



Steps to Attending Hartnell College Checklist

1. Complete and submit a Hartnell College admissions application to Admissions and Records (A&R), 755-6711, or apply online from your home or in the P.A.W.S. Web Room in Admissions & Records.
2. Apply for Financial Aid in the CAB Building, 755-6806, or apply online: www.studentaid.ed.gov or <http://www.fafsa.ed.gov/>
3. Bring your official transcripts (DON'T open envelope) from your high school or other schools and turn them in to A&R or give them to your DSPS Counselor.
4. Make an appointment with a Hartnell DSPS Counselor to complete an intake and an education plan.
5. Take the Orientation Course, Counseling 21.
6. Take the STAAR* Test; call 759-6054 to find dates and times.
7. Read a Schedule of Classes. Talk to your counselors, parents, and friends to develop your college plans.
8. Take a tour of Hartnell (self guided or scheduled).
9. Register for classes by telephone, 755-6755, or use P.A.W.S. online.
10. Pay all registration fees at the Cashier's Office.
11. Obtain your Student ID Card.
12. Follow-up with appointments with your DSP&S Counselor at least FOUR (4) Times per year.

Other important steps to consider

- Apply for services at the Department of Rehabilitation, 1000 S. Main Street, Suite 205, Salinas, CA 93901, (831) 769-8066. (You may also get a referral from DSP&S.) (Quadrangle Bldg at Romie Lane)
- Department of Rehabilitation clients sign up with the WorkAbility III Counselor in the DSP&S office, HCC 102.
- Take a basic adaptive computer or regular word processing computer course.
- Plan your finances ahead of time. Submit requests for books and supplies early!