

HARTNELL COMMUNITY COLLEGE DISTRICT

MINUTES

Regular Meeting of the Board of Trustees
Hartnell College Board Room – CAB-112
411 Central Avenue
Salinas, California

April 6, 2010

OPEN SESSION

Meeting called to order at 5:00 p.m.

ROLL CALL

Patricia Donohue, President
Kevin Healy, Vice President
Candi DePauw
Bill Freeman
Elia Gonzalez-Castro
Ray Montemayor
Erica Padilla Chavez

Phoebe K. Helm, Superintendent-President/Board Secretary

Shaundra Taylor, Student Trustee – (advisory vote per Board Policy 1030)

AGENDA

On a motion by Trustee Healy, seconded by Trustee Montemayor, vote of 7-0 and by advisory vote of Aye (Taylor), the Board approved the agenda.

Trustee Healy said he would update the Board on a possible ethics violation and Trustee Padilla Chavez said she needed direction from the Board on training possibilities for the Monterey County School Boards Association. Both Trustees would report under communications.

DISCLOSURE OF CLOSED SESSION ITEMS

Trustee Donohue disclosed items for Closed Session as authorized per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6:

1. Employee Contracts: California School Employees Association, Hartnell College Faculty Association, and/or Local 39
2. Letter from Faculty Association
3. Update on Culver/Lawrence litigation and appeals

PUBLIC COMMENTS REGARDING CLOSED SESSION

There were no public comments regarding closed session items.

MOVED TO CLOSED SESSION

The Board of Trustees of Hartnell Community College District, Dr. Phoebe Helm, Superintendent/President, and Terri Pyer, Associate Vice President, Human Resources, moved to Closed Session at 5:04 p.m. to consider legal, personnel, labor, and/or contract matters authorized for Closed Session per Government Code Sections, 3549.1, 54956.9, 54957 and/or 54957.6.

RECONVENED OPEN SESSION

The meeting reconvened at 6:15 p.m.

PLEDGE OF ALLEGIANCE

Trustee Taylor led the Pledge of Allegiance.

REPORT OUT FROM CLOSED SESSION

No action was taken and therefore there was no need to report out from Closed Session.

PUBLIC COMMENTS ON PUBLIC SESSION ITEMS AND PUBLIC COMMENTS ON ITEMS NOT AGENDA, BUT WITHIN THE JURISDICTION OF THE BOARD

Cheryl O'Donnell, Faculty, announced that the Hartnell SIFE team won the Regionals for the 4th straight year in a row. The students had to compete against four-year schools, as well as other community colleges. The team will now go on to the national competition which will be held in Minneapolis sometime in May. The SIFE students have done excellent work throughout the year completing many impressive projects that have benefited our local community.

John Vorwerck, Ausonio, Inc., spoke in support of the design-build process and stated he was pleased the college is considering this method of construction because it promotes collaboration, it is efficient, and it keeps the project on budget and on time.

CALIFORNIA LEADERSHIP ALLIANCE FOR STUDENT SUCCESS (CLASS)

Dr. Helm, Langston Johnson, and Gary Hughes reported on the California Leadership Alliance for Student Success (CLASS) directed by the Community College Leadership Program, The University of Texas at Austin, and supported by both the Hewlett and Irvine Foundations. Dr. Helm reminded the Board and assembly that Hartnell College is one of twelve California community colleges invited to participate in this pilot project that will help institutions begin the discussion on tracking and measuring student success. Also, she spoke about how the work of CLASS supports national initiatives such as No Child Left Behind, Race to the Top, and America Graduates.

Dr. Helm stated that, as participants of the project, co-director, Dr. Byron McClenney, is scheduled for an on-campus visit on April 22-23, 2010 to meet with Board, faculty, staff, and administrators. Board members asked questions regarding the data, and more specifically, how the institution would be working to improve student success. The Board has committed to participating in regularly scheduled "study sessions" on student success.

ANNUAL REPORT BOND OVERSIGHT COMMITTEE

Bob Perkins, Chair of the Citizens Bond Oversight Committee, presented the 2009 Annual Report, as required each year (Appendix A). Mr. Perkins stated that based on the review of financial records, bond money has been spent only for the purposes authorized by Measure H and further affirmed that no bond monies have been spent for unauthorized purposes. He thanked staff who helped put the report together and stated it was his pleasure to share this with the Board. Dr. Helm shared an analysis of bond expenditures (Series B & C) from June 2006 to March 2010. (Appendix B) The analysis shows that 76% of the bond funds spent since 2006 was spent

with local vendors from the Monterey county area (Appendix B). Trustee Padilla Chavez stated she was pleased to see a large percentage of the bond money spent locally and Trustee Healy stated he hoped to see that trend continue with future projects.

**BOND OVERSIGHT
COMMITTEE UPDATE**

The Board received a verbal report on the college's current construction projects. The written report is housed on the college's website: http://www.hartnell.edu/board/packets/April_2010_Board_Packet.pdf (Page 97).

Trustee Padilla Chavez requested that new activity in this report be identified, in bold or a different font, so that it would be easier to distinguish it from the previous month's report.

CONSENT ACTION

On a motion by Trustee Padilla-Chavez, seconded by Trustee Gonzalez-Castro, vote of 7-0, and by advisory vote of Aye (Taylor), the Board moved to approve Consent Action items A through K and M through R.

Consent Action item L was pulled for a separate vote.

A. MINUTES

Approved minutes of regular meeting of March 10, 2010 and minutes of special meeting of March 12, 2010.

B. DISBURSEMENTS

Approved disbursements from any or all of the following funds: general; debt service; bookstore; child development; capital outlay projects; scheduled maintenance; property acquisition; bond projects; cafeteria; self-insurance; retirees health benefits; associated student body; scholarship, loan, and trust; and intercollegiate athletics.

There was discussion on two expenses for M.I.S.A. Dr. Helm responded that M. I. S. A. works in various capacities at the college, including construction programs, green technology, energy and multimedia grants and student services redesign, and thus, they have more than one contract and that is why there is more than one expense paid to M. I. S. A.

**C. WALL RELIEF –
TONY TERESA**

Approved and accepted a gift from the Teresa Family to the Hartnell College Foundation. It is a wall relief by Artist, John Cerney of Tony Teresa, former Hartnell coach and sports figure. The wall relief is to be located on the athletic fields in an appropriate location. All costs associated with this project are paid by private donations.

Trustee Freeman stated that the wall relief was long overdue and that he is pleased that Tony Teresa is being honored in this manner.

**D. CURRICULUM
COMMITTEE**

Ratified the recommendations from the Curriculum Committee.

- E. M. JOHNSON CONTRACT AMENDED Approved to amend a Professional Services contract with M. J. Johnson for grant writing. The amendment extends the term of the agreement to June 30, 2011 and increases the contracted amount by \$30,000 for academic year 2009-10 and for academic year 2010-11 the contracted amount is \$45,000.
- Dr. Helm stated that this year alone, grant writer, Joe Johnson has helped the college receive \$2.5 million in grants, and stated that the advantage of working with Mr. Johnson is that he has the data on Hartnell College and can help determine the competition for any particular grant. The cost for this service is inexpensive for what the college receives in return.
- F. GRANT APPLICATION AND ACCEPTED FUNDS – *Multimedia Expansion* Ratified the grant application and accepted the funds from the California Community Colleges Chancellors Office for a Multimedia Expansion and Upgrade for the Hartnell College Digital Arts Program. The amount awarded is \$205,000 over one year, July 1, 2010 to June 30, 2011.
- G. GRANT APPLICATION AND ACCEPTED FUNDS – *New Sustainable Design Program* Ratified the grant application and accepted the funds from the California Community Colleges Chancellors Office for the development of a New Sustainable Design Program as part of the Hartnell College construction program. The amount awarded is \$350,000 over two years, July 1, 2010 through June 30, 2012.
- H. GRANT APPLICATION AND ACCEPTED FUNDS – *Song Brown HealthCare Workforce Training Program* Ratified the grant application and accepted the funds from the Office of Statewide Health Planning and Development, Song Brown Health Care Workforce Training Program. The amount awarded is \$130,000 over two years, July 1, 2010 through June 30, 2012.
- I. GRANT APPLICATION AND ACCEPTED FUNDS, IF AWARDED – *Enrollment Growth and Retention Program for Nursing* Ratified the grant application to the Board of Governors, Chancellors Office for an Enrollment Growth and Retention Program for Nursing, and approved to accept the funds, if awarded. The amount, if awarded, would be \$179,372 over two years, July 1, 2010 to June 30, 2012.
- J. AGREEMENT – *Saint Louise Regional Hospital* Approved an agreement between Hartnell College and Saint Louise Regional Hospital for clinical experience and use of clinical facilities for nursing and health services programs, effective April 28, 2010. The agreement is continuous, but includes the requirement for an advanced written notice for cancellation six months prior to the beginning of any semester. The advanced notice is designed to avoid any disruption of instruction.
- K. CONTRACT – *BuildingWise* Approved a contract with BuildingWise for the delivery of training and supervision to participants in the Green Construction Pre-Apprenticeship Training Program, beginning April 15 to December 31, 2010 for \$100,000.
- L. CONTRACT – *Aurum Consulting Engineers – Design Plans for Keyless Entry and Close* The Board had a lengthy discussion surrounding the cost, placement of cameras, the selection of the contractor, and why the design has to include both keyless entry and close circuit TVs simultaneously. Trustee Donohue

Circuit TV System

reminded the Board that this contract allows the design to move forward and it's through these plans the college would be able to determine how much this project would cost.

Trustee Freeman made a motion to remove the Close Circuit TV from the contract. The motion was not seconded, and died.

Trustee Padilla-Chavez recommended tabling this item to allow the Board to get their questions answered and to review the contract before the next meeting. Dr. Helm explained that, while the Board would have an opportunity to review the professional services contract, she is unable to provide any additional information to the Board until the design plans are developed. In addition, the type of work that would be conducted would better be done over the summer. To delay approving this contract, would mean the college would miss that opportunity.

By motion of Trustee Padilla-Chavez, seconded by Trustee Healy, vote of 7-0 and by vote of Aye (Taylor), the Board moved to table Consent Action Item L., Professional Services Contract – Aurum Consulting Engineers – Design Plans for Keyless Entry and Close Circuit TV System to the May Regular Meeting.

- M. CONTRACT – *Aurum Consulting Engineers – Campus Lighting Project Phase II* Ratified a professional services contract with Aurum Consulting Engineers Monterey Bay, Inc. to complete Phase II of the campus lighting project. Phase II consists of additional lights along Central Avenue and Cypress Street. The budgeted amount is \$7,500 and paid with Measure H funds as provided for safety and security.
- N. CONTRACT – *Axiom Engineers* Ratified a professional services contract with Axiom Engineers to design and develop the bid specifications for the CAB Chiller and Boiler Replacement Project. The budgeted amount is \$27,000 and paid with Measure H funds.
- O. CONTRACT – *BFGC-IBI* Ratified a professional services contract with BFGC-IBI for the design of the pool renovation project on main campus. The budgeted amount for this contract is \$48,870 and paid with Measure H funds.
- P. CONTRACT – *Yang Staehlin and Associates* Ratified a professional services contract with Yang Staehlin and Associates for consulting services with the Chancellor's Office. The amount for these services will not exceed \$10,000 and paid with Measure H funds.

Trustee Healy asked about how the college would measure the job performance of this consultant. Dr. Helm responded that Ms. Yang-Staehlin was assigned to Hartnell College when she was a specialist with the Chancellors Office, Facilities Division (She retired almost two years ago, and since that time Hartnell has had three different Specialists assigned). The advantage of using Ms. Yang-Staehlin is that she knows our area well, including the special requirements of our soil composition, and because of her knowledge as a facilities specialist, she's familiar with Chancellor Office and DSA regulations. Her assignments will be determined by Dr. Helm on a case-by-case basis.

Trustee Padilla-Chavez stated that she would find it helpful in making decision if the action items and recommendations included more history and an outline of the process and encouraged the administration to work on this.

Q. PROFESSIONAL SERVICES CONTRACT –
Skyline Engineering Ratified a professional services contract with Skyline Engineering for the design of a new energy-efficient roof for the CAB Administration Building. The budgeted amount for this design is \$27,000 and paid with Measure H funds.

R. PERSONNEL ACTIONS Approved and/or ratified personnel actions. (Appendix C)

PUBLIC HEARING
Re-opener between Hartnell Community College District and C. S. E. A. Trustee Donohue opened the public hearing for the contract re-opener proposals between Hartnell Community College District and California Employee Association, Chapter 470 on wages and benefits. There were no public comments.

Terri Pyer, Associate Vice President, with Margie Wiebusch, C.S.E.A. President, read aloud a joint letter stating that both the District and C.S.E.A. intend to reopen contract negotiations on the topics of wages and benefits: Article 9: Pay and Allowances and Article 14: Health and Welfare Benefits for academic year 2010-2011.

ACTION ITEMS

BUDGET REVISIONS On a motion by Trustee Healy, seconded by Trustee Padilla Chavez, roll-call vote of 7-0 and by advisory vote of Aye (Taylor), the Board moved to approve budget revisions numbered 8613 to 8648.

RESOLUTION 10:3
Authorizing the Emergency Closure of the Alisal Campus Child Development Center On a motion by Trustee Healy, seconded by Trustee Padilla-Chavez, roll call vote of 7-0 and by advisory vote of Aye (Taylor), the Board moved to adopt Resolution 10:3, Authorizing the Emergency Closure of the Alisal Campus Child Development Center for the period of January 21-26, 2010 due to no electricity, heating, and lighting.

BOARD POLICY 2346
Safety and Security Video Monitoring On a motion by Trustee Healy, seconded by Trustee DePauw, vote of 7-0 and by advisory vote of Aye (Taylor), the Board accepted the first reading of Board Policy 2346, Safety and Security Video Monitoring.

Dr. Helm stated that a committee comprised of representatives of employee groups met and drafted the policy and she stated the policy has been vetted through the college community for some time. The policy addresses placement of video cameras, notice of surveillance, use of and viewing of video recordings, retention and disposal of recordings. And, the policy clearly states that it is within and consistent with Family Educational Rights and Privacy Act (FERPA) and other regulations.

The Board discussed the policy and asked clarifying questions regarding retention of records, placement of cameras, to which Dr. Helm responded.

Trustee Freeman stated that he believes his questions related to the placement of video cameras last fall have not been answered. Dr. Helm

responded that she has answered his questions, both privately and in public and that she is sorry that he is not happy with her answers. And, pointed out that the advantage of having a policy is that it controls placement, retention and viewing of records.

Following the first review of this policy, Dr. Helm stated that the policy will be placed on the college's blog to allow further input from the public and college community, including students, faculty and staff. The second and final reading of this policy will be on the May agenda.

INFORMATION ITEMS

FINANCIAL STATEMENTS

The Board received and accepted the financial statements for the month ending February 28, 2010.

SENATE REPORTS

Student Senate: Trustee Taylor stated that Stephanie Blancas was unable to attend this evening and reported that the Senate was concerned about the recent move of the Senate office – that it was not organized and items from Booklenders Program were missing and hopes the program will be ready by Fall. Also, 39 students took a bus to the State Capitol to protest budget cuts and that over 15,000 students showed up. Trustee Taylor stated that students are concerned about being dropped for not paying fees.

Both Dr. Helm and Mary Dominguez, Dean of Student Affairs, responded that the college has an outstanding balance (bad debt) of \$1,600,000 in unpaid fees (half of which is owed by currently enrolled students); that the Student Fees Committee (a 15 member committee made up of two students and employee groups) has met three times, that there is an aggressive marketing plan to get the word out to students; that students can pay fees starting April 26 to July 30; that financial aid deadlines have been established that will ensure students who apply for aid on time will have their fees paid before the deadline; and that the college intends on working with 20 organizations who pay for students fees to ensure students are identified early. Also, it should be noted that the State has the right to withhold 10% of their reimbursement to any college that fails to collect the fees from its students.

Although present, the Academic or Classified Senates did not report out.

PRESIDENT'S REPORT

Dr. Helm asked the Board to engage in a budget study session in May because in June the college is required to adopt a tentative budget. Although still tentative, the budget looks a little better than anticipated. Trustee Donohue stated she anticipates this session would occur at the May meeting

Dr. Helm reminded the Board of the following activities:

- April 15, 2010 – Grand Opening Athletic Fields
- April 20, 2010 – Board Development, 5:30 p.m.
- April 22, 2010 – CLASS Workshop, 5:30 p.m.

Also, Dr. Helm informed the Board that a Community Town Hall type of

meeting is being planned for each sub district and asked that all trustees consider attending the first meeting so that the college could get feedback from them. She then distributed ideas for the Town Hall Meeting and stated that it is important for everyone to understand that these meetings are designed for each of the Trustee sub districts and their input is important. A planning session is being scheduled with staff and representatives from community organizations. The Board is welcomed to attend the planning session and the meeting date, once confirmed, will be sent to the Board.

2010 CCCT BOARD OF
DIRECTORS ELECTIONS

By consensus, the Board voted for their selection of nominated candidates for the 2010 CCCT Board of Directors. The Board voted on candidates from community college districts of San Monica, San Joaquin Delta, Palomar, State Center, San Bernardino, Imperial, Coast.

DISTINGUISHED
ALUMNUS AWARD

Trustee Padilla Chavez, Trustee DePauw, and Student Trustee Taylor agreed to review the nominations for the 2010 Distinguished Alumnus Award. The members will review materials individually and submit their recommendations to the President's Office.

BOARD
COMMUNICATIONS

Trustee Montemayor suggested the a representative from Aurum Consulting Engineers attend the next meeting to help answer questions regarding the contract for the keyless entry and closed circuit television.

Dr. Helm stated the reason the college opted to use this consultant was because this is the same firm that was used at the Alisal Campus and the college wanted the compatibility of systems.

Trustee Gonzalez-Castro thanked the Bond Oversight Committee for their Annual Report; she announced that she attended a recent NALEO conference; that she is happy for the Teresa family; that Family Science Day is scheduled April 17th and she encouraged everyone to attend, and she thanked Andy Newton for his work on planning this event.

Trustee Freeman stated he is proud of the SIFE students; that in the 1952 Rose Bowl, Tony Teresa caught the winning touchdown with two broken hands; that he participated in a recent march honoring the young child who lost his life, and that it is his hope, due to Hartnell College, that this type of violence will never happen again.

Trustee Padilla-Chavez thanked Mary Dominguez for attending a recent meeting regarding services for veterans and for her work in bringing in a representative from the Veterans' Affairs Commission to speak to faculty; that she is collecting training needs for the Monterey County School Boards Association, and she spoke about a joint meeting with Monterey Peninsula College.

Trustee Healy reported that, while in Washington D. C., he went to Congressman Farr's office where he heard about a meeting with the Congressman held in Salinas that included Hartnell; that the Sunrise House JPA will expand its service area for youth violence and alcohol and drug abuse prevention; that he met with Trustee Freeman about the allegations

levied against Trustee Freeman because of his Soapbox article in the paper and Trustee Healy asked that the matter be placed on next month's agenda. In addition, with regard to the design build process and after his review of the January minutes, he is not comfortable with where the process is because he believes it lacked clarity and as a result, his vote was improper and he asked that Resolution 10:2, Approving Use of a Design-Build Contract for the design and construction of the college administration building remodel project be brought back as he requested in his email.

Trustee Donohue announced the Foundation's annual fundraiser, SPLASH, Party in the Library is scheduled on Saturday, April 10th and that she attended a recent Theatre Arts Council meeting where they are planning their annual Gala Event.

Trustee Freeman asked that three items be added to the next agenda and Trustee Donohue reminded him that he needed to put his request in writing to her. The three requested items were to invite gubernatorial candidates to Hartnell, discuss the Board's stipends and benefits and evaluation of superintendent/president.

ADJOURNMENT

On a motion by Trustee Healy, seconded by Trustee Taylor, and unanimously carried, the Board moved to adjourn the meeting at 9:08 p.m.

NEXT MEETING

May 4, 2010, 5:00 p.m., Governing Board Room (CAB-112), 411 Central Avenue, Salinas.

Patricia Donohue
Board of Trustees President

Phoebe K. Helm
Board Secretary



HARTNELL COLLEGE



Measure H Citizens' Oversight Committee 2009 Annual Report

Bond Oversight Committee Members

Rick Griffin
Committee Chair

Bob Perkins
Committee Vice Chair

David Medrano, Terry McHenry
At Large

Bob Perkins
Business Organization

John Inman
College Support Organization

Vearl Gish
Senior Citizens Organization

Noe Otero
Student Representative

Rick Griffin
Tax Payer's Organization

For more information see
www.hartnell.edu/h or contact
(831) 755- 6870



Measure H

- District voter approval November 5, 2002, \$131 million
- Facilities improvement bond to upgrade and expand facilities
- Projects include
 - Parking structure
 - Library Resource Center
 - New classroom facilities
 - Upgraded classroom space
 - Health and safety upgrades
 - Energy efficiency improvements
 - Information Technology

Full text of Measure H can be found at http://www.hartnell.edu/h/Measure_H.pdf.

Responsibilities of the Citizens' Oversight Committee

- To monitor expenditure of bond funds
- Ensure the expenditure is for the purpose approved by the voters
- Inform the public of bond expenditures and revenues
- Report to the public district compliance with California Constitution Article XIII A, Section 1 (b) (3) as provided for by the attorney general's opinions
- Provide an annual report to the Board and the community

Statement of Compliance

The Annual Report is submitted to the Public and to the Board of Trustees by the Hartnell College Bond Oversight Committee in partial fulfillment of the Committee's responsibilities as set forth within Article XIII.A, Section 1 of the State of California Constitution and Sections 15278 through 15282 of the State of California Education Code.



Completed Projects	Expenses	Date Completed
Infrastructure Upgrade	\$3M	2005
Parking Structure	\$23M	2005
LRC	\$26M*	2006
Performing Arts ADA Upgrade	\$1.1M	2008
Campus Lighting Project	\$500K	2009
CALL Building	\$17M*	2009
NE Landscape	\$2M	2009
PE Renovation	\$5.2M	2010
Student Center Renovation	\$6M	2010
CAT Building	\$28M*	2010

* State Funds Included





Future Projects *	Projected Budget	Project Completion
Alisal Campus Master Plan	\$700K	2010
CAB Building Remodel	\$7M	2011
Technical Training Center - Alisal Campus	\$8.5M	2011
South County Master Plan	\$650K	2011
PE Renovation Phase II	\$3M	2011
Campus Refresh #3	\$500K	2011
Infrastructure Phase II	\$4M	2012
Campus Refresh #4	\$500K	2012
Energy Efficiency Study / Projects	\$3M	2013
Science Building	\$33M	2014
Campus Wayfinding	\$125K	2014

* All funds are not reflected in the Annual Report

Dear Community Member:

On November 5, 2002, voters in the Hartnell Community College District approved a \$131 million dollar general obligation bond measure (Proposition H) under the rules established by Proposition 39. A citizen's Bond Oversight Committee (BOC) was established.

The committee is pleased to present our 2008-2009 Annual Report to the Hartnell College Governing Board and the public and reports that, to the best of its knowledge, the College is in full compliance with the responsibilities as described in Article XIII A of the California State Constitution. With this report, the BOC members assure the community that Proposition H bond expenditures have been issued properly, and only for projects identified in the bond measure and that no measures or money were used unlawfully for teacher or administrator salaries. This assurance is supported by the financial and performance audits that were completed on October 28, 2009 by the accounting firm Vicenti, Lloyd, & Stutzman LLP in which Hartnell College was found in full compliance in all respects.

It has been my pleasure to serve as the BOC Chair and to work closely with the committee and District staff. I am proud of the work we have accomplished on behalf of the community to "Maintain and Modernize Hartnell College". We look forward to continuing the positive work your investment has provided Hartnell College.

Thank you,

Rick Griffin
Chair
Bond Oversight Committee

Bond Issuance

District Voters approved the issuance of \$131 million of general obligation bonds on November 5, 2002.

- **Series A** Bonds were issued in April 2003 in the amount of \$35 million
- **Series B** Bonds were issued in June 2006 in the amount of \$35 million
- **Series C** Bonds were issued in May 2009 in the amount of \$12.6 million
- **Series D** Bonds were issued in June 2009 in the amount of \$ 48.4 million



Independent Financial and Performance Audits

The accounting firm Vicenti, Lloyd, & Stutzman LLP, presented the Annual Independent Financial and Performance Audits to the Board of Trustees December 1, 2009. In addition to issuing an unqualified opinion, the audit found



the financial statements to fairly present the financial position and changes in Measure H fund balance in accordance with accounting principles generally accepted in the United States. These audits are available at: www.hartnell.edu/h

Conclusions

The Measure H Citizens' Oversight Committee finds that Hartnell College has complied with the spirit and requirements of state law, and the commitment made to the voters in accounting for and expending public bond funds.

Hartnell College has exercised appropriate fiscal discretion in selecting best practices designed to facilitate projects through the planning and control management.

Hartnell College Construction Program Direct Costs					
Series B & C (June 2006 - March 2010)					
	PROJECT	COMPANY	LOCATION	AMOUNT	
Construction	CALL Building	DMC Construction	Monterey, CA	\$15M	
Construction	CALL Building	Cal Water	Salinas, CA	\$35k	
Construction	CAT Building	Dilbeck & Sons	Salinas, CA	\$20.3M	
Design	CAT Building	Kasavan Architects	Salinas, CA	\$2.15M	
Construction	CAT Building	Alco Water	Salinas, CA	\$35k	
Furniture	CAT Building	PBI	Salinas, CA	\$500K	
Construction	Student Center	DMC Construction	Monterey, CA	\$4.2M	
Furniture	Student Center	PBI	Salinas, CA	\$150k	
Design	Campus Lighting	Aurum Consulting	Monterey, CA	\$27k	
Construction	NE Landscaping	MPE	Marina, CA	\$1.25M	
Construction	PE Renovation	Perma Green	Gilroy, CA	\$4.2M	
Furniture	CALL Building	PBI	Salinas, CA	\$600K	
Construction	Campus Refresh #1	Gozzi	Carmel, CA	\$203K	
Furniture	Campus Refresh #1	PBI	Salinas, CA	\$47k	
Construction	Campus Refresh #2	Sanchez	Hollister, CA	\$135K	
Furniture	Campus Refresh #2	PBI	Salinas, CA	\$47k	
Construction	Marquee	DMC Construction	Monterey, CA	\$143K	
Misc	Misc	Apex Signs	Salinas, CA	\$30k	
Misc	Misc	Wasinger Inspection	Prunedale, CA	\$350k	
Misc	Misc	Kleinfelder	Salinas, CA	\$800k	
Misc	Misc	Felice Consulting	Hollister, CA	\$500k	
Misc	Misc	Valley Blueprint	Salinas, CA	\$20k	
Misc	Misc	Scarr Moving	Salinas, CA	\$30k	
Misc	Misc	Californian	Salinas, CA	\$12K	
TOTAL SPENT LOCALLY				\$50,765,150	
Series B, C & State Funds Spent to Date				\$66,450,000	
Percentage to Local Firms				76.40%	

Series B, C & State Funds- Total

\$72,340,000

THE FOLLOWING PERSONNEL ACTIONS WERE APPROVED AND/OR RATIFIED AT THE REGULAR MEETING OF APRIL 6, 2010:

- I. Retirements, resignations, releases, and leave requests
 - A. Ratify resignation of regular personnel:
 - 1. Maria Murga, Administrative Assistant (#CC-166), effective March 26, 2010.
- II. Appointments
 - A. Ratify appointment to regular classified position:
 - 1. Denyss Estrada, full-time, 40 hours per week, 12 months per year, Administrative Assistant (#CC-143), Nursing, Step C, effective March 2, 2010. This action reflects a promotion from Secretary (#CC-35), East Salinas GEAR UP.
 - B. Ratify appointment of part-time instructors for spring semester 2010:
 - 1. Ronald Bird, Chemistry
 - 2. James Carter, Team Self-Management/ACE
 - 3. Allison Clark, Team Self-Management/ACE
 - 4. Maura Corcoran, Chemistry
 - 5. Tina King, Nursing
 - 6. Robert Knight, Mathematics
 - 7. Robin McKee-Williams, Theater Arts
 - 8. Eric Moberg, English
 - 9. Salvador Muñoz, Construction
 - 10. Jeff Stewman, Construction
 - C. Ratify appointment of non-credit instructor for spring semester 2010:
 - 1. Youseff Arbab, English as a Second Language
 - 2. Daniel Perez, English
 - D. Ratify appointment of donated instructors for spring semester 2010:
 - 1. Kimberly Brown, Nursing - Vocational
 - E. Ratify appointment of substitute positions:
 - 1. Yvonne Carreon, \$14.99/hr, (8 hrs/day), Administrative Assistant, February 1

– 2, 2010. Substitute for employee absence, called from our 39-month list.

2. Yvonne Carreon, \$20.58/hr, (40 hrs/week), Student Activities Coordinator, February 10 – April 4, 2010. Substitute during recruitment, called from our 39-month list.
3. Ying Chu, \$14.99/hr, (20 hrs/week), Administrative Assistant, March 1 – April 2, 2010. Substitute for employee absence.
4. Carlos Garnica, \$14.28/hr, (40 hrs/week), Secretary, March 4 – May 31, 2010. Substitute for employee absence, called from our 39-month list.

F. Ratify volunteer:

1. Cathy Fuller, Math L-series assistant, two mornings a week.

G. Ratify appointment of Professional Experts:

- a. The vacant counseling data technician position will be phased out in the Student Services reorganization, but some of that data entry work exists until that process is completed. Because an internal recruitment, including the 39-month list, did not yield any interest in this position, the CSEA and District have agreed to assign this work to a professional expert through the end of the semester.
 1. Torin Pyer-Pereira, \$13.92/hr (20 hrs/week), Data Technician.
- b. California Employment Department, Clean Energy Workforce Training Program, provides the creation of a green building pre-apprenticeship training program. With over 330 hours of college training and 300 hours of paid internship, the program is designed for motivated men and women eager to build knowledge and skills so that they can qualify to become part of the next generation of American builders, for the spring semester, January 19 – February 26, 2010:
 2. Juan Campos, \$60/hr (2 hrs/week), basic skills language instructor, grant funded.
 3. Laura Cannon, \$60/hr (6 hrs/week), basic skills language instructor, grant funded..
 4. Patty McEfee, \$60/hr (2 hrs/week), basic skills computer instructor, grant funded..
- c. The Foster Kinship Care Education Program (FKCE) provides advanced training for current and prospective foster, relative, and non-related extended family member caregivers, adoptive parents, and local agency employees; and support for foster home recruitment activities. This grant-funded program is a joint effort of the California Community College Chancellor's Office and the Department of Social and Employment Services (DSES). Assignments

include orientation leaders, trainers, childcare and activity providers, and program coordination, and run through June 10, 2011:

5. Kendall Corpuz, \$16/hr, (as needed), childcare lead.
 6. Susan Derichsweiler, \$30/hr, (as needed), FKCE trainer.
 7. Natalie Muro, \$13/hr, (as needed), childcare.
 8. Nancy Serrato, \$13/hr, (as needed), childcare.
 9. Janet Wohlgemuth, \$50/hr, (as needed), DSES trainer.
- d. Administration of Justice 102 PC 832 Arrest and Firearms is designed to satisfy the curriculum standards of the Commission on Peace Officer Standards and Training (POST) as required by Penal Code 832, for the spring semester, January 25 – June 2, 2010:
10. Ernesto Castro, \$47/hr, (4 hrs/week), range master.
- e. The categorically funded program, Disabled Students Programs and Services (DSP&S), offers supportive services and instruction for students with disabilities, January 25, 2010 – February 3, 2012:
11. Michaelia Morgan, \$38/hr, (6 hrs/week), sign language interpreter.
- f. Music 20 College Choir and Music 21 Chamber Singers require an accompanist to play in the choir classes for the semesters, January 25, 2010 - December 20, 2011:
12. Barbara Vella, \$20/hr, (10 hrs/week), accompanist.
- g. The Hartnell College Math Academy was a two-week, not-for-credit, non-graded pilot Winter Academy program designed for incoming freshmen whose placement scores on the Accuplacer diagnostic test do not qualify them for pre-algebra or for elementary algebra. There were two separate Math Academy sessions, running concurrently for two weeks, five days per week and six hours per day, November 11, 2009 – January 22, 2010:
13. Patricia Garcia Anderson, 65/hr, (35 hrs/week), assistant instructor.
- H. Ratify appointment of student workers for spring semester 2010:
1. Maria Isabel Alcala, Human Resources/EEO, Student Worker I
 2. Tian Ning Bao, Academic Learning Center, Student Worker III
 3. Luciano Cerritos, Advanced Technology, Student Worker III
 4. Maria Chua, Academic Learning Center, Student Worker III
 5. Maria Chua, CCRAA Grant Program, Student Worker III

6. Jose Garcia Ruiz, Academic Learning Center, Student Worker I
7. Ruben Giner, Library, Student Worker III
8. Jeremy Gutierrez, Advanced Technology, Student Worker III
9. Juan Gutierrez, DSP&S, Student Worker III
10. Leticia Hernandez, Library, Student Worker I
11. Valeria Jacuinde, Academic Learning Center, Student Worker I
12. Michael Knapp, Advanced Technology, Student Worker III
13. Jesus Lara-Perez, Academic Learning Center, Student Worker II
14. David Magill, Academic Learning Center, Student Worker III
15. Marlena Montaney, Advanced Technology, Student Worker III
16. Sosima Morales, Academic Learning Center, Student Worker III
17. Leonel Muñoz, East Salinas GEAR Up Grant, Student Worker III
18. Masaya Nakamura, CCRAA Grant Program, Student Worker III
19. Monica Ochoa, Social and Behavioral Sciences, Student Worker I
20. Andrew Pfeiffer, Information Systems, Student Worker III
21. Evangelina Quiroz, Academic Learning Center, Student Worker III
22. Alejandra Ruiz, Academic Learning Center, Student Worker I
23. Emmy Sanchez, Academic Learning Center, Student Worker I
24. Katrina Savala, Academic Learning Center, Student Worker III
25. Arthur Seidman, Information Systems, Student Worker III
26. Maria Elda Torres de Zepeda, Academic Learning Center, Student Worker I
27. Maria Jaqueline Uribe, Language Lab, Student Worker I
28. Ouwei Wang, MESA, Student Worker IV