrs/week), tutor, June 13 – December 16, 2011.

17. Karina Young, \$18/hr (40 hrs/week), tutor, August 8 – December 16, 2011.

The grant awarded under the College Cost Reduction and Access Act (CCRAA), focuses on improving mathematics and science courses and the academic support structures for STEM students. The project targets identified, key gateways in the educational process focusing on basic and college-level mathematics, biology, and chemistry. Methods to achieve project goals include: curriculum development; new and improved courses; mathematics academy; updated laboratory equipment; supplemental instruction; expanded tutoring services; visiting scholars/role models; improved classroom practices; faculty and staff training; improved assessment; improved data collection; enhanced articulation; familiarity with science facilities and evaluation form. June 3, 2011 – June 30, 2013:

18. Daniel Jimmeyer, \$12.75/hr (30 hrs/week), audio visual assistant.

G. Ratify appointment of substitute position:

1. Susan Mitchell, \$16.14/hr (20 hrs/week), Instructional Associate, June 13 – July 30, 2011.

H. Ratify appointment of volunteer position:

1. Joan Spannagel, Learning Center, June 20 – July 21, 2011.

I. Ratify appointment of Student Workers for summer semester 2011:

1. Diana Alonso, East Salinas GEARUp, Student Worker III
2. Colin Auxier, Information Systems, Student Worker III
3. Iris Helena Beussen, East Salinas GEARUp, Student Worker III
4. Jannet Ceja, Financial Aid, Student Worker III
5. Karina Coronel, Financial Aid, Student Worker II
6. Timothy Elliot, Information Systems, Student Worker IV
7. Claudia Garcia, Math & Science, Student Worker IV
8. Monica Garnica, EOP&S, Student Worker II
9. Samantha Gebben, Math & Science, Student Worker IV
10. Jessica Gonzales, Financial Aid, Student Worker III
11. Miguel Hernandez, East Salinas GEARUp, Student Worker III
12. Zachary Johnson, Information Systems, Student Worker III
13. Genesis Linares, Financial Aid, Student Worker III
14. Sequoia Lewis Vines, Cafeteria, Student Worker I
15. Erica Lomeli, Cafeteria, Student Worker I
16. Manuel Malagon Villagomez, Information Systems, Student Worker III
17. Maritza Martin, East Salinas GEARUp, Student Worker III
18. Maricela Mendoza, Tutorial Center, Student Worker I
19. Angel Ramos, East Salinas GEARUp, Student Worker III
20. Mauricio Robles, East Salinas GEARUp, Student Worker III
21. Nichole Rodriguez, Math & Science, Student Worker IV
22. Hannelore Rose, Math & Science, Student Worker IV

23. Alejandra Saldana, EOP&S, Student Worker II
24. Susana Sanchez, East Salinas GEARUp, Student Worker III
25. Nancy Serrato, Financial Aid, Student Worker III
26. Carolina Suarez, East Salinas GEARUp, Student Worker III
27. Sarah Weaghtington, Information Systems, Student Worker III

AUTO COLLISION PROGRAM REVIEW

Dr. Suzanne L. Flannigan

Vice President Academic Affairs and Accreditation

2002 AUC Program Review

- Program needs were recorded as:
 - Paint booth
 - Hand and power tools
 - Increase in enrollment
 - Curriculum revision
 - Additional support for lab/tool management
 - Expanded business relationships

Indicators for Discontinuance Process

- **Decline in jobs** between 2005 – 2010 by **13%** in Hartnell Service Area and **12%** in Monterey County
- No degree completion and only 1 certificate granted in the 5 years following the program review (2002 – 2007)
- In 2008 Mission Trails Regional Occupational Program (MTROP) did not renew its contract with Hartnell College
- Gainful employment legislation

Completion Rates – 1992 to 2010

	92	93	94	95	96	97	98	99	00	01	Total
Degree	0	0	1	0	0	1	0	0	0	0	2
Certificate	0	4	2	1	2	0	1	1	0	2	13

	02	03	04	05	06	07	08	09	10	Total
Degree	0	0	0	0	0	0	1	2	0	3
Certificate	0	0	0	0	1	0	1	2	1	5

Discontinuance Committee

- Included faculty, administration, staff and student representation
- Very, very difficult decision to make
- Data were very compelling
- Many meetings for the purpose of doing a very thorough review of all data
- At every point the question was asked, “*Can something be done to save this program in its current state?*”

Going Forward

- The Discontinuance Committee recommendation to the Superintendent/President is to discontinue this program.
- Other auto-related programs continue to run at Hartnell College and this decision does not preclude exploring other possible new program opportunities.

2011-2012 GOALS

HARTNELL COLLEGE

BOARD OF TRUSTEES

AREA 1
Kevin Healy
Vice President

AREA 2
Bill Freeman

AREA 3
Patricia Donohue

AREA 4
Elia Gonzalez-Castro

AREA 5
Ray Montemayor

AREA 6
Erica Padilla-Chavez
President

AREA 7
Candi DePauw

STUDENT TRUSTEE
Juan M. Gutierrez

Dr. Phoebe K. Helm
**Superintendent/
President**

Goal 1

Participation/Access

Increase community participation in college, as measured by participation in Hartnell College.

Goal 2

Success

Increase opportunities for students to complete their education in a timely manner: decrease completion time, increase course completion, graduation rates, transfers to four-year colleges and the number of certificates and associate degrees awarded at Hartnell College to reflect increased student success in our community.

Adopted July 19, 2011